

BUA ONLINE - Student Interview for Online Learning

This student interview explores whether an online course is a good choice and how likely the student is to be successful.

Student Name		
Email	Phone	Best time to call
Program Enrolled	Academic Advisor:	

Online Courses: _____

Do you need the course(s) to graduate? Yes No

Have you ever taken an online course? Yes No

Do you think an online course is easier than a regular in-school course? Yes No

Why do you want to take the course(s) online?

- | | |
|---|---|
| <input type="checkbox"/> Course(s) not available at school | <input type="checkbox"/> Personal Enrichment |
| <input type="checkbox"/> Schedule Conflict | <input type="checkbox"/> Personal Preference |
| <input type="checkbox"/> Credit Acceleration/Graduate Early | <input type="checkbox"/> Graduation Requirement |
| <input type="checkbox"/> Credit Recovery | |

Instructors with years of online teaching experience agree that students who have a successful, satisfying experience learning online share several critical characteristics.

Think about your readiness by answering these questions:	Yes	No
Good Time Management: Can you create and maintain a study schedule throughout the semester without face-to-face interaction with a teacher?		
Effective Communication: Can you ask for help, make contact with other students and the instructor online, and describe any problems with learning materials using email, texting, and/or the telephone?		
Independent Study Habits: Can you study and complete assignments without direct supervision and maintain the self-discipline to stick to a schedule?		
Self-Motivation: Do you have a strong desire to learn skills, acquire knowledge, and fulfill assignments in online courses because of an educational goal? Can you maintain focus on that goal?		
Academic Readiness – Do you have the basic reading, writing, math, and computer literacy skills to succeed in the class?		
Technologically Prepared: Do you know how to open, create and/or save a document; use various technology tools (e.g., dictionary, thesaurus, grammar checker, calculator); and identify various file formats (e.g., .doc, .xls, .pdf, .jpg)? (from Michigan Educational Technology Standards for Students 2009)		

Basic Requirements to participate in an online course.	Yes	No
Do you have reliable access to a computer and the Internet at home?		
Do you enjoy writing and participating in discussions?		
Do you frequently use e-mail and browse the web?		
Do you read course material carefully?		
Do you like to plan ahead and finish assignments a few days ahead of schedule?		
Do you enjoy solving problems and learning new programs on the computer?		

In addition to study habits, it is important to also possess the technical skills necessary to complete an online course. Consider the following computer skills that are expected of students taking online courses:

- I understand basic file management tasks such as creating and renaming files and folders.
- I know how to save and retrieve files and documents.
- I am able to have several applications open at the same time and move between them.
- I know how to install software on my computer.
- I can describe any technical difficulties I may have in order to receive assistance.
- I am familiar with word processing software and can use it comfortably.
- I understand how to use email.
- I know how to keep my software, such as internet browsers, up to date.
- I understand how to change my browser settings.
- I know how to search the Web effectively.
- I understand how to read and follow technical instructions to accomplish new tasks.

If you feel like the above lists apply to you, then you are a good candidate for BUA Online!

Online Learning Readiness Skills

I have reviewed the Online Learning Readiness Skills list.

Student Initials: _____

Time Commitment

I commit to spend 5 to 8 hours a week per course?

Student Initials: _____

When will you work on your online courses? (Days/Time) _____

Questions / First Contact

Contact Francisco.Ramos@bua.edu to obtain your password to access the online module.

Thank you.