

Dr. Nancy Ramos Machail

Employment History

August 2018 – Present
Instructional Coach, Adult Basic Education

San Antonio ISD
San Antonio, Texas

Job Responsibilities

- observe and provide feedback to ESL and GED teachers
- model teach lessons
- co- teach with ESL and GED teachers
- write curriculum

August 2011 – 2019
Bilingual Teacher

San Antonio ISD
San Antonio, Texas

Job Responsibilities:

- teacher in a first grade bilingual classroom
- ### Additional Responsibilities/Accomplishments
- lead campus bilingual teacher
 - served on LPAC
 - grade level chairperson
 - CLT member
 - conducted after school training for bilingual teachers

May 2008 – May 2017
Adjunct Faculty

Concordia University- SA
Austin, Texas

Job Responsibilities:

- teach graduate and undergraduate courses for the Department of Education including Foundations of Literacy, Language Acquisition and Emergent Literacy, Literature and Literacy, Reading and Writing Across the Curriculum, Children’s Literature, Evaluation and Assessment of Literacy Needs, Literacy Improvement and Remediation Practicum, Early Childhood Curriculum, Methods and Materials, Ethics and Leadership in Education, Ethics and the Teacher in Society, and Classroom Teacher as Researcher.

August 2002 – July 2011
Curriculum Specialist,
Bilingual Education Department

San Antonio ISD
San Antonio, Texas

Job Responsibilities:

- write curriculum for district-wide dissemination
- write assessment items for district ESL/Bilingual benchmark assessments

- provide professional development sessions for teachers, including TELPAS and ELPS training
- provide training to LPAC coordinators to ensure compliance of Bilingual/ESL program with state regulations
- provide on-going support to teachers including model teaching of research-based strategies

August 1992 – July 2002
Associate Professor

Texas State University
San Marcos, Texas

Job Responsibilities:

- teach graduate and undergraduate courses for the Department of Curriculum and Instruction including reading, English as a second language, children’s literature, social studies, bilingual education, assessment, and foundation courses

Additional Responsibilities and Accomplishments

- awarded tenure and promoted to the Rank of Associate Professor
- co-wrote and awarded a 5 year grant from the US Dept. of Ed. (\$200,000 per year)
- faculty sponsor of university student organization
- delivered conference presentations in Spain, Mexico, Scotland, Ireland, and Russia
- received “Favorite Professor” award
- founding member of the Tomás Rivera Children’s Book Award Committee

August 1988 – July 1992
Grant Coordinator

University of Texas - SA
San Antonio, Texas

Job Responsibilities:

- coordinate grant activities for participants enrolled in a teacher training program funded by US Dept. of Ed.
- gather data and write grant reports
- provide multicultural training for grant participants
- teach undergraduate and graduate courses in education
- serve as advisor to university student organization
- provide professional development for local school districts

August 1986 – May 1988
Elementary Teacher

San Antonio ISD
San Antonio, Texas

Job Responsibilities:

- teacher in a kindergarten classroom
- teacher in a third grade classroom

Additional Responsibilities/Accomplishments

- served on LPAC
- conducted parental involvement workshops

- awarded a grant to promote parental involvement

January 1984 – January 1986
Information Specialist

Texas A&M University
Kingsville, Texas

Job Responsibilities:

- provide professional development for teachers from surrounding school districts
- maintain communication network with regional centers in five states
- teach undergraduate and graduate classes

August 1979 – May 1981
Elementary Teacher

San Antonio ISD
San Antonio, Texas

Job Responsibilities:

- teacher in a first grade classroom
- teacher in a second grade classroom

Education

Fall 1981 – Spring 1984
Doctor of Education Degree

Texas A&M University
Kingsville, Texas

- Awarded Doctoral Fellowship
- Post-Graduate Teaching Assistant

Summer 1979 – Fall 1980
Master of Arts Degree

University of Texas – SA
San Antonio, Texas

- Awarded Title VII Fellowship

Spring 1977 – Spring 1979
Bachelor of Arts Degree

University of Texas – SA
San Antonio, Texas

- Awarded Teacher Training Fellowship

Fall 1975 – Fall 1976
Education Major

Rice University
Houston, Texas

- Awarded Full Scholarship

Other Experience

- Author, *Tita's Treasure*, 2014, Engtas Publishers.
- Author, *Los tesoros de Tita*, 2014, Engtas Publishers.
- Author, *Tita Runs For President*, Available Spring 2018.
- Educational Consultant for various school districts.

References

- Christine Selenga, Lead Coach, Adult Basic Education, San Antonio ISD, San Antonio, Texas. Phone: 210-995-6046.
- Beatriz Ramirez, Ed. Admin. Intern, Stevens High School, North Side ISD, San Antonio, Texas. Phone: (210) 612-4316.
- Dr. Mary Esther Huerta, Associate Professor, Texas State University, San Marcos, Texas. Phone: (512) 245-2111.