

**Baptist University of the Americas**

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**[www.bua.edu](http://www.bua.edu)**



2021-2022

# Undergraduate Academic Catalog

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## **Introduction to the University**

### **Affiliation and Accreditation**

Baptist University of the Americas (the University) is affiliated with the Baptist General Convention of Texas. The University is accredited by the Commission on Accreditation of the **Association for Biblical Higher Education** (5850 T. G. Lee Blvd., Suite 130, Orlando, FL 32822; Tel (407) 207-0808; [www.abhe.org](http://www.abhe.org)) to award degrees at the associate and baccalaureate level. The University is also “authorized to grant associate, bachelor degrees, grant credit toward degrees” by the **Texas Higher Education Coordinating Board** (P.O. Box 12788, Austin, TX 78711; Tel 512-427-6200; [www.theccb.state.tx.us](http://www.theccb.state.tx.us)).

### **Catalog**

The Catalog describes academic programs, activities, and policy, and is provided for informational purposes. It does not constitute a contract between the University and the student. BUA reserves the right to amend or terminate any of its policies, programs, requirements, course offerings, class schedules, instructor assignments, fees, and other aspects of its programs at any time without prior notice, and may determine when and how all changes become effective.

The University’s programs are believed to be effective and valuable; however, their ultimate value, in terms of achievement, employment, professional licensing, or other measures, is dependent on market conditions and other factors beyond the control of the University. The University makes no representation or contract that following a particular course or curriculum will result in specific achievement, employment or qualification for employment, admission to degree programs, or licensing for particular professions or occupations.

### **Non-discrimination Notice**

The University does not illegally discriminate in its programs or activities on the basis of race, color, national origin, sex, religion, disability, age, or status as a veteran or disabled veteran. The Director of Administration and Finance- CFO, Kevin Rodriguez, may be reached at 7838 Barlite Blvd., San Antonio, TX 78224-1336; Tel (210) 924-4338, has been designated to handle inquiries regarding the University’s non-discrimination policies. BUA is governed by a Board of Trustees comprised entirely of men and women who are members of Baptist churches, and the University operates in accordance with Baptist ideals.

BUA is also affiliated with the Baptist General Convention of Texas, a cooperative association of autonomous Texas Baptist churches, which elects a majority of the members of the Board of Trustees. As a faith-based educational institution, the University exercises its statutory and constitutional rights to discriminate on the basis of religion in the fulfillment of its purposes.

### **Privacy and Disclosure of Student Records**

*Last Revision on October 13, 2021*

The University complies with the Family Educational Rights and Privacy Act of 1974, which protects the privacy of educational records and provides guidelines for the correction of inaccurate information. See “Student Records” in this Catalog and the Registrar’s Office for further information

## ACADEMIC CALENDAR 2021-2022

*Calendar Dates and Events are subject to Change/Cancellation.*

### Fall 2021 Semester (regular 16 week)

<b>August 2</b>	.....Faculty/Staff Advancement
August 9	.....Deadline to apply for Scholarships for returning students
August 10-11	.....Next-Generation ACCUPLACER placement testing (L)
August 10-11	..... Computer Proficiency Testing -CPT(L)
August 12	.....Faculty/Staff Advancement
August 16	.....ESL Placement Testing
August 16	..... Deadline to apply for scholarships for new students
August 16	.....Deadline to complete FAFSA application for new students
August 16	..... Single Student housing Opens (New Students)
August 17	..... AA, BA, & ESL programs new student orientation (In-person 12noon)
August 17	..... AA, BA, & ESL programs new student orientation (Virtual 7p.m.)
August 17-19	.....Next-Generation ACCUPLACER placement testing (H)
August 17-19	.....Computer Proficiency Testing -CPT (H)
August 17-20	.....Fall registration for new students begins
August 18	.....Single Student Housing Opens (Returning Students)
August 18-20	.....Fall registration for returning students begins
<b>August 23</b>	.....First day of Fall Semester Classes
August 23-27	.....Late registration and schedule changes
August 27	.....Last day to drop/add a class with 100% financial reimbursement
August 30	..... Late registration fee (\$50) after this date begins
September 3	.....Last day to drop a class with 50% financial reimbursement
September 6	.....Labor Day (BUA closed)
September 7	.....Student Assembly and Student Welcome
September 8	.....Census (Enrollment)
September 13	.....Last day to drop a class with 20% financial reimbursement
September 13	.....No refunds after this date
September TBA	.....Business Office begins refunds of authorized credit balances
September 14	.....Convocation
September 17	.....Constitution and Citizenship Day
September 21	.....Church/Ministry Fair
September 28 & 29	.....Graduation candidate meeting
September 30	.....Dec 2021 & May 2022 Graduation application submission
October 1	.....Board of Trustees Meeting
October 1-29	.....Transfer of credit equivalence
October 14-15	.....Fall Break (No classes-administrative offices closed)

*(L) Local Students*

*(H) Students Requiring Housing*

ACADEMIC CALENDAR  
2021-2022

Calendar Dates and Events are subject to Change/Cancellation.

October 18.....	Last day for removal of incomplete grades
October 19.....	Graduate Fair
November 12.....	Last day to withdraw from courses
November 15.....	Registration for spring 2022 semester begins
November 16.....	Career Fair
November 16.....	Student Academic Recognition (Dean)
November 17.....	Student Academic Recognition (President)
November 24-26 .....	Thanksgiving Holidays
November 30.....	Graduation Application Deadline
December 3 .....	Last day of classes
December 6-10.....	Final exam week
December 10 .....	Chapel (Online attendance verification)
December 13-January 17 .....	Winter Break for students
December 16 .....	Final grade submission
December 17 .....	Single Housing Closes
December 20-31.....	Winter Break for administrative staff

**General J-Term, January 2022 (January 6 - 14)**

*Check specific schedule with your class syllabus*

January 6 .....	Last day to drop J Term classes with 100% financial reimbursement
January 6 .....	No financial reimbursement after this date
January 6 .....	Courses withdrawn after this date will be recorded as failed
January 6-9.....	Christian Latina Leadership Institute Training
January 14-16.....	Christian Latina Leadership Institute Training
January 16 .....	Last day of classes
January 16 .....	Final Exams
May 31 .....	Final grade submission

**Spring 2022 Semester (regular 16 weeks)**

January 5 .....	Deadline to apply for scholarships for new and returning students
January 4-6.....	Next-Generation ACCUPLACER placement testing (L)
January 4-6.....	Computer Proficiency Testing – CPT (L)
January 10 .....	Deadline to complete FAFSA application for new students
January 10 ....	ESL placement testing
January 10 .....	Single Student Housing Opens (New Students)
January 11. ....	AA, BA, & ESL programs new student orientation (In-person 12noon)

January 11	AA, BA, & ESL programs new student orientation (Virtual 7 p.m.)
January 11-13	Next-Generation ACCUPLACER placement testing (H)
January 11-13	Computer Proficiency Testing – CPT (H)
January 12	ESL programs new student registration
January 12	Single Student Housing Opens (Returning Students)
January 12-14	Spring registration for new & returning students begins
January 17	Martin Luther King Day (BUA closed)
<b>January 18</b>	<b>First day of Spring Semester classes</b>
January 18-24	Late registration and schedule changes
January 24	Last day to drop a class with 100% financial reimbursement
January 24	Late registration fee (\$50) after this date begins
January 25	Student Assembly and Student Welcome
January 31	Last day to drop a class with 50% financial reimbursement
February 1	Chapel schedule resumes
February 2	Census Day (Enrollment)
February 7	Last day to drop a class with 20% financial reimbursement
February 7	No refunds after this date
February 8	Church/Ministry Fair
February 25	Board of Trustees Meeting
March 1	Graduates School Fair
March 1-31	Transfer of credit equivalent
March 2	Graduation Candidates meeting
March 4	Registration for summer Term begins
March 4	Last day for removal of incomplete grades
March 14-18	Spring Break (No classes)
April 5	Career Fair
April 8	Battle of Flowers Holiday (BUA closed after 12:30 p.m.)
April 10-16	Holy Week Chapel Service
April 12	Easter Chapel
April 15	Good Friday (BUA closed)
April TBD	Rollins Lecture
April 18	Last day to withdraw from courses
April 22	President’s Picnic
April 26	Student Academic Recognition (Dean)
April 27	Student Academic Recognition (President)
April 28	BUA Scholar Day
May 2	Last day for Graduating Seniors to clear their financial accounts
May 2	Registration for fall Term begins
May 3	Commissioning Chapel (attendance verification)
May 3	Last day of classes
May 4-10	Final exam week
May 6	Final grade submission for graduating seniors
May 13	Board of Trustees Meeting
May 14	Commencement

(L) Local Students

(H) Students Requiring Housing

May 16 ..... Student housing closes  
May 21 ..... Final grade submission  
May 27 ..... Last day for removal of incomplete grades for the J-Term  
May 30 ..... Memorial Day (BUA Closed)  
June 30 ..... Deadline to complete 2022-2023 FAFSA application for returning students

**May Term, 2022 (May 12 – 31)**

May 12 ..... **First Day of May Term**  
May 12 ..... Last day to drop summer class with 100% financial reimbursement  
May 12 ..... No financial reimbursement after this date  
May 12-14 ..... Courses withdrawn after this date will be recorded as failed  
May 31 ..... Last day of May Term classes  
May 31 ..... Final grade submission May Term Classes

**Summer Term, 2022 (June 1 - July 26) 8-week session**

June 6 ..... **First Day of Summer Term**  
June 6 ..... Last day to drop summer class with 100% financial reimbursement  
June 8 ..... Last day to drop summer class with 80% financial reimbursement  
June 12 ..... Last day to drop summer class with 50% financial reimbursement  
June 12 ..... No financial reimbursement after this date  
June 15 ..... Courses withdrawn after this date will be recorded as failed  
June 20 ..... Juneteenth Holiday (BUA closed)  
July 4 ..... Independence Day Holiday (BUA closed)  
July 8 ..... Last day to withdraw from courses  
July 26 ..... Last Day of Summer Classes  
July 27-29 ..... Final Exams  
Aug 11 ..... Final grade submission



## **PERSONNEL**

### **Board of Trustees**

#### *Officers*

Raymond G. Hollida, Chair  
Cindy Wiles, Vice-Chair  
Karen Tinsley, Secretary

#### *Members*

Bill Brian, Amarillo, TX	Donny Green, Von Ormy, TX
Luís A. Campos, Houston, TX	Raymond G. Hollida, San Antonio, TX
Van Christian, Comanche, TX	Darrell Horn, San Antonio, TX
Gilberto Corderillera, Little Elm, TX	James O. Murray, San Antonio, TX
Dean Dickens, Garland, TX	Vinson C. Smith, Houston, TX
Doug Diehl, San Antonio, TX	Karen Tinsley,
Rhoda Gonzales, Farmers Branch, TX	Cindy Wiles, Arlington, TX

### **Administrative Officers**

**Abraham Jaquez**, President  
B.B.A., West Texas State University  
M.Div., Southwestern Baptist Theological Seminary  
Ed.D., Dallas Baptist University

**Kevin Rodriguez**, M.B.A., Director of Administration and Finance, CFO  
M.B.A., Angelo State University  
B.A., Baptist University of the Americas

**Gabriel Cortes**, Chief of Staff  
B.S., Interamerican University of Puerto Rico  
M.Div., Southwestern Baptist Theological Seminary  
D.Min., Midwestern Baptist Theological Seminary

**Sam Garcia**, Dean of Academic Affairs  
B.S., University of Texas at Austin  
M.A.Ed., Southwest Texas State University in San Marcos  
Ed.D., Texas A&M University Kingsville

## **Administrative & Professional Personnel**

**Araceli Acosta**, B.A., M.A., Director of Financial Aid  
**Maria Diaz**, M.A., Registrar  
**Orlando Contreras**, Facilities Coordinator  
**Gloria Garcia-Aguinaga**, Coordinator of Student Life  
**Josephine Gil**, Administrative Assistant to the Dean of Academic Affairs & Enrollment Mgmt.  
**Blessie Hilgers**, B.A., Donor Relations Coordinator  
**Myrna Hoodless**, A.A. Executive Assistant to the President  
**Ronald Paseur**, M.Div., Controller  
**Mary Ranjel**, M.S.T.D., Director of Admissions/International Student Services  
**Yvonne Rodriguez**, Business Services Specialist  
**Sylvia Trujillo**, Business Services Manager  
**(Vacancy)**, Coordinator of Distance Education & Institutional  
**(Vacancy)**, B.A., M.A. Recruitment Coordinator

## **Learning Resources Center**

**(Teresa B. Martinez)**, LRC Director  
B.A. University of Texas at El Paso  
M.S. University of North Texas

## **Faculty**

**Nancy Compean-Garcia**, Director of the ESL Program  
B.A., Texas State University  
M.A.Ed., University of Texas at Brownsville  
Ed.D., Texas A&M University Kingsville

## **BUA Adjunct Faculty**

**Manuel Alaniz**, Adjunct Lecturer of Biblical/Theological Studies  
A.A., South Plains College  
B.A., Baptist University of the Americas  
M.A., Wayland Baptist University

**Craig A. Bird**, Assistant Professor of Missions and Communication  
A.A., San Jacinto College  
B.A., University of Texas at Austin  
M.A., Hardin-Simmons University

**Barry Brake**, Adjunct Lecturer of Music  
B.A., Baylor University  
M.A., The University of Texas at San Antonio

**Abel Candia**, Adjunct Lecturer of General Studies  
A.S., St. Phillip's College  
B.S., The University of Texas at San Antonio  
M.S., Texas A&M University Kingsville

**Cristian Cervantes**, Adjunct Lecturer of Biblical/Theological Studies  
B.A., Baptist University of the Americas  
M.A.RED., Wayland Baptist University

**Diane Cisneros**, Adjunct Lecturer of Human Behavior  
A.A., Wayland Baptist University  
B.A., Wayland Baptist University  
M.A., Wayland Baptist University

**Alberto Coss**, Adjunct Lecturer of General Education  
B.A., University of the Texas at San Antonio  
M.A., Texas State University

**Roman De La Garza**, Adjunct Lecturer of Human Behavior  
B.A., The University of Texas at San Antonio  
M.A., The University of Texas at San Antonio  
M.S., The University of Texas at San Antonio

**Saulino Diaz**, Adjunct Lecturer of Business Leadership  
B.A., Medaille College Buffalo, New York  
M.B.A., Medaille College Buffalo, New York

**Derick Freshour**, Adjunct Lecturer of Biblical/Theological Studies  
B.A. Liberty University  
M.A.

**John Godoy**, Adjunct Lecturer of Music  
B.A., Boston Conservatory of Music  
M.M., The Julliard School, New York

**Rudolph Gonzalez**, Adjunct Lecturer of Biblical/Theological Studies  
B.A., Southwestern Baptist Theological Seminary  
Ph.D., Baylor University

**Nicolas Holguin**, Adjunct Lecturer of Business Leadership  
B.A., University of Texas at El Paso  
M.A.M.C., Dallas Baptist University

**Mee-Gaik Lim**, Adjunct Lecturer of Human Behavior  
B.S., University of Montevallo  
M.A., Southwestern Baptist Theological Seminary  
Ph.D., Texas Woman's University

**Nora Lozano**, Professor of Biblical/Theological Studies  
B.A., Universidad Regiomontana, Mexico  
M.Div., Eastern Baptist Theological Mexico  
M. Phil., Drew University  
Ph.D., Drew University

**Ashley Lucero**, Adjunct Lecturer of Music  
B.A., The University of Texas at San Antonio  
M.M., The University of Texas at San Antonio

**Nancy Machail**, Adjunct Lecturer of General Studies  
B.A., University of Texas at San Antonio  
M.A., Texas A&M University Kingsville  
M.A., University of Texas at San Antonio

**Rick McClatchy**, Adjunct Lecturer of Biblical/Theology Studies  
B.A., Howard Payne University  
M.Div., Southwestern Baptist Theological Seminary  
Ph.D., Southwestern Baptist Theological Seminary

**Jhon Mora**, Adjunct Lecturer of College Readiness  
B.A., Baptist University of the Americas  
B.S., Antonio Narino's University, Colombia

**Joyce Norene**, Adjunct Lecturer of General Studies  
B.A., Union University  
Ed.D., University of Georgia

**Wong Jung Oh**, Adjunct Lecturer of Music  
B.A., Violin Kyunghee-University, South Korea  
M.M., Hochschule für Musik, Germany

**Azania J. Olezene**, Adjunct Lecturer of General Studies  
B.A., Hampton University  
M.A., The University of Texas at San Antonio

**Daniel A. Paquot**, Adjunct Lecturer of Biblical and Theological Studies  
B.A., Baptist University of the Americas

**Andrew J. Riley**, Adjunct Lecturer of Biblical and Theological Studies  
B.A., Ohio State University  
M.A., Ohio State University  
M.Phil., Hebrew Union College  
Ph.D., Hebrew Union College

**Jesse Rincones**, Adjunct Lecturer of General Studies  
A.S., South Plains College  
B.A., Texas Tech University  
J.D., Texas Tech University School of Law

**Alma Rios Rodriguez**, Adjunct Lecturer of Business Leadership  
Ph.D., Capella University  
M.A., University of Texas Rio Grande Valley  
B.A., University of Texas Rio Grande Valley

**Albert Smith**, Adjunct Lecturer of Human Behavior  
B.A., Baylor University  
M.A., Southwestern Baptist Theological Seminary  
Ph.D., Southwestern Baptist Theological Seminary

**Charlene Smith**, Adjunct Lecturer of Business Leadership  
B.A., California State University  
M. Ed., Boston University  
Ph.D., University of Phoenix

**Rachel L. Stern**, Adjunct Lecturer of Music  
B.A., Baylor University  
M.A., University of Texas at San Antonio

**Viviana Trian**, Adjunct Lecturer of Human Behavior  
B.A., Baptist University of Americas  
M.A., Baylor University

**Juan F. Valdez**, Adjunct Lecturer of Business Leadership  
B.A., Baptist University of Americas  
M.A., Texas A&M University

**Jorge Zayasbazan**, Adjunct Lecturer of Pastoral Ministries  
B.S., University of the State of New York  
M.Div., New Orleans Baptist Theological Seminary

## **MISSION STATEMENT**

The mission of Baptist University of the Américas, as an institution of higher education, is the formation, from the Hispanic context, of cross-cultural Christian leaders.

### **The University seeks to fulfill its mission by providing:**

1. General Education Studies courses;
2. Lower-division academic offerings;
3. Upper-division academic offerings;
4. Flexible and responsive continuing education programs;
5. A Learning Resources Center to assist students, faculty, and alumni in research, ministry, and personal development;
6. A qualified, competent faculty, staff, and administration;
7. Student and educational support services;
8. Systematic, broad-based research, planning and, evaluation processes;
9. Adequate physical, financial, and relational resources to accomplish the mission of the institution.

## INSTITUTIONAL CORE VALUES

### Statements of Philosophy and Commitment

Baptist University of the Americas provides quality educational opportunities to all who wish to avail themselves of its services. The University is aware of the complex challenges facing members of the global community and pledges the commitment of its Board of Trustees, administration, faculty, and staff to an educational program of excellence and flexibility for a constituency with diverse needs and backgrounds. The University is dedicated to offering students the opportunity for improving their quality of life through the provision of dynamic, responsive, and effective services.

The University seeks to treat each member of the community as a unique individual and to provide an encouraging, success-oriented environment. University policy and practices are intended to protect the rights and development of each individual. Protection from unlawful discrimination, including conduct that constitutes sexual harassment, and freedom to develop as an individual are promoted.

The University is committed to meeting its responsibilities with fairness, accountability, and integrity. The University applies the highest ethical standards in achieving its mission and managing its resources efficiently and effectively to achieve its goals and objectives, as reflected in its code of ethics for Board members, administration, staff, and faculty.

The University is committed to excellence in the formation, from the Hispanic context, of cross-cultural Christian leaders. The University provides spiritual, academic, and extracurricular activities holistically benefit the student. University offerings emphasize the development of a biblical worldview and the practical application of skills necessary in diverse fields of ministry in the local church and the society at large. Through a Christian-based educational and mentoring program, the University remains responsive to the needs of individuals, families, the church, and the community.

Baptist University of the Americas operates from the following core values:

#### 1. *Christ-Centeredness*

Our mission as a University is deeply rooted in our faith in the person of Jesus Christ. We understand that Christ has called us to make and equip disciples. We identify ourselves as an institution that provides the educational tools for the church to accomplish the great commission.

Being Christ-centered means that we seek to follow Jesus Christ in the design of our curriculum, in the administrative decisions we make, in the stewardship of our resources, and the care of every student, staff, and faculty member. We understand that the image of Christ is the ultimate goal of a disciple and we strive to provide an environment in which such a goal is pursued actively and enthusiastically.

Rooted in Christ we seek to serve with humility and grace all the constituents to which we are accountable: our students, the administrative staff, the faculty, the local church and the denomination, and the community at large.

Focused in Christ we strive to challenge ourselves and our pupils to a life of continuous growth, and commitment. As well as to the transformation of the world in our journey toward the realization of the Kingdom of God. We open our minds to the teaching of the Holy Spirit and open our hearts and our efforts to dealing in love and grace towards all whom we serve. We open our spirit to living in faith and by faith, depending on God's providence and direction to accomplish the mission to which He called us.

## **2. *Baptist Heritage***

Our allegiance to Jesus Christ is made concrete through our denominational identity. We are deeply rooted in our Baptist Heritage.

Baptists are people who profess a living faith. This faith is rooted and grounded in Jesus Christ who is "the same yesterday, today, and forever." The sole authority for faith and practice among Baptists is Jesus Christ whose will is revealed in the Holy Scriptures.

A living faith must experience a growing understanding of truth and must be continually interpreted and related to the needs of each new generation. Throughout their history, Baptist bodies have issued statements of faith, which comprise a consensus of their beliefs. Such statements have never been regarded as complete, infallible statements of faith, nor as official creeds carrying mandatory authority.

Baptists emphasize the soul's competency before God, freedom of religion, and the priesthood of the believer. However, this emphasis should not be interpreted to mean that there is an absence of certain definite doctrines that Baptists believe, cherish, and with which they have been and are now closely identified.

Baptists also affirm the autonomy of the local church and its special role as the concrete representative of the Church Universal, established by Jesus Christ as His body in the world until His return. We understand that education is part of the mission of the church together with missions and benevolence. We affirm the principle of collaboration among local churches as an efficient and effective means for local congregations to accomplish their mission.

We affirm the separation of church and state as essential for any society. "The state owes to every church protection and full freedom in the pursuit of its spiritual ends... Civil government being ordained of God; it is the duty of Christians to render loyal obedience thereto in all things not contrary to the revealed will of God. The church should not resort to the civil power to carry on its work... a free church in a free state is the Christian ideal." (*Baptist Faith and Message*, 1963).

As an institution affiliated with the Baptist General Convention of Texas, we affirm the statements of faith presented by the *Baptist Faith and Message* declaration adopted by the Southern Baptist Convention on May 9, 1963.

## **3. *Cross-Cultural Competence***



We value cultural diversity as a gift from the Lord. We celebrate the multiple ethnicities that enrich our environment and our lives. We emphasize the need to understand and accept a diverse world. We affirm the need to incarnate culturally as an intrinsic part of our mission.

#### **4. *Holistic Commitment to Teaching and Learning***

As a University, we are committed to provide an environment that facilitates the comprehensive development of our students. We are committed to challenging our faculty and students to a life of continuous learning, creativity, freedom to experiment, and a non-conformist attitude towards the world.

The following instructional principles were developed by the University faculty and staff, reaffirmed in subsequent meetings of the faculty and administration.

**Head**—Students will receive the best education and professional development that resources can provide. Students will have a basic knowledge of biblical and theological background and content with a view to apply their knowledge in their profession. Students will explore the knowledge base of disciplines and professional fields appropriate to their preparation as human beings in an ever-changing world.

**Heart**—Ministry is the activity of Christians in the world through their professions and vocations. Students will develop affective attributes desirable for their work as ministers. These attributes include a biblical worldview and philosophy of living, a compassionate and caring personality, and an internal value system consistent with Christian living in the twenty-first century.

**Hand**—Students will be able to apply their learning in practical ministry. Students will be able to apply their knowledge and skills in practical ways that effect what they do in present and future ministry. Students will minister through vocations that serve the local church and the communities where students live and work.

**Habitat**—Students will develop life-long applications of their basic knowledge of the Bible, which is mediated through a Christian value system, and applied in ministry. Learning will become a self-perpetuating cycle that is fed from continuous learning and application. Students will learn how prior learning can be applied in new situations through a series of living exchange relationships.

#### **5. *Integrity, Responsibility, and Respect***

We value integrity as the trait that presents us pure in our purposes, united in our mission, and clear in our actions. Integrity is shown in our unequivocal commitment to “love God with all our mind, with all our might, with all our soul, and with all our strength, and to love our neighbor as ourselves.”

We value responsibility as the trait that allows us to dedicate our efforts and resources to our mission and to accept no excuse for conduct that does not conform to the highest standard. Responsibility shows our integrity and commitment to the mission we have received as a University.

We value respect as the trait that leads us to hold in the highest esteem individuals in their cultures and faiths, and allows us to interact with each other with humility and acceptance.

**6. *Hospitality***

We value openness and welcoming to others as an essential trait of a Christian. Hospitality means the ability to see in every person the image of God. Through hospitality we open our hearts to those who come to us, making ourselves available to listen, to understand, and to include. We open our doors and make our University a home where all are embraced and housed as members of a family. We open our classrooms to accept those to whom the doors to education have been continually shut by prejudice and poverty.

**7. *Focus on Community***

Finally, we value community. The community formed by all who are in the immediate reach of the University—students, faculty, staff, administration, and trustees—is our responsibility. We aim to promote a peaceful and productive environment in which we communicate effectively and demonstrate unity.

We also focus on the extended community that transcends our institutional walls. We accept the responsibility for the world around us and commit ourselves to changing that world through education and service.

## **HISTORY OF THE UNIVERSITY**

The University was established in 1947 by the San Antonio Baptist Association as the Mexican Baptist Training School and later named Mexican Baptist Bible Institute. Under the leadership of Rev. Paul J. Siebenmann, Educational Missionary of the Mexican Baptist Convention, the first classes were conducted in evening sessions during the winter of 1947 at Palm Heights Baptist Church to train Spanish-speaking pastors and Christian workers. Dr. C. G. Carter was elected president in 1949. With support from the San Antonio Baptist Association and in cooperation with the Baptist General Convention of Texas (BGCT), the Institute provided post-secondary educational services in Spanish. In 1962, the BGCT assumed operational responsibility for the Institute through its state missions' department.

Dr. H. B. Ramsour, a missionary of the Foreign Mission Board (now International Mission Board) of the Southern Baptist Convention, was elected president in 1960. In 1963, under Dr. Ramsour's leadership, the Institute acquired a 12-acre site in south San Antonio through a gift from the Woman's Missionary Union of Texas. Dr. Ramsour oversaw the construction of seven buildings on campus made possible through gifts from San Antonio Baptist churches, Mary Hill Davis offerings, and Mr. and Mrs. W. W. Rollins.

Dr. Ramsour was succeeded by Dr. Daniel Rivera as president of the Institute in 1976. Under Dr. Rivera's leadership, the endowment grew to \$1 million and the eighth building on campus, an apartment project, was constructed. Funding was provided by Mr. W. W. Rollins.

In 1981, messengers to the 96th Annual Session of the BGCT approved the merger of the Mexican Baptist Bible Institute with Southwestern Baptist Theological Seminary. Through merger, the institution maintained its identity, fulfilled its unique purpose as the Hispanic Baptist Theological Seminary, and became a vital force in the training of Hispanic leadership for ministry. From 1982 to 1988, the Seminary offered accredited programs in Divinity, Religious Education, and Church Music through its relationship with Southwestern Baptist Theological Seminary.

Affiliation was reestablished with the BGCT and its State Missions Commission in 1989. Rev. Leobardo Estrada became interim president, serving until October 1989. Dr. Josué Grijalva was elected president later that year, serving until retirement in 1993. Dr. Omar Pachecano became the fifth president in 1993, serving until January 1999. Under Dr. Pachecano's leadership, the endowment grew to \$2 million and application for accreditation with the Association for Biblical Higher Education was begun. Dr. Charles Lee Williamson then served as interim president through the summer of 1999.

Dr. Albert L. Reyes was elected president in July 1999, and the name of the Seminary was changed to Hispanic Baptist Theological School at the request of the Texas Higher Education Coordinating Board.

In 2003, the Texas Higher Education Coordinating Board granted a Certificate of Authority to award a Bachelor's Degree in Biblical/Theological Studies. Later that year, the Commission on Accreditation of the Accrediting Association of Bible Colleges, now the Association for Biblical Higher Education, approved the School for Initial Accreditation and accepted it as an Accredited Member.

The name of the institution was changed to Baptist University of the Americas in 2003 to better connote its accredited status to Latin Americans and to reflect more clearly its vision for preparing cross-cultural ministry leaders for a variety of vocations both within the church and in the broader community.

In 2006, the Texas Higher Education Coordinating Board issued a certificate of authority to grant associate degrees, and the University began offering an Associate of Arts in Cross-Cultural Studies.

That same year, the University, in cooperation with the Baptist General Convention of Texas, purchased a 78-acre site in south San Antonio for the development of a new campus. Subsequently, BUA launched a \$9 million comprehensive campaign, the largest capital campaign in its history. Piper Village, a 65-unit student housing project, opened on the new Baugh Family Campus in January 2008.

On May 7, 2007, the Board of Trustees elected René Maciel as president who lead Baptist University of the Américas October 2016. During President Maciel's tenure, the University experienced significant growth in its curricular offerings. With the approval of the Association for Biblical Higher Education, in 2008 we started a Bachelor of Arts in Business Leadership and a Bachelor of Arts in Spanish Language and Literature; in 2012 we started a Bachelor of Arts in Music; and in fall 2014 we started a Bachelor of Arts in Human Behavior. In addition, BUA continued to expand in its ability to reach students at their point of need. In 2015 the ABHE approved that BUA should offer its programs through distance education methodologies, including online and teleconferencing courses and the creation of an extension site in the Dallas-Fort Worth area.

In order better to serve our students and to continue our journey toward excellence, in January 2016, Baptist University of the Américas acquired a new campus, a single building, re-designed as a college campus to promote a sense of community, and, at the same time, foster student learning. The new campus was made possible by the financial contributions of many, including the John and Eula May Baugh Foundation, Beatrice Mesquías, and the Baptist General Convention of Texas. We moved into the Baugh Building, located at 7838 Barlite Blvd., San Antonio, TX 78224, in July 2016 and started the 2016-2017 academic year in a home that will serve our BUA community for years to come.

From October 2016 through August 14, 2017, Dr. Moises Rodriguez served as Acting President while the Board of Trustees searched for a new president. On August 15, 2017, Dr. Abraham Jaquez became the eighth president of Baptist University of the Américas.

The 2020-2021 academic year marks the beginning of the fifth year in our Barlite Campus. We continue moving forward to accomplish our God-given mission of forming cross-cultural Christian leaders from a Hispanic context in order to change the world. With a new president on board we embark on a new journey toward the future we have envisioned and have accepted as God's calling: Baptist University of the Americas, within the context of its Hispanic heritage, will be the standard for educating all students for Christian ministry and missions to change our world!

## ADMISSION TO THE UNIVERSITY

### Admissions Policy

Baptist University of the Americas welcomes all inquiries and applications from persons desiring to serve Christ in a multicultural context. The Office of Admissions assists all applicants to achieve their educational goals by aiding with the admissions process as well as provide information about financial aid, student life, host campus tours for prospective students and their parents. Online applications are available at [www.bua.edu](http://www.bua.edu) More information can be obtained by e-mailing the Admissions Office at [admissions@bua.edu](mailto:admissions@bua.edu) or by calling 210.924.4338, extension 202.

BUA invites applications from students who have graduated or expect to graduate from an accredited secondary school or who have satisfactorily completed the General Education Development examination (GED). Students who were educated at home are also invited to apply and are subject to the same qualifications and requirements.

The University offers degree programs for Christian individuals who consider their vocation as their ministry in the world. By enrolling in a degree program at Baptist University of the Americas students will acquire the knowledge, attitudes, and skills associated with the primary focus of that program. In addition, students will develop a biblical and theological foundation that will prepare them for ministry through their professional activity whether in the local church or in the broader community.

### General Admission Requirements

The University does not discriminate based on sex, race, age, handicap, or national origin in its admission policy and practices. The following are required for admission into the undergraduate programs:

- **Application for admission:** Applicants must submit an application for Admission and a nonrefundable processing fee for the application in the amount of \$25.00. (This may be paid by check, money order or online.) Applications for admission are available online at [www.bua.edu](http://www.bua.edu). Payments may be made online at [www.bua.edu](http://www.bua.edu).
- **A government issued photo ID:** Applicants must provide a photo ID.
- **Two personal recommendation letters for students entering the Business Leadership, Cross-Cultural Studies, Human Behavior, or Music Degree Program:**
  - Recommendation letters must come from individuals who have had personal contact with the applicant.
- **Pastor's recommendation letter for students entering into the Biblical/Theological Studies Degree Program:**
  - An additional recommendation letter must come from the pastor as well as two personal recommendation letters.
- **Application essay**
  - The applicant must write a brief essay describing his/her personal goals and how Baptist University of the Americas would contribute to the accomplishment of those goals. A written testimony of a calling to

church-related ministry may also be included in the essay.

- **Official transcripts:** As appropriate, an applicant must submit an official high school transcript or official transcripts reflecting all work taken at institutions of higher education. For home-schooled students, appropriate documentation that is signed and dated by the person supervising the student’s educational experience may include any one of the following items:
  - Partial transcript indicating courses taken, grades earned to date, and the expected date of graduation (if student has not yet graduated)
  - Final transcript indicating courses taken, grades earned, and the date of graduation (if student has graduated).

Applicants who did not graduate from an accredited high school but received a General Educational Development (GED) certificate must provide documentary proof of GED certification, or official transcripts reflecting all work taken at institutions of higher education. Applicants who attended educational institutions outside of the U.S. must submit official English translations for all non-English transcripts. A foreign credential evaluation is required for all foreign transcripts such as the Foreign Credentials Services of America, 1910 Justin Lane, Austin, Texas 78757-2411, 512.459.8428, [info@fcsa.biz](mailto:info@fcsa.biz) or other approved services.

- **Assessment for collegiate study:** The University requires that all students be assessed in their readiness for collegiate study. The University utilizes the Next Generation ACCUPLACER to assess student readiness for college-level coursework and placement in remediation courses to foster success in meeting college-level expectations. The University administers the Next Generation ACCUPLACER on campus for a cost of **\$32.00** during new student orientation week or other designated testing times if the applicant has not previously taken placements tests. The University also accepts the Texas Success Initiative Assessment (TSI) test, approved by the Texas Higher Education Coordinating Board as a test that can be used by institutions of higher education in Texas for assessing students at entry level for their ability to perform in college. TSI (Texas Success Initiative Assessment) test results are to be submitted prior to enrollment. Next Generation ACCUPLACER and TSI results are only valid and accepted for a period of five (5) years from the date of the test.
- Other assessment tests accepted and reviewed for admission are the ACT (American College Test) and the SAT (Scholastic Assessment Test). Valid for a period of five (5) years from the date of the test. Placement chart based on test scores, listed above, is:

	<b>Reading</b>	<b>Math</b>	<b>Writing</b>
Next Generation ACCUPLACER	250 or above is ENGL 1301. 237-249 required ENGL 1301 + INRW 0102 plus.	246 (arithmetic) and 236 (quantitative & reasoning) or above is college level math. 245 (arith-	246 and above is ENGL 1301. 236-245 required ENGL 1301 + INRW 0102 plus. 5 and

	236 or below see cut-off Accuplacer placement chart.	metic) and 235 (quantitative & reasoning) or below see cutoff Accuplacer placement chart.	above is ENGL 1301. 235 and 4 Essay or below see cutoff Accuplacer placement chart
Classic ACCUPLACER	60-78 is ENGL I301 + INRW 0102 plus. 59 or below is INRW I & II	65 (arithmetic) and 44 (elementary algebra) or above is college level math	Essay 4 and SS 60 or above is ENGL 1301 + INRW 0102 plus.
TSI	351 is ENGL I301.	350 is College Level Math	340 and 4+ on essay or above is ENGL 1301
ACT	Composite score of twenty-three (23) or higher, with a minimum score of nineteen (19) in each section of the English and math tests.		
SAT	Taken after March 5, 2016: A minimum of 480 In Evidenced-Based Reading and Writing and/or a minimum of 530 in math tests. Prior to March 5, 2016: Combined score of 1070 or higher, with a minimum of 500 in each section of the verbal and math tests.		
CPT/IC3	Computer Proficiency Assessment/IC3 test is to determine Computer proficiency in general knowledge of the following: General Computing Knowledge, Microsoft-Word, Excel. PowerPoint, and Internet searching. It is an Admission Requirement, for all BUA students as a part of the placement process for the University.		

- **FAFSA.** U.S. citizens or permanent residents should complete the Free Application for Federal Student Aid (FAFSA) before they may be considered for admission at the University. Students may contact the Financial Aid Office, at [financial.aid@bua.edu](mailto:financial.aid@bua.edu) for assistance to complete the FAFSA.

### Admission for Degree-Seeking Students

**First-Time Freshmen:** Applicants enrolled at the University for the first time and who have not been enrolled in any other college-level institution are classified as first-time freshmen and may apply for admission as follows:

- Students who completed their secondary education (High School) must submit an official transcript from their school.
- Home-school graduates must submit appropriate documentation that is signed and dated by the person supervising the student’s coursework showing the name of the courses taken, grade and graduation date.
- Students who have completed the General Educational Development (GED) test must submit an official GED certificate.

**Individual Approval:** Applicants who are not high school graduates may be admitted into pre-collegiate and developmental studies by individual approval. Enrollment in collegiate studies however, is contingent to the student’s completion of the GED certification process within one semester of enrollment.

**Audit Admission:** An audit student is one who visits in a course. Auditors have the privilege of hearing or observing only. No credit is given for an audited course. An audit student may also be regularly enrolled in other courses. All arrangements for auditing classes are to be made in the Registrar's Office. Applicants seeking to audit classes must submit an application for admission and a non-refundable \$25.00 application processing fee. A record of the student's matriculation will be maintained. A nonrefundable audit fee is charged in lieu of tuition. Admission is at the discretion of the Admissions Committee.

**Transfer Students:** Students in good standing at accredited institutions or who have completed credit courses at the college level may apply for admission. Credit will be awarded for prior coursework in accordance with the following:

- General admission requirements are met.
- Official College Transcripts must be mailed in a sealed envelope or may be emailed directly from the institution in official form. Faxed copies and unofficial transcripts will be accepted for advising and registration purposes only.
- Grade point average (GPA) of at least C (2.0 on 4.0-scale). Credit for courses equivalent to those listed in the Catalog may be accepted from accredited institutions. A minimum of 60 semester hours (24 hours in the major) for the Bachelor of Arts Degree and 24 semester hours for the Associate of Arts Degree must be taken in residence (on campus) before an award will be made by the University. In addition, students must fulfill the specific degree requirements for a baccalaureate major as determined by the faculty including 30 hrs. of Bible/Theology for the B.A. and 12 hrs. in Bible/Theology for the A.A.
- The Office of Academic Affairs and the Registrars' Office will determine the hours and grade points acceptable for transfer credit. Generally undergraduate college credits completed at other U.S. accredited colleges or a university in which a passing grade has been earned is accepted for credit. Developmental and remediation coursework will not be credited toward award requirements. Transfer credit from foreign institutions is accepted by BUA on the basis of this evaluation.

**Distance Learning Admission:** Students interested in enrolling in the BUA undergraduate program also have the option of starting their BUA education through distance learning modalities. Students may register for online and virtual courses as they are being developed and offered. Students who are interested in distance education options must be aware that they can enroll in distance learning courses for a maximum of 49% of the hours required for graduation in any of the undergraduate degrees. Admission requirements for the distance education options are the same as the ones for main campus admission.

**Re-Admission of Former Students:** Former students seeking to re-enroll at the University after an absence of one year or more must submit an updated Application for Admission and official transcripts from all institutions attended since last enrolled at the University. The \$25.00 application fee will be waived. Application of students not in good standing at the last institution attended, or on academic probation or suspension at the University must be approved by the Admissions Committee.



All students applying for re-admission to the University must have no outstanding financial obligation to BUA. Students applying for re-admission to BUA must meet the current admission standards.

**Probationary Admission:** Students placed on disciplinary suspension by other institutions will not be admitted, unless otherwise determined by the Admissions Committee. Students placed on academic suspension may request consideration for admission by the Admissions Committee. Students on academic suspension who are admitted will be placed on academic probation. Any student falsifying information for the purpose of admission to the University is subject to disciplinary action and dismissal.

**Provisional Acceptance:** Provisional acceptance applies to those applicants who have not been reviewed by the Admissions Committee but were notified of their provisional acceptance by the Admissions Office pending receipt of all required admission documents. Upon completion of admission requirements, application will be reviewed by the Admissions Committee, a formal acceptance letter will be sent, and the provisional acceptance will be lifted.

**Degree-Specific Requirements:** The candidates for the different degree programs (Biblical/Theological Studies, Business Leadership, Human Behavior, Music, and Cross-Cultural Studies) should meet all course and other requirements for that degree and for graduation. Each student is responsible for all requirements as stated and careful attention to the program will result in completion of the requirements for graduation in the minimum time.

*Students are encouraged to apply as early as possible to resolve admission matters well in advance of the start of the semester.*

### **Other Admission Information**

Students under the age of 22 in accordance with the Texas Education Code, 51.9192, subchapter Z, must submit evidence of being immunized against bacterial meningitis before registering for classes.

### **Admission Requirements for International Students**

BUA has much to offer an international student and welcomes international student applications. International students applying to the University must:

1. Apply for admission by completing the international application.
2. Pay a \$25.00 nonrefundable application processing fee.
3. Provide a brief application essay describing his/her personal goals and how Baptist University of the Americas would contribute to the accomplishment of these goals.
4. Two recommendation letters from individuals with whom the applicant has personal contact.
5. Official high school transcripts or an equivalent of a high school diploma (secondary education): Original, official, native language transcripts listing all completed courses and grades. All non-English transcripts must be translated and evaluated in English. A high school transcript is required to enter the English Language Program known as ESL - English as a Second Language.
6. Submit all required financial information as set forth by the Office of International Students.
7. Submit proof of sufficient funds for the duration of the student's attendance at the university. The proof must be provided through the submission of official financial documents

and bank statements to the Office of International Students. A deposit of the first full year's expenses is required. Confirmation of financial resources does not determine acceptance; however, it must be on file before an I-20 can be issued or a transfer of schools can be accomplished. The bank statement must be an original computerized financial record of the account and it must have the signature of the appropriate bank official or the original stamp of the bank.

All required documents and all test scores must be on file no later than the international admission deadlines:

- July 15 (for the fall semester)
- November 15 (for the spring semester)

Transcripts Evaluation – A Foreign Credentials evaluation is required for all transcripts such as the Foreign Credentials Service of America (FCSA), 1910 Justin Lane, Austin, Texas 78757-2411, 512-459-8428 [info@fcsa.biz](mailto:info@fcsa.biz) or other approved evaluation service.

8. International students whose native language is not English must submit scores on the TOEFL (Test of English as a Foreign Language) with a minimum score of 500 on paper-based, 61 on internet-based and 173 on computer-based for full admission into the degree programs. Students with lower scores, may receive provisional admission with scores not lower than 400 on the paper-based; 32 on the Internet-based; and 97 on the computer-based TOEFL. Provisionally admitted students will receive full admission if they maintain a GPA of 2.0 or above during their first year at BUA.
  - Applicants from English-only speaking countries or a graduate from a high school in the U.S. or in an English-only speaking country will receive a waiver of the TOEFL.
  - TOELF test scores must be received directly from a national testing agency.

**English as a Second Language** – Applicants not meeting the English entrance requirements may be admitted to the University as Second Language Learners and enroll in the English as a Second Language (ESL) program. However, they will not be admitted into college-level coursework until having satisfied the English proficiency requirements.

International students may apply directly to the ESL program. Application requirements for the ESL program include all requirements for international students described above. Students are required to provide official transcripts from the schools previously attended, specifically a high school transcript. ESL students who want to enroll in the degree programs must satisfy all the requirements for degree-seeking students.

The University will not issue the form I-20AB *Certificate of Eligibility for Nonimmigrant (F-1) Student* – for academic or language studies, until all requirements for full or provisional admission to the University have been satisfied.

**International Transfer Students.** In addition to the requirements previously listed for international students, international transfer students must submit the following:

1. **Official transcripts:** Official transcript evaluated in English by a Foreign Credentials organization of the school where the student is presently attending and official transcripts (in English) of all work taken at other institutions of higher education.
2. **Copy of the current I-20 AB.**
3. **Copy of a valid passport, visa and I-94.**
4. **A clearance form from the University will be sent to** the International Student Advisor at the last school attended and must be signed and returned to the University indicating that the student was in good standing, maintained student status while attending the school, and verify the student's eligibility to transfer.

After admission to the University, International degree-seeking students must maintain a minimum of 12 (twelve) semester hours each fall and spring semesters to remain in good standing. Of the 12 (twelve) semesters hours, the International students must take 9 (nine) semester hours each semester in the classroom. In addition, International students can take 3 (three) semester hours or more in the classroom or online classes.

English as A Second Language (ESL) program students may *not* count online or distance education courses toward a full course of study.

International students must maintain a valid Passport at all times during their course of study in the U.S. Communication must be maintained between the international student and the International Student Office regarding foreign-travel, employment, curricular practical training, optional practical training, and any other issues pertinent to their status.

### **Admission of Non-Degree Students**

Students who do not hold a bachelor's degree and do not wish to pursue one but wish to take credited classes at BUA may apply as a Non-Degree Seeking Student. Applicants must submit a completed application and a \$25.00 non-refundable application fee. Students registering for courses with prerequisites must submit an official transcript confirming credit for the required prerequisites. If a non-degree student decides to enroll in a degree program, the student must apply for regular admission and provide the appropriate documentation for review for potential admission as a degree seeking student.

**Health Insurance.** Health insurance is strongly recommended but not required by the University.

## **ADMISSION TO COURSEWORK**

### **Placement Testing Policy**

Students are required to take the Next-Generation ACCUPLACER test for purposes of course placement. The University administers the Next-Generation ACCUPLACER on campus every semester. Please visit the Testing Center Section on the BUA website for testing times and dates available.

College readiness requirements may be satisfied by either passing The Next-Generation ACCUPLACER Test (includes: reading, writing, and mathematics), or through the completion of developmental requirements. Visit the General Admissions Requirements for placement scores.

### **Developmental Studies (College Readiness Studies)**

A student who has not demonstrated readiness for collegiate study through his/her performance in the approved assessment instruments (Next-Generation ACCUPLACER) may be provisionally accepted into an award program of the University. However, this student will be required to enroll in developmental courses appropriate for the diagnosed area of deficiency. Students enrolled in developmental courses will be considered ready for collegiate study by completing the developmental courses with a passing grade (according to criteria established by the Developmental Studies faculty) or by retaking and obtaining the minimum required scores in the college readiness assessment tests.

A student enrolled in language (reading and writing) developmental courses:

- May repeat any developmental course once.
- May enroll in introductory courses (at the 1000 and 2000 levels) or in applied music courses. However, the student may enroll in a maximum of 12 credit hours per semester, including developmental courses. A student may take a maximum of 18 award credit hours without completing the language (reading and writing) developmental coursework.

A student enrolled in developmental mathematics coursework may repeat that course once, and needs to complete that requirement prior to his or her junior year before being allowed to continue any of the degree programs.

A student who does not fulfill the requirements for passing a developmental course will be required to withdraw from the University. A student who withdraws from the University due to the inability to meet college readiness requirements may fulfill those requirements elsewhere and reapply for admission.

### **Computer Literacy Requirement**

Students enrolled in the undergraduate programs are required to demonstrate computer literacy, especially in the usage of Microsoft Office applications. The University administers a Computer Proficiency Test (CPT) to all entering students. Students who do not demonstrate sufficient proficiency

are required to take the non-credit Introduction to Computers course, offered at the developmental level.

### **Academic Advising**

Academic advising is an essential element of the University's commitment to student success in meeting his/her educational objectives. The faculty provide academic advising services to students prior to the start of each semester.

### **New Student Orientation**

University orientation is required of all first-time BUA students and must be completed prior to the end of the first semester of enrollment. The purpose of orientation is to equip new students with information that will enable them to be successful in college-level work.

### **Credit by Examination**

Students may seek college credit by satisfactorily completing the Advanced Placement (AP) Examination or the College Level Examinations Program (CLEP) of the College Entrance Examination Board for the subject area in which credit is sought. Credits by examination obtained by students transferring to the University will be accepted only if the examinations and resulting scores meet specified requirements.

Students may transfer up to 42 semester hours of credit earned by examination. Grade points are not earned through credit by examination; credits earned by examination will be assigned a grade of "CR" and treated as transfer credits.

Credit may not be earned by examination in any course currently or previously taken for credit, non-credit, or audit; any subject area in which the student has earned credit for a more advanced course; or any course for which the student does not meet the prerequisites by the time of submission of scores. The final decision as to eligibility for credit by examination will be made by the Dean of Academic Affairs.

FLATS Foreign Language Achievement Testing Services are offered by Brigham Young University for students that would need to receive credit for Foreign Languages that are not offered by the CLEP.

### **Non-Collegiate Experience**

Credit is not awarded for non-collegiate experience, military service, or ministry experience.

## FINANCIAL INFORMATION

The University is committed to providing quality education at affordable cost. Each student benefits from funding provided by the Baptist General Convention of Texas and through donor generosity, which enable the University to charge considerably less than the actual cost of services provided to students.

Tuition and fees are payable in advance at registration. Students will *not* be officially registered or admitted to class until they have received financial clearance by the Business Office.

Due to continually increasing operating costs, Baptist University of the Americas reserves the right to change tuition, fees, deposits, and room and board rates without notice to prospective students.

### TUITION

The University charges \$240 per credit hour for tuition for the undergraduate program (Associate of Arts and Bachelor of Arts degrees). For the English as a Second Language (ESL) program the University charges a semester tuition of \$2,500 and an additional general service fee of \$360.

### FEES

Application and processing fees are non-refundable. Other fees are refundable as provided in the refund schedule.

Application fee	\$25
ACCUPLACER Test fee	\$32
Audit fee, per semester hour	\$100
CPT Test fee	\$25
Computer lab fee, per semester for course with a laboratory	\$100
Graduation fee, with cap and gown	\$100
Graduation fee, without cap and gown	\$75
Late registration fee	\$50
Applied Music Fee for each applied music course (except Choir)	\$90
Music Major Fee	\$50
Student Services Fee, per credit hour	\$30
Parking fee, per semester	\$30
Student ID card replacement	\$10
Transcript fee	\$5
Payment Plan fee	\$45
Spectrum U Services fee	\$30

## HOUSING

Campus apartments will be available for full-time students on a first-come first-served basis. The rental rates below are per month. Rent is due on the first business day of the month. Utilities are included in the rental charge for four-bedroom units. Residents in one and two-bedroom units are responsible for their utilities through arrangements with local providers.

## DEPOSIT

Due in advance of occupancy. Any refund will be applied to an unpaid student account. The deposit will be forfeited if a student moves out of student housing prior to the end of the semester.

### Family Housing Deposit

One-bedroom unit	\$550
Two-bedroom unit	\$700

### Single Student Housing Deposit

Double occupancy	\$300
Single occupancy	\$300

## HOUSING COST

### Family Housing (cost per month)

One-bedroom unit	\$550
Two-bedroom unit	\$700

### Single Student Housing (cost per semester)

Double occupancy	\$1,250
Single occupancy	\$2,500

## HEALTH INSURANCE

Health insurance is recommended for all students.

## Typical Costs for One Year

The estimated cost for a semester is affected by the number of hours taken, specific classes in which the student is enrolled, and the type of housing. The following analysis is based upon twelve semester hours per academic year and singles' (double occupancy) housing.

Tuition	\$5,760
Fees	\$780
Housing	\$2,500
Books	\$500
Supplies and personal expenses	\$1,410
Total estimated cost per year	<u>\$10,950</u>
Add, as necessary: Housing deposit (see fee schedule above).	

## **Campus Housing**

Prospective students should not expect housing to be available without written confirmation from the Business Office. The University reserves the right to determine who will occupy student housing. Rooms must be kept clean, and damage to residence facilities is the responsibility of the student. Failure to comply with University policy will result in forfeiture of the room deposit. Room and board refunds are available only to students who officially withdraw from the University through the Registrar's Office.

## **Refund Policy and Schedule**

A student may receive partial or full credit for tuition by officially withdrawing from coursework through the Registrar's Office. In cases of course cancellation by the University, full credit will be provided for tuition and fees. Students suspended for academic or disciplinary reasons will not be entitled to a refund of tuition, fees, or housing. Tuition and mandatory fees will be refunded in accordance with the schedule below; however, students withdrawing prior to the first day of class will be assessed a \$25 matriculation/processing fee.

### **Regular Spring/Fall Semesters**

100% refund if dropped during the first week

50% refund during the second week of class

20% refund during the third week of class

No refund after the third week of class

### **Regular Summer Session**

100% refund if dropped prior to the first-class day

50% refund during the first 2 class days

20% refund during the 3<sup>th</sup> - 4<sup>th</sup> class days

No refund after the 5<sup>th</sup> class day

## **Military Withdrawal**

A student withdrawing from the University due to being called into active military service may request the following:

- Refund of tuition paid for the semester in which the student withdraws;
- Designation of "withdrawn-military" on the transcript, signifying an incomplete grade, if eligible under applicable guidelines; or
- Posting final grade or credit if, at the instructor's discretion, the student has satisfactorily completed a substantial amount of course work and demonstrated mastery of the course material.



## **FINANCIAL AID PROGRAMS**

Financial aid to students is administered by the Office of Financial Aid at Baptist University of the Americas. That Office assists students with the process of applying for financial aid; identifies and obtains financial resources needed for the accomplishment of the students' educational goals; and provides counseling and guidance for financial aid decisions.

The University will determine appropriate student awards and issue award letters identifying the financial aid offered, based on an individual's application and eligibility. The University reserves the right to review and modify any award in response to: changes in eligibility requirements or a student's enrollment or financial status; unsatisfactory academic progress; limited governmental funding; or unforeseen events. The Office of Financial Aid assists students in financing educational expenses, but the applicant is responsible for determining, prior to Registration, if personal resources and financial aid awards will be sufficient to meet expenses. Students failing to demonstrate financial responsibility may be denied registration or barred from further attendance during the semester.

Financial aid awards available to students include academic and other scholarships provided under the direct administration of the University. Awards are generally considered annual awards which are divided evenly between the fall and spring semesters.

### **Award Procedures**

The Office of Financial Aid strives to assist students in meeting their financial needs. A financial aid advisor is available to discuss financial issues. Consideration is given to the availability of Federal Title IV funding in the award of University and other forms of financial aid in which need is a factor in determining eligibility.

### **Financial Aid Refund Policy**

The University assesses charges and applies payments to the respective student account. It is University policy to refund a credit balance to the student on a timely basis. A student receiving a refund based wholly or in part on financial aid may be required to repay all or a part of the aid received upon change in enrollment status.

### **Federal Programs (Title IV Financial Aid)**

Students enrolled in a degree program may be eligible for Title IV financial aid. Students should contact the Office of Financial Aid for assistance in applying for federal financial aid. With very specific exceptions, students must be U.S. citizens or permanent residents to qualify for Federal Financial Aid. Regardless of income all eligible students must complete the *Free Application for Federal Student Aid* (FAFSA).

### **Federal Pell Grant**

The Federal Pell Grant program awards funds to qualified students seeking their first bachelor's degree. The program is based on need and other factors, with eligibility determined by the U.S. Department of Education (DOE). Application is made by completing the *FAFSA*.

### **Federal Supplemental Educational Opportunity Grant (FSEOG)**

The FSEOG program awards funds to qualified students seeking their first bachelor's degree. The University identifies FSEOG recipients, with awards going to students with the greatest need, as determined by the DOE.

### **Federal Work-Study Program (FWS)**

In the FWS program, students with financial need, as determined by the DOE, work on campus or in community service.

### **Federal Stafford Student Loans**

**Subsidized Stafford Loans** provide low interest rates and are available to students who demonstrate financial need based on income and other information provided on the FAFSA. A credit check is not required to receive these loans. The federal government pays the interest on these loans until six months after the student is no longer enrolled in school at least half-time.

**Unsubsidized Stafford Loans** provide low interest rates and are available to all students regardless of financial need. A credit check is not required to receive these loans. The student is responsible for the interest, which may be paid while the student is in school or accrued and then added to the principal balance when the student enters repayment. Loan repayment occurs six months after the student is no longer enrolled in school at least half-time.

### **Return of Federal Title IV Funds Policy**

The financial aid award is canceled if a student withdraws prior to its receipt. If a student withdraws during the first 60% of the enrollment period (calculated on calendar-day basis), a portion of Title IV financial aid awards must be returned in accordance with statute, and may result in the student owing a balance to the University or the federal government.

### **Order of Return of Title IV Funds**

Funds that are returned to the federal government are used to reduce the outstanding balances in individual federal programs. Financial aid returned (by the University and/or the student) must be done in the following order:

1. Unsubsidized Federal Direct Stafford Loan
2. Subsidized Federal Direct Stafford Loan
3. Federal Pell Grant
4. Federal Supplemental Educational Opportunity Grant (FSEOG)

## University Programs

The University provides financial aid in the form of academic and need-based scholarships, work-study awards, and other designated awards. Academic scholarships are based on demonstrated academic excellence, and may require specified academic standing. Designated awards are provided for categories of students; e.g., ministerial students. Financial aid is based on demonstrated need and funds availability. Eligible students must be enrolled for at least six semester hours, and maintain a 2.0 cumulative grade point average (GPA). Special effort is made to offer financial aid for the first year of study; however, first-year students receiving aid should be prepared for a decrease in funding in subsequent years.

Federal financial aid is applied before University-based aid. If University-funded aid (awards paid from the University budget rather than specific endowed funds) creates a credit balance in a student account after charges have been applied, such aid will be adjusted to reduce or eliminate the credit balance. A credit balance resulting from University-funded financial aid will not be made available for refund to the student.

Application is made for University financial aid programs by submission of a Financial Aid Application to the Office of Financial Aid. Applications will be evaluated and awards made by the Financial Aid Committee.

Following are examples of University financial aid programs:

- **Presidential Scholarships.** Presidential awards to outstanding incoming students.
- **Merit Scholarships.** Awarded to incoming first-year students with a GPA of 3.50 or higher. Based on availability of funds.
- **Church Matching Scholarship Program.** The University will match designated gifts from Christian churches to students of up to \$500 per semester per student. A limited number of church-matching scholarships is available every semester.
- **General Scholarship Program.** The University receives donations from churches and individuals that provide funding for general scholarships. Students may apply for these scholarships at any time during their course of study at the University. Prospective students may apply for these scholarships. Awards are based on need and criteria established by the Financial Aid Committee.
- **Work-study Programs.** Performance-based work-study is awarded to qualified students. Students serve in various capacities at the University, including resident assistants, security team members, and in maintenance, library, and office roles. Earnings are credited to the student's account for payment of educational expenses, including tuition, fees and room and board.

## Other Programs

**Rehabilitation Assistance.** The Texas Rehabilitation Commission may offer assistance for tuition and fees to handicapped students.

**Veterans Assistance.** Students eligible for veterans' benefits may contact the Veterans' Administration at 1-888-442-4551 or the Office of Financial Aid for more information.

### Veterans Benefits

Baptist University of the Americas welcomes veterans and their dependents. In accordance with Title 38 US Code 3679 subsection (e), this University adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill (Chapter 33) or Vocational Rehabilitation & Employment (Chapter 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Charge a late penalty fee to the student;
- Require the student to borrow additional funds;
- Deny the student access to classes, libraries, or other institutional facilities due to the delayed disbursement funding from VA.

However, VA students will be required to:

- Submit the VA Certificate of Eligibility (COE) by the first day of class;
- Submit a written request to be certified;
- Provide additional information necessary to properly certify their enrollment.

**Financial Assistance from Other Sources.** Scholarships, grants, and loans are provided for students by other agencies and organizations. The University is not an agent for the donor, and, where noted, application is made to the source. Financial aid provided by donors is administered by the Office of Financial Aid in accordance with donor specifications.

- **CBF Scholarships.** The Cooperative Baptist Fellowship provides funding for the award of several types of scholarships, including the CBF Leadership Scholar Program, scholarships awarded for student participation in mission projects or congregational internships, and scholarships designated by regional CBF offices. A faculty committee of the University selects students who participate in the CBF Leadership Scholar Program. Students may apply to the CBF Leadership Scholar Program through the Office of Financial Aid.
- **Hurley Scholarships.** The Ed E. and Gladys Hurley Foundation awards scholarships of up to \$1,000 per year to eligible students studying to become Protestant ministers, missionaries, or religious workers. Applications for the fall semester are due April 30<sup>th</sup>.
- **BGCT Ministerial Financial Assistance Program (MFA).** The Baptist General Convention of Texas (BGCT) provides financial assistance to Texas Baptist students who are preparing for church-related ministries and vocations. Scholarship awards are available to first-year Baptist students and to students who, after the first year at the University, are members of churches cooperating with the BGCT. Awards depend on the classification of the students in their academic career and are subject to change. The awards are as follows:

- For freshman and sophomore students: \$50 per credit hour;
- For junior and senior students: \$75 per credit hour.

In addition to the MFA program, the BGCT Theological Education Council (TEC) approved the award of a pastoral ministry scholarship to students who are in the junior or senior year of undergraduate work. This scholarship is competitive and selection of applying students is made annually by a committee of the TEC.

- **Mary Hill Davis Ethnic/Minority Scholarship Program.** The Mary Hill Davis Ethnic/Minority Scholarship Program provides grants to help worthy capable young people from ethnic/minority cultures receive a Christian education. The scholarships are funded through the Mary Hill Davis Offering® for Texas Missions sponsored annually by the Woman's Missionary Union of Texas. The Mary Hill Davis Ethnic/Minority Scholarship Program is designed to strengthen Texas Baptist churches by providing scholarships to Baptist students from ethnic/minority backgrounds planning to attend a Texas Baptist university. All grants are for a maximum award of \$6,400.00 over a four-year period. Applications must be submitted no later than April 15<sup>th</sup>.

## **THE FEDERAL FINANCIAL AID APPLICATION PROCESS**

Students applying for federal financial aid must submit the required applications to the Office of Financial Aid. Applications are available in the Admissions and Financial Aid Offices. Financial aid awards are issued when a student's financial aid file is complete, including the following:

- Free Application for Federal Student Aid (FAFSA);
- Student Aid Report (SAR), issued by the DOE following submission of the FAFSA.
- Additional documentation in compliance with the verification process.

The priority deadline for filing for financial aid is July 1<sup>st</sup> for fall enrollment, and November 1<sup>st</sup> for spring enrollment. Late applications will be accepted, but the University cannot ensure timely processing to make a formal offer of financial aid by the date of registration. The student will be notified of eligibility for financial aid awards upon completion of the financial aid file.

### **Student Status**

For the purpose of establishing eligibility for financial aid, individuals are considered full-time students if enrolled in twelve or more (12+) semester hours, three-quarter time if enrolled for nine to eleven (9-11) hours, and half-time if enrolled in six to eight (6-8) semester hours. Audit hours are not counted when determining student status. The University reserves the right to reduce a student's financial aid awards upon any change in enrollment.

### **Renewal**

A new FAFSA or Financial Aid Application and supporting documentation must be submitted each academic year for renewal of financial aid. Subsequent awards of federal aid are subject to the same consideration as identified for initial aid, including the same priority deadline.

### **Satisfactory Academic Progress (SAP)**

DOE guidelines require the Financial Aid Office to monitor academic progress of students with a qualitative measure (cumulative GPA) and a quantitative measure (time). The academic year extends from July 1<sup>st</sup> through June 30<sup>th</sup> of the following year. At the close of each academic term, the Financial Aid Office determines if students are making satisfactory progress towards a degree and are qualified to receive financial aid in the next academic period.

At BUA, an academic year consists of 24 semester credit hours over 30 weeks of instructional time. Semester Credit-Hour: A semester credit-hour at BUA is 750 minutes of in-class instruction per semester. This typically requires out-of-class assignments twice the amount of in-class instruction. For every credit hour taken in-class, a student should study two hours out-of-class. Most courses at BUA are three-hours a week for 15 weeks of in-class instruction.

### **Academic Standards**

Students must maintain a cumulative grade point average (GPA) minimum requirement as determined at the end of each semester for all credit hours attempted at BUA. Students must maintain a 2.0 cumulative GPA.

A student who does not maintain SAP will receive a “warning” notification at the end of their first semester of not meeting the policy. Under this “warning” status, the student has one semester to rectify his/her academic progress so that financial aid can be continued. A student who does not meet SAP policy after the “warning” semester will be placed on a “probation” status and will no longer be eligible to receive financial aid assistance. Students are placed on financial aid warning when their cumulative GPA falls below 2.0 of BUA courses.

### **Maximum Time Frames**

The number of semester credit hours a student **attempts** may not exceed 150 percent of the number of semester credit hours required for graduation in his or her program of study as published in the University catalog. For example, if the published number of semester credit hours required for graduation is 120, a student may not attempt more than 180 semester credit hours ( $120 \times 1.5 = 180$ ) and continue to receive financial aid. All periods of enrollment must be considered, even those for which the student did not receive financial aid as well as hours transferred from another school. If the number of attempted hours reaches 150 percent of the hours required for graduation, the student is no longer eligible for financial aid.

**Attempted** hours include all registered hours per semester whether or not the student earns a grade or receive credit. Attempted hours include developmental courses, withdrawals, incompletes, repetitions, and transfer credits.

For financial aid purposes, a full-time student pursuing a bachelor’s degree has up to six years to complete the degree. Non-full-time students are allowed additional years of financial aid eligibility on a prorated basis. A minimum of one hundred twenty (120) semester hours are required for a bachelor’s degree. In measuring progress quantitatively, students are required to complete successfully the number of degree semester hours by the end of each academic year in accordance with DOE guidelines and University policy. These academic requirements apply to all types of financial aid available through the University.

### **Enrollment Status**

A student must successfully complete a minimum of 67 percent of all attempted coursework. The student’s academic progress will be reviewed at the end of the following semester. If the number of **completed hours** (include all semester hours for which the student earns a grade) drops below 67 percent of the attempted hours, the student will no longer be eligible for financial aid.

Example: If a student registers for 30 semester credit hours in an academic year, she/he must complete a minimum of 21 semester credit hours ( $67\% \times 30 = 20.10$ ) in order to make SAP for the year. Partial credit hours are rounded up to the nearest hour.

### **Transfer students**

Transfer student entering on scholastic probation will be placed on “warning” status for their first semester at BUA. Under this “warning” status, the student will have one semester to increase his/her GPA to meet the designated standard. If the student does not meet the satisfactory academic progress policy after the “warning” semester, he/she will be placed on a “probation” status and will no longer be eligible to receive federal aid until the student meets the designated standard.

Students who have been on financial aid probation cannot merely skip a semester to regain eligibility. No financial aid will be disbursed during subsequent semesters for students on financial aid probation. There are 2 ways for a student to regain eligibility:

- The student submits a written appeal (see Appeals Process below) in accordance with the appeals process and the Financial Aid Appeals Committee approves the appeal. The student is then placed on financial aid warning, allowing one additional semester in order to bring the academic requirements up to minimum standards.
- The student attends Baptist University of the Americas during the financial aid probation semester, pays for tuition and fees without financial aid, and does well enough to satisfy all SAP standards.

A student may appeal the decision for withholding financial aid. The appeal must be for hardship including death of a relative, injury or illness of the student or other special circumstances. The explanation must include information about what has changed in the student's situation. The student must also submit an advisement plan which documents how the student can achieve satisfactory academic progress. If the appeal is denied, a student must bring himself/herself back into good SAP status to receive any aid. If the student's appeal is approved, he/she may be placed on financial aid warning and receive aid for one semester. If the student is following an advisement plan and is meeting those requirements at the end of the warning term, the student is then considered in good status as long as the plan is being met.

The appeal process includes:

1. Student submits a letter of appeal along with supporting documentation to the Financial Aid Appeals Committee via the Office of Financial Aid.
2. A letter along with supporting documentation is reviewed by the Financial Aid Director.
3. The Director presents letter of appeal, supporting documentation and institutional data to the Chairperson of the Committee.
4. The Committee reviews information and issues a decision to the Director of Financial Aid and/or student.
5. The Financial Aid Director notifies the student of the decision of the Committee.

### **Financial Aid Reinstatement**

A student who has not maintained satisfactory academic progress may reestablish eligibility by improving sufficiently to meet the designated standards. In reestablishing eligibility, coursework taken during an off-semester schedule or at other schools that are accepted by the University will be included in determining progress toward a degree.

*Note: The Financial Aid Appeals Committee's decision is final and cannot be overturned. The Committee reserves the right to request additional information from the student and/or other parties.*



## STUDENT SERVICES/ENROLLMENT MANAGEMENT

The University offers an array of activities, programs, and services intended to provide the opportunity for intellectual, spiritual, and social growth. The Office of Student Services/Enrollment Management (OSSEM) is responsible for the provision of student services including housing, student activities, health and fitness, student support programs, spiritual development, and the promotion of a healthy Christian environment. Policy governing student conduct is summarized in the *Student Handbook*, available on the University website.

### Career Services

**Employment Opportunities:** The University maintains a network of alumni, friends, churches, state conventions, associations, and other organizations that recruit students throughout the year. Employment opportunities are posted on the University website.

The Office of Student Services/Enrollment Management assists students in finding full-time and part-time employment opportunities in ministry. Students should provide the OEA with their résumés at the beginning of the final year of study.

In addition, the Office of Student Services/Enrollment Management (OSSEM) assists students in planning to continue their education by entering post-graduate study programs.

**Website:** The University's website provides information to assist students and alumni with career services.

**Placement Rate:** Bilingual and multicultural skills exhibited by graduates provide employment opportunities following graduation from the University. Similarly, the academic performance of the University graduates and the increasing demand for qualified students from among the ethnic minorities facilitate the entry of the University graduates into graduate programs at other universities and seminaries. The graduating class of 2019 had a placement rate of 39% in the workforce, including church-related vocations and other areas of employment related to their majors. In addition, 36% of the 2019 graduating class started graduate school.

**Christian Service Program:** Students are to be active in local churches and engaged in ministry service. For service and employment opportunities contact the Coordinator of Ministry Engagement Projects/Activities. The Director of Christian Service Program is available for consultation, and to assist students in developing their résumés.

**Summer Missions:** Many full-time students participate in summer mission opportunities provided by churches, state conventions, associations, and other organizations. Students apply their training and earn money, often forming long-term relationships with their employers.

**Birkman Inventory:** The Office of Academic Affairs administers the Birkman Inventory to assist students in determining areas of ministry in which they are more apt to be successful. A Birkman-certified counselor is available to evaluate the results. Students are encouraged to participate in ministry internships to explore varied opportunities for ministry.

## Academic Counseling and Testing

The Student Services/Enrollment Management staff assists students in realizing their educational and vocational objectives. Staff members assist with the admission process and the provision of academic information for use in course selection and related issues. Currently the University administers the Next-Generation ACCUPLACER, a college readiness assessment exam, an English Proficiency Exam for placement in the ESL program, and the Birkman Inventory, a preference inventory used to assist students in their career and ministry decisions. TOEFL (Test of English as a Foreign Language), and GRE (Graduate Record Examination) study guides and software are available to assist students in test preparation.

**Pastoral Counseling Services:** The University considers the students' spiritual development a major priority in student life. The Interim Director of Enrollment Services is available to students for spiritual needs. A designated prayer room is located on campus for students wishing to take time out for meditation and prayer. Students who need additional personal, family, and/or vocational counseling may be referred to a Christian counselor.

**Special Populations:** The University is committed to making its educational programs accessible to all qualified applicants, in accordance with the *Americans with Disabilities Act* of 1990 (ADA). Contact the Vice President for Student Services/Enrollment Management to determine if you qualify for services available to students who are limited in English proficiency, enrolled in a non-traditional program, economically or academically disadvantaged, or who have a learning, mental, or physical disability.

**Disclosure of Disability:** In accordance with the *Americans with Disabilities Act* of 1990 (ADA), the University is committed to making reasonable accommodations for any student who provides adequate documentation of a disability and requests in writing specific services. A student with a disability needs not disclose the disability to a University official if the student is not requesting any accommodation.

### Student Identification Card

Identification cards are issued to students at registration. Student cards are used for checking materials out of the Learning Resource Center, access to computer labs, check in for chapel attendance and campus check-cashing privileges; they should be carried at all times. Cards become void upon withdrawal or graduation, and should be returned to the Vice President for Student Services/Enrollment Management.

### Student Organizations

The University encourages students having common interests to organize and seek official recognition as a student organization. Requests should be submitted to the Dean of Student Services and should indicate (a) the name of a staff member willing to serve as advisor to the organization, (b) that the organization is willing to conduct its activities in accordance with University policy, and (c) a list of authorized or eligible officers or representatives. Approval by the Dean of Student Services will allow the organization to be officially recognized.

Approval by the Dean of Student Services is required for all meetings conducted by student organizations that are not officially recognized, whether religious, secular, or instructional, and for all programs, presentations, and plans for outside speakers.

**Student Government:** A slate of officers for Student Government representing the student body is elected annually. Each student government officer serves for one year and is subject to reelection for a second term. Student Government assists the Dean of Student Services in planning activities to enrich the lives of students and their families.

**Praise Teams:** Praise teams serve by leading congregational singing during chapel services. Praise teams also engage in ministry at local churches and in community outreach efforts.

**Soccer Team:** The University promotes soccer as a club sport and encourages the soccer team to participate in local tournaments during the year. The primary purpose of the team is to witness the life-changing power of Jesus Christ.

**Special Interest Groups:** Currently special interest groups have been organized and are available to University students: *The Jimenez-De La Cruz Mission Society*. Other groups, The Called Club, the BAM Business as Mission, the Creative Arts Club, meet regularly at the University and promote activities directly related to their mission and purpose.

### **Spiritual Formation**

Students will find numerous activities and programs to help them grow in their spiritual journey. Students enjoy a campus environment where fellow Christians study, dine together, participate in intramural sports, share in classroom instruction and dialogue, and engage in daily fellowship with other students, faculty, and staff. Students have opportunity to participate in evangelism efforts, the Rollins Lecture Series, worship services celebrated during the chapel hour, and to serve in missions' projects in the San Antonio area and leadership roles in local churches.

### **Library/Learning Resources Center (LRC)**

The Pace LRC contains a collection over 22,000 items and provides various services to support the entire learning community. The facility houses a computer center where students can access the internet, *Microsoft Office* and EBSCO databases (including: *ATLAS*, *Academic Search Elite*, and *Business Source Elite*). Access services include: a public access catalog; in-house and virtual reference service; interlibrary loan service; and tailored bibliographic instruction on an individual or group basis. In addition, single and group study areas, open book shelving units, and informative displays create a welcoming study environment. Outside of chapel service, normal hours of operation are Monday through Friday 8:00 a.m. to 7:00 p.m.

### **University Tutoring Center (UTC)**

The University Tutoring Center (UTC) provides writing assistance to BUA students, faculty, staff. The UTC team consists of peer and faculty tutors who assist writers in all stages of the writing process, from understanding writing assignments to revising final drafts. The UTC offers a safe space for writers from all disciplines to improve their writing projects and develop their abilities to become more effective writers. Hours of operation vary per semester, visit our website at [www.bua.edu](http://www.bua.edu) for more information.

### **Textbooks**

The list of textbooks is published every semester on the BUA Website. Students are encouraged to order textbooks through online services that offer discounted prices.

### **Acentos Cafe**

Acentos is a student-led business focused on using coffee and food to reach out to our students, community, and beyond. The Acentos Café is located in the Student Union that provides snacks for students, faculty, staff and guests. Hours of operation are: Monday, Tuesday, and Thursday from 8:00 a.m.– 8:00 p.m. (closed during Chapel on Tuesday and Thursday from 11:00 – 12:00 noon), Wednesday from 8:00 a.m. – 6:00 p.m. and Friday from 8:00 a.m. – 1:00 p.m. Acentos on the Cart Monday-Thursday 3:00 – 4:00 p.m.

### **Health Services**

The University does not provide medical insurance but encourages students to have medical insurance. Students without medical insurance are provided with information for medical clinics that they may visit on a low-cost basis and are provided with an Opt Out form as a release to the University that indicates that the University is not responsible for their medical costs.

### **Student Union**

The Student Union is the focal point for students to enjoy time together in a relaxed atmosphere. The Union is open Monday through Friday from 8:00 a.m. to 10:15 p.m., Saturday from 9:00 a.m. to 10:15 p.m. and on Sunday from 1:00 to 10:15 p.m. Students can also enjoy the open area in the 2<sup>nd</sup> floor of the Baugh Building for conversation, study, and other activities.

### **Campus Safety Information**

**Campus Safety and Law Enforcement:** The University strives to provide a safe learning environment. The University does not operate its own campus police department. The University works closely with local police. The University's security force does not have arrest powers, but alerts the local police and University personnel of activity that may require attention. Cooperation with campus security is expected at all times. Security awareness and crime prevention are encouraged in orientation programs and residence hall meetings.

**Reporting Crimes and Emergencies:** Criminal acts and emergencies are reported to the Director for Administration and Finance and to the Vice President for Student Services/Enrollment Management, Campus Security, and, as necessary, to 9-1-1 for emergency response. Staff and administrators will take appropriate action.

**Access to Facilities:** All students and employees have access to academic, recreational, and administrative facilities on campus. Access to residence halls is limited to resident students and their guests. Access by University employees is on an "as needed" basis. Safety-related concerns should be reported to the Vice President for Student Services/Enrollment Management or to the Business Office.

**Gated Campuses:** Students enjoy a sense of security with controlled access within its campuses. On

the main campus, students enjoy, adequate parking, and easy access to administrative and instructor offices, chapel, library, and classrooms. At Piper Village, the student housing complex, students have access to a Community Club House for parties and meetings. The use of the Club House for special events must be scheduled in the Business Office.

**Curfew:** The University does not have a formally established curfew for students. For safety reasons, the doors on the main campus will be locked at 10:30 p.m. on a daily basis. For students living at Piper Village, on the Baugh Family Campus, the University requires that they obey visiting hours and establishes a noise curfew. The noise level of all stereo equipment, musical instruments, and TVs must be restricted by 11:00 p.m. daily. Restricted noise levels mean individualized use for stereo equipment and musical instruments, and TV usage that would not disturb sleep or studying activities in the apartments. Lights may remain on if quiet is maintained. Non-compliance is subject to disciplinary action.

### **Alumni Association**

The Alumni Association of Baptist University of the Americas meets for fellowship and shared experiences at Founders Day in the fall semester and various Alumni & Friends Receptions throughout Texas and the United States, and in conjunction with the Hispanic Baptist Convention of Texas. Coordinator of Ministry Engagement Projects/Activities assists in coordinating Alumni Association activities.

## **STUDENT RECORDS**

### ***Privacy, Access, and Disclosure***

#### **Privacy of Student Records**

The Family Educational Rights and Privacy Act (FERPA), protects students' right to the privacy of their personal records. Faculty and staff may have access to student records as part of their normal responsibilities. The unauthorized sharing of student information is expressly forbidden. Allowing students access to such information via University computers puts the faculty or staff member and the institution at risk. Employees are cautioned not to allow such access to occur and to protect their personal computer passwords from possible disclosure to others.

Unauthorized disclosure of grades and other student information also puts the individual and the institution at risk of litigation or administrative sanctions. Therefore, conscientious concern for computer security is mandatory, and activities such as the posting of grades by faculty are expressly forbidden. Documents which contain social security number or grade information should be maintained in confidential files or shredded. It is not sufficient simply to put such information in the trash. Failure to take reasonable precautions to protect student privacy rights may result in disciplinary action and possible termination.

#### **Student Rights to Academic Records**

FERPA also gives students certain rights with respect to their education records, including the following:

1. *The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.* Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the records they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

It is University policy to allow students to inspect and review their education records, except for records that contain any of the following:

- Information on more than one student;
  - Financial information on his/her parents; or
  - Confidential letters and statements of recommendation if the student has waived the right to inspect the letters and the letters are related to the student's admission to the University, application for employment, or receipt of honorary recognition.
2. *The right to request the amendment of the student's educational records that the student believes are inaccurate or misleading.* Students may ask the University to amend a record that they believe is inaccurate or misleading. Students should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of

his/her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. *The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.*
4. *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.*

### **Disclosure of Student Records without Prior Consent**

Under certain, specific circumstances FERPA allows the disclosure of student records without the student's prior written consent. One exception permits disclosure of records to school officials with legitimate educational interests. A *school official* is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or a company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, the University discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

Under no circumstances shall a faculty member or other employee of the University disclose a student's education record which is in his/her possession or control to any person other than the student to whom the record pertains, except as provided above. All requests to inspect and review records not within the employee's possession or control, and all requests by third parties (including law enforcement agencies, courts, or the student's parents) to inspect and review records shall be referred to the Office of the Registrar.

## ACADEMIC POLICY

### Student Classification

**Freshmen:** Students who have completed fewer than 30 semester hours of award credit.

**Sophomores:** Students who have completed at least 30, but less than 60 semester hours, of award credit.

**Juniors:** Students who have completed at least 60, but less than 90 semester hours, of award credit.

**Seniors:** Students who have completed at least 90 semester hours of award credit.

**Pre-collegiate:** Students enrolled only in developmental studies.

Transfer students with an earned undergraduate degree from an accredited institution will be classified as Juniors at Baptist University of the Americas.

### Grades and Reports

Grades are reported and made a part of the official record (filed in the Office of the Registrar) at the end of each semester. Grade reports are mailed to students within ten days of semester-end.

**Grading System:** The standing of a student in each course is expressed by the following grades that are assigned for coursework, examinations, and classroom performance according to criteria set by the instructor, as interpreted below:

A—Excellent	F—Failure
B—Good	I—Incomplete
C—Average	W—Withdrawal
D—Poor	

**Grade Points:** Letter grades are assigned numerical values, or *grade points*, per semester hour:

A = 4 grade points	D = 1 grade point
B = 3 grade points	F = 0 grade points
C = 2 grade points	

**Incomplete Grades:** An Incomplete (a grade of “I”) signifies incomplete coursework, usually only one assignment. To receive an Incomplete, a student must be in good standing in the course through the Withdrawal Date and petition the instructor in writing. If the instructor agrees that an incomplete grade is reasonable, the instructor will provide the student with a written list of requirements necessary to complete the course and attach a copy of the list to the final grade roll. The student is responsible for completing the work of the courses taken during the fall and spring semesters by the Withdraw date of the following semester. If the student does not complete the course, the grade will revert to an “F.”

Courses with a grade of “W” or “I” are not assigned grade point values and are not considered in



computing the grade point average (GPA). For financial aid decision purposes, the overall GPA of students who have grades of Incomplete in a specific semester must be based only on the courses for which the final grades have been reported.

The GPA is determined by dividing the total grade points earned by the total number of hours attempted. To illustrate, a student who has attempted 30 semester hours, earning 60 grade points has a GPA of 2.0. However, if a student successfully repeats a course on which he/she had attained an F, the hours for the failed course are not counted for computation of the student's overall GPA. The higher grade earned is included in the computation of the GPA if a course is repeated.

## **ACADEMIC EXPECTATIONS**

### **Grade Requirements for Good Standing**

All students, whether enrolled on a full- or part-time basis, must maintain a minimum cumulative grade point average (GPA) of 2.0 to remain in good standing. Similarly, a 2.0 cumulative GPA is required for graduation.

**Scholastic probation.** Student grades are reviewed each semester to determine good standing. Students will be placed on scholastic probation at the end of the semester in which a minimum cumulative GPA of 2.0 is not maintained. Scholastic probation will be removed by earning the minimum standard during the next regular semester, or during the summer sessions. A probationary student who withdraws and subsequently re-enrolls will be admitted on scholastic probation, and is subject to the original standard for removal of scholastic probation.

**Scholastic suspension.** A probationary student failing to meet the minimum standard necessary to remove probation will be placed on scholastic suspension, and is ineligible to enroll for the next long semester. Students placed on scholastic suspension will be eligible for readmission after one regular semester (fall or spring).

Students are expected to know if they have maintained the minimum standard and are eligible to continue school. An ineligible student who registers for school will be subject to dismissal.

Students placed on academic suspension have the right to appeal to the Dean of Academic Affairs. The appeal must be submitted in writing no later than 21 days after the student is notified of his/her academic suspension.

### **Course Cancellation**

The University reserves the right to cancel any scheduled course without sufficient enrollment to justify, economically or educationally, teaching the course. Students will be notified of a course cancellation at the first scheduled class.

### **Registration and Academic Load**

University officials reserve the right to limit the number of semester hours a student may carry. A “normal” academic load for a student attending full-time is considered 15 credit hours per regular semester, or 30 credit hours per academic year (fall and spring). A “full-time” student is defined as one enrolled in 12 or more credit hours in a semester. A student wishing to take more than 18 hours per semester must receive prior approval from the Dean of Academic Affairs.

### **Withdrawal from Class (“Drops”)**

A student whose circumstances necessitate a reduced academic load should confer with an academic advisor for assistance in adjusting the course load. A grade of "W" will be given to students who officially withdraw from ("drop") courses by the end of the 8<sup>th</sup> week of a regular term or proportionate period of a flex-entry course or summer session (Withdrawal Date). Drops made after the Withdrawal Date must be approved by the Dean of Academic Affairs. The student is responsible for initiating and

completing in a timely manner the withdrawal process. Withdrawal forms are available at the Office of the Registrar.

### **Withdrawal from the University**

A student withdrawing completely from the University by the Withdrawal Date will receive a grade of “W” for each course in which the student is enrolled. If withdrawal occurs after the Withdrawal Date, a final grade will be recorded for each course in which the student is enrolled at the discretion of the Dean of Academic Affairs, with the advice of the instructor.

### **Academic Honors**

At the end of each regular semester, the University recognizes part-time and full-time students who demonstrate superior academic achievement by naming them to the President and Dean Lists. To qualify for these honors students must attain a 4.0 GPA for the President’s List and a 3.50 – 3.99 GPA for the Dean’s List.

### **Attendance**

Regular and punctual attendance is expected of all students. Absences are counted from the first day of class. If absence is necessary, students should not be absent more than three times for a three-hour class meeting twice a week, twice for a three-hour class meeting once a week and twice for a one-hour class meeting once a week. Absences include doctor visits, conferences, and all other “excused” absences. A student with excessive absences may be withdrawn from class by the Registrar with a grade of “F.” Three occurrences of tardiness is equivalent to one absence.

Many students commute and may travel considerable distance to attend classes. In case of inclement weather, students should use their judgment concerning road conditions. Students are responsible for consulting their instructors about make-up work when an absence occurs.

### **Official Transcripts**

Official transcripts may be requested from the Registrar. A signed, written request is required for transcripts to be mailed. All financial obligations to the University must be paid in full before a transcript will be issued. A fee will be charged for each transcript.

### **Transferability of Credits to Other Universities**

Baptist University of the Americas makes no representations regarding the transferability of credits to any particular university. Students seeking to transfer BUA courses elsewhere should consult the receiving institution to determine whether and how credits are accepted. BUA’s acceptance of incoming transfer credits from a particular school is no indication of whether that other institution will reciprocate and accept BUA transfer credits.

Baptist University of the Americas has established articulation agreements with other universities for the purposes of educational collaboration and potential transfer of academic credit. These agreements have provided opportunities for BUA students to continue their undergraduate education and/or enter into graduate programs at other universities. Admission of BUA students to the universities with which BUA has articulation agreements are contingent to the requirements for admission established by those

universities. Students may refer to the Office of Academic Affairs for a list of college and universities with which BUA has articulation agreements.

### **Graduation Requirements and Process**

Students graduating from the University must meet the following requirements:

- Manifest the highest morals, values, and Christian testimony to enhance the work of the Kingdom and encourage others to come to Christ;
- Complete the prescribed course of study and maintain a passing grade average (as certified by Dean of Academic Affairs);
- Meet all financial obligations (as certified by the Director of Finance and Administration);
- Fulfill the chapel services attendance requirements (as certified by the Dean of Academic Affairs);
- Comply with required ministry service (as certified by Director of Christian Service Program); and
- Receive authorization of the Board of Trustees for the conferral of diplomas.

### **Application for Graduation**

Diplomas are not awarded automatically. A candidate for an award must submit an application for graduation. Applications may be obtained from the Office of the Registrar. Completed applications should be returned to that Office by November 29<sup>th</sup> for May graduation. The application and administrative certifications will be presented to the Board of Trustees for authorization.

### **Christian Service Program**

The mission of BUA includes this very important statement “...formation of cross-cultural Christian leaders.” We are committed to living a Christ-centered lifestyle. A foundational characteristic of a Christian is one of service. Ministry training is maximized when the student is active in a local congregation where the knowledge, skills, values, and principles learned in the classroom can be put to practice. The purpose of the Christian Service Program is to enable students to integrate classroom learning with personal life and practical ministry experience.

**Graduation Requirement:** Student pursuing a degree must enroll in the CSP for (6) six semesters. Students pursuing an AA degree and transfer students with 60 credit hours, are required to take (4) four semester of the CSP.

**Semester Requirement:** Student pursuing a degree must participate by committing to serve for a minimum of 10 hours over the course of each semester, (normally one hour per week). The following objective support stated purpose for student:

1. Christian Character: The student is to adopt a lifestyle of service in the name of Jesus Christ by meeting the needs of people and/or the community.
2. Cross-Cultural Competence: The student is to learn to serve everyone regardless of diversity.

3. **Content Knowledge and Skills:** The student is to apply knowledge, skills, values, and principles learned in the classroom, while servicing others.

The Office of Academic Affairs will verify all completed CSP forms: therefore, it is necessary for the student to complete and submit the electronic form with the contact information of the ministry or the contact supervisor. The CSP coordinator will remind students before the end of the semester.

### **Chapel Attendance**

To graduate, students must present a certificate of chapel attendance attesting to at least 85% attendance each semester. Students are required to register for (4) four semesters of chapel during their course of studies at Baptist University of the Americas. The Dean of Academic Affairs maintains chapel attendance records and provides a record of individual chapel attendance at the end of each semester. Students can only miss (4) four chapel days per semester to be counted.

### **Catalog Restrictions**

A student pursuing a course of study may choose to graduate in compliance with the requirements of the Catalog in effect at the time of entrance to the University or those of any subsequent edition, provided that degree requirements are completed within five years from the ending date of the effective period of the selected Catalog. Each Catalog is effective from August 1<sup>st</sup> of the year of publication through July 31<sup>st</sup> of the next calendar year.

A student may elect to graduate under the degree requirements of the official catalog of any year in which the student is enrolled for classes and receives credit, provided that the period between such dates does not exceed six years. The six-year period begins at the final semester covered by the chosen catalog. The University reserves the right to change the requirements for graduation at the beginning of any semester.

### **Retention and Graduation Rates**

The retention rate (percent of first-time freshmen returning as sophomore the following fall semester) for the 2019 entering class was 40%. The six-year graduation rate for the 2014 freshman class (first-time, full-time freshmen enrolled in Fall 2014) was 32%.

## **PROGRAMS OF STUDY**

Baptist University of the Americas is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE) to award the following degrees:

**Associate of Arts in Cross-Cultural Studies**

**Bachelor of Arts in Biblical/Theological Studies**

**Bachelor of Arts in Business Leadership**

**Bachelor of Arts in Human Behavior**

**Bachelor of Arts in Music**

### **Concentration Areas and Interdisciplinary Options**

Students enrolled in any of the Bachelor of Arts programs can pursue a degree plan that involves either a specific area within a program or interdisciplinary options. Programs such as Biblical/Theological Studies, Human Behavior, and Music offer concentration areas in their degree plans designed to provide a deeper learning experience in specific areas. These concentration areas are related either to the academic discipline for a degree or to a ministry or professional area in that discipline. The University also offers interdisciplinary options in the form of **minors**, **double majors**, and **dual degrees**.

**Minors:** A student enrolled in any of the baccalaureate programs may decide to have a minor in another discipline. The minor consists in taking 21 hours in the desired discipline in addition to the curricular requirements for the primary degree. Minors in a program must be approved by the chairperson of that program.

**Double Major:** Any student enrolled in a baccalaureate program (other than Biblical/Theological Studies) qualifies for a double major, having Biblical/Theological Studies as the secondary major in his/her degree plan. Upon completion of all academic requirements, the double major student will receive ONE degree in the area of his/her choice, but will have a primary and a secondary major recorded in his/her transcript.

**Dual Degrees:** Students enrolled in a baccalaureate program may pursue a dual degree option. A student pursuing this option must complete all academic requirements needed for his/her primary degree (Business Leadership, Human Behavior, Biblical/Theological Studies or Music). Students pursuing this option will receive TWO degrees upon graduation. In order to enroll in the dual degree option, the student must be approved by his/her advisor and submit a formal request for a dual degree to the Registrar. If a student wants a dual degree option, he/she must fulfill all academic requirements of both degrees.

*Questions or complaints about this institution should be addressed to:*

*Association for Biblical Higher Education  
5850 T. G. Lee Blvd., Suite 130  
Orlando, Florida 32822  
Telephone: 407-207-0808  
Website: [www.abhe.org](http://www.abhe.org)*

Texas Higher Education Coordinating Board  
P.O. Box 12788  
Austin, TX 78711  
Tel 512-427-6200

Website: [www.theccb.state.tx.us/index.cfm?objectid=989FE9A0-2213-11E8-BC500050560100A9](http://www.theccb.state.tx.us/index.cfm?objectid=989FE9A0-2213-11E8-BC500050560100A9)

### **Instructional Principles**

Four principles embody the philosophical perspective behind the University's academic program, and guide the faculty as they develop coursework and learning experiences:

**Head**— Students will receive the best education and professional development that resources can provide. Students will have a basic knowledge of the Bible and Christian theology that will serve as a foundation for any specific area of work they choose according to the academic major they select.

**Heart**—Students will develop affective attributes desirable for those who want to serve Christ independent of their work setting. These attributes include a biblical worldview and philosophy of living, a compassionate and caring personality, and a value system consistent with Christian living in the twenty-first century.

**Hand**—Students will be able to apply their learning in the practical areas of their academic majors. Students will be able to apply their knowledge and skills in practical ways that affect what they do professionally.

**Habitat**—Students will develop life-long applications of their knowledge, mediated through a Christian value system, based on a sound biblical and theological reflection, and applied as ministry in the workplace. Learning will become a self-perpetuating cycle fed from continuous reflection and application to new situations through a series of living exchange relationships.

### **BUA Expected Student Learning Outcomes**

Baptist University of the Americas proposes five general learning outcomes for the entire undergraduate program. These outcomes reflect the mission and values of the University and guide the curriculum for both the Associate of Arts and the Bachelor of Arts degrees.

At the end of their respective undergraduate programs, BUA students are expected to demonstrate:

**1. *Christian Character***

- a. Adhere to Biblical ethics and values
- b. Practice servant leadership skills
- c. Demonstrate spiritual maturity
- d. Exhibit behavior that demonstrates Christian principles and practices

**2. *Cross-Cultural Competence***

- a. Demonstrate an appreciation of human diversity
- b. Demonstrate the ability to relate and work with people of different cultures

**3. *Critical Thinking***

- a. Demonstrate the ability to evaluate information applicable to different areas of study
- b. Analyze ideas, information, and academic knowledge
- c. Develop the ability to synthesize ideas in coherent presentations
- d. Embrace the pursuit of life-long learning

**4. *Communication***

- a. Demonstrate the ability to express ideas and information verbally
- b. Demonstrate the ability to express ideas and information in written format
- c. Demonstrate the ability to communicate interpersonally with effectiveness

**5. *Content knowledge and skills***

- a. Demonstrate the acquisition and integration of biblical and theological knowledge and reflection across the curriculum.
- b. Demonstrate the acquisition of knowledge within the area of a specific baccalaureate major
- c. Integrate content knowledge in practical behavior for specific areas
- d. Demonstrate values and attitudes related to the application of content knowledge in work, religious, and leisure settings



## GENERAL STUDIES CURRICULUM

### Student Learning Outcomes for the General Education Core

The BUA taxonomy of learning outcomes for the general education core curriculum spans the cognitive and affective domains to impact behavior. The general education taxonomy consists of the following five specific learning outcomes. At an appropriate collegiate level, the student will:

1. Demonstrate critical thinking skills through effective analysis, synthesis, and evaluation;
2. Master written and verbal communication;
3. Exhibit technological fluency;
4. Evidence an appreciation of human diversity;
5. Embrace the pursuit of life-long learning.

Core Curriculum Component Area Requirements (38 Semester Credit Hours for the Language Track or 36 for the Non-Language Track).

#### **A. Humanities and Fine Arts (12 hours)**

##### *9 hours of Written and Oral Communication*

Students must demonstrate competent writing in English; critical proficiency in oral and written communication; competence in constructing valid arguments and criticizing arguments; and critical proficiency in using diverse theoretical perspectives to identify and formulate problems and draw conclusions.

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications

##### *3 hours of Fine Arts*

Students should demonstrate an understanding of the conceptual approaches and history of at least one of the arts, as a means of comprehending the aesthetic patterns that underlie human creativity.

MUSI 2300	Music Appreciation <i>or</i>
ART 1301	Art Appreciation

#### **B. Language Track (11 hours) or Non-Language Track (9 hours)**

##### *Language Track (11 hrs.)*

SPAN 1401	Beginning Spanish I
SPAN 1402	Beginning Spanish II
SPAN 2301	Intermediate Spanish I

##### *Non-Language Track (9hrs.)*

(choose two)

ART 1302	Latinx Art Appreciation
ENGL 2351	Mexican American Literature

- HIST 2327 Mexican American History I  
(choose one)  
ENGL 2306 World Literature **or**  
LEAD 2306 Survey of Global Cross-Cultural Issues

**C. Social and Behavioral Sciences (9 hours)**

*9 hours of Social Sciences, Government and History*

Students must demonstrate critical understanding of the political and economic dimensions of social life; knowledge of U.S. history sufficient for understanding current developments in American society within a historical context; substantial knowledge of social, racial, cultural, and gender diversity in the United States and Texas; and knowledge of the history, theory, methods, and intellectual approaches of the social and behavioral sciences, including similarities and differences with respect to one another and to other modes of understanding.

- GOVT 2305 U.S. Government **or**  
GOVT 2306 Texas Government  
HIST 1301 U.S. History I **or**  
HIST 1302 U.S. History II  
PSYC 2301 Introduction to Psychology **or**  
SOC 1301 Introduction to Sociology **or**  
ECON 2325 Microeconomics\* **or**  
ECON 2326 Macroeconomics\*

\*Required for Business Leadership majors; prerequisites: BUSI 1301 and MATH 1324

**D. Mathematics and Natural Sciences (6 hours)**

*3 hours of Mathematics*

Students must demonstrate knowledge of higher mathematics sufficient to understand the basis of mathematical reasoning. Students must complete one course (3 semester credit hours) from the following or another mathematics or statistics course at an equivalent or more advanced level.

- MATH 1332 Mathematics for Liberal Arts **or**  
MATH 1324 Business Math **or**  
MATH 1314 College Algebra **or**  
MATH 1380 Elementary Statistical Methods

*3 hours of Natural Sciences*

Students must demonstrate knowledge of the methods, intellectual approaches, social significance, and history of the physical and natural sciences. Students must complete 3 semester credit hours.

- BIOL 1308 General Biology I **or**  
BIOL 1309 General Biology II **or**  
BIOL 2302 Introduction to Neuroscience **or**  
ENVR 1301 Environmental Science

## **ASSOCIATE OF ARTS IN CROSS-CULTURAL STUDIES**

The Associate of Arts degree in Cross-Cultural Studies offers every student an opportunity to engage in and navigate changing global environments. At Baptist University of the Americas it is our mission to develop cross-cultural Christian leaders from the Hispanic perspective. We believe Hispanics have a unique transcultural history and culture that serves as a good starting point toward cross-cultural competency. The purpose of the program is to equip our students to relate authentically with those of other cultures while respecting each person's distinctive identity.

The Associate of Arts in Cross-Cultural Studies provides the benefits of a biblical higher education for those students who feel a call to vocational ministry but may wish to pursue a bi-professional career in a field other than the ones offered at Baptist University of the Americas. These students may transfer some of these credits to another college or university to pursue a degree in a field other than religion. Credits from the Associate of Arts in Cross-Cultural Studies are applicable to the Bachelor of Arts degrees at BUA.

The Associate of Arts may also be used as a terminal degree for lay leaders and support leaders in the church who wish to receive this education to better serve the Lord in their local congregation or at a Christian organization.

The minimum number of semester credit hours required for the Associate of Arts in Cross-Cultural studies, including the Core Curriculum requirements, is 63 hours for the Language track and 62 hours for the Non-Language track.

### **Program Student Learning Outcomes:**

In addition to the student learning outcomes shared by all undergraduate degrees, students that complete the Associate of Arts in Cross-Cultural Studies are expected to:

1. Demonstrate an intermediate knowledge of the Old or New Testament content;
2. Evidence utilization of academic research methodologies;
3. Adhere to academic ethics and values;
4. Collaborate in academic teamwork within the learning community;
5. Demonstrate basic knowledge of cross-cultural principles and issues; and
6. Apply skills and knowledge in multicultural and multilingual environments.

### **Degree Requirements**

#### **General Requirements:**

Students must fulfill the Chapel Attendance and the participation in the Christian Service Program requirements to graduate. A student in the Associate of Arts in Cross-Cultural Studies must enroll in Chapel and in the Christian Service Program for 2 semesters of Chapel and 4 semesters of Christian Service Program(CSP).

**Course Requirements:** Students enrolled in the AA in Cross-Cultural Studies degree must complete the following courses:

**A. 27 semester credit hours in the Core Curriculum**

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications
ART 1301	Art Appreciation <b>or</b>
MUSI 2300	Music Appreciation
HIST 1301	U.S. History I <b>or</b>
HIST 1302	U.S. History II
GOVT 2305	U.S. Government <b>or</b>
GOVT 2306	Texas Government
PSYC 2301	Introduction to Psychology <b>or</b>
ECON 2326	Macroeconomics
BIOL 1308	General Biology I <b>or</b>
BIOL 1309	General Biology II <b>or</b>
BIOL 2302	Introduction to Neuroscience
MATH 1324	Business Math <b>or</b>
MATH 1332	Mathematics for Liberal Arts <b>or</b>
MATH 1380	Elementary Statistical Methods

**B. 15 hours in Cross-Cultural Studies**

LEAD 1300	Personal Dimensions of Leadership
LEAD 2301	Cross-Cultural Communication
ENGL 2351	Mexican American Literature
HIST 2327	Mexican American History I
ENGL 2306	World Literature <b>or</b>
LEAD 2306	Survey of Global Cross-Cultural Issues

**C. 4 hours in Language Track or 3 hours in Non-Language Track**

*Language Track (4hrs.)*

SPAN 1401	Beginning Spanish I (or any other non-English language)
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*Non-Language Track (3hrs.)*

ART 1302	Latinx Art Appreciation
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**D. 12 hours in Bible and Theology**

BIBL 1300	Introduction to the Bible
BIBL 2300	Introduction to the Old Testament <b>or</b>
BIBL 2302	Introduction to the New Testament
BIBL 1301	Spiritual Formation
THEO 1300	Biblical Ethics

**E. 5 hours in Foundational Studies**

FOUN 1101	Foundation Strategies for Success
FOUN 1102	Fundamentals of Academic Research
FOUN 2101	AA Capstone
FOUN 1203	Baptist Identity

## **BACHELOR OF ARTS IN BIBLICAL/THEOLOGICAL STUDIES**

The Bachelor of Arts in Biblical/Theological Studies program provides training for ministry leadership. Through biblical, theological, cross-cultural, and general education studies, students are equipped for a wide variety of church, missions-related, and community-based leadership positions. Each student majoring in Biblical/Theological Studies may select a concentration from one of the following areas: Music Ministries, Practical Theology, Youth Ministry or Social Work. In addition, a student may select as a concentration area courses from the other major areas of study, Business Leadership, Human Behavior, and Music. Courses from these areas must be approved by the area faculty prior to being accepted as a concentration area in the B.A. in Biblical/Theological Studies. A student may choose not to select a concentration area, but instead to take elective courses to meet the requirements for graduation.

Students enrolled in the Bachelor of Arts in Biblical/Theological Studies program have used this course of study as a basis for graduate study at theological seminaries and schools of theology accredited by the Association of Theological Schools.

The minimum number of semester credit hours required for the Bachelor of Arts in Biblical/Theological Studies, including the Core Curriculum requirements, is 122 hours with the Language Track and 120 hours with the Non-Language Track. Forty-eight of the total semester credit hours required for the degree must be at the upper-division level. If a student takes an average of 15 hours per fall/spring semester and passes the courses with at least a 2.0 GPA, he/she can graduate in four years (for Non-Language Track, two (2) more hours).

Program Student Learning Outcomes:

1. Demonstrate biblical and theological knowledge, reasoning and reflection in analyzing historical, social and ecclesiastical issues;
2. Practice functional ministry skills;
3. Adhere to biblical ethics and values; and
4. Exhibit leadership skills for use in life and ministry.

**The Core Curriculum Requirements:** Students seeking the Bachelor of Arts in Biblical and Theological Studies must fulfill the University Core Curriculum. There are 38 semester credit hours for Language requirement and 36 for Non-Language requirement:

**A. 38 semester credit hours in the Core Curriculum for the Language track and 36 hours for the Non-Language track.**

*27 hours of Core Curriculum*

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications
ART 1301	Art Appreciation <b>or</b>
MUSI 2300	Music Appreciation
GOVT 2305	US Government <b>or</b>
GOVT 2306	Texas Government
HIST 1301	US History I <b>or</b>

HIST 1302	US History II
PSYC 2301	Introduction to Psychology <b>or</b>
SOCI 1301	Introduction to Sociology <b>or</b>
ANTH 2302	Introduction to Archaeology <b>or</b>
ECON 2325	Microeconomics <b>or</b>
ECON 2326	Macroeconomics
MATH 1332	Mathematics for Liberal Arts <b>or</b>
MATH 1314	College Algebra <b>or</b>
MATH 1324	Business Math <b>or</b>
MATH 1380	Elementary Statistical Methods
BIOL 1308	General Biology I <b>or</b>
BIOL 1309	General Biology II <b>or</b>
BIOL 2301	Introduction to Neuroscience <b>or</b>
ENVR 1301	Environmental Science

*Language Track (11 hrs.)*

SPAN 1401	Beginning Spanish I
SPAN 1402	Beginning Spanish II
SPAN 2301	Intermediate Spanish I
*(or any other non-English language)	

*Non-Language Track (9 hrs.)*

(choose two)

ART 1302	Latinx Art Appreciation
ENGL 2351	Mexican American Literature
HIST 2327	Mexican American History I

(choose one)

ENGL 2306	World Literature <b>or</b>
LEAD 2306	Survey of Global Cross-Cultural Issues

The major in Biblical/Theological Studies requires the following courses.

**B. 55 semester credit hours in the major, 33 of which must be at the upper-division level:**

*33 semester credit hours in Bible and Theology:*

BIBL 1300	Introduction to the Bible
BIBL 2300	Introduction to the Old Testament
BIBL 2302	Introduction to the New Testament
BIBL 1301	Spiritual Formation
BIBL 3302	Biblical Interpretation
THEO 3303	Perspectives in Christian Worship
THEO 1300	Biblical Ethics
THEO 3301	Introduction to Theology
THEO 3302	Systematic Theology

Two Advanced Bible or Theology Courses. (One of the courses taught at the Latina Leadership Institute may substitute for an advanced Bible/Theology course.)

*6 semester credit hours in Church History:*

CHIS 4301 Church History I  
CHIS 4302 Church History II

*16 semester credit hours in Religious/Leadership Studies:*

LEAD 1300 Personal Dimensions of Leadership  
LEAD 2301 Cross-Cultural Communication  
LEAD 3301 Leadership of the Non-Profit Org. **or**  
PMIN 4302 Skills in Church Administration  
LEAD 3302 Cross-Cultural Leadership Development **or**  
LEAD 4312 Servant Leadership **or**  
BIBL 4390 Special Topics: Biblical Reflection in Latina Leadership from a  
Latina Perspective  
RELI 3300 Worldviews and Faith  
LEAD 4199 Internship for Biblical/Theological Studies

**C. 6 semester credit hours in Humanities:**

ENGL 3301 Advanced Writing and Research or 2000/3000 level Literature course  
SPAN 2302 Intermediate Spanish II **or**  
another Humanities course

**D. 5 semester credit hours in Foundation studies:**

FOUN 1101 Foundation Strategies for Success  
FOUN 1102 Fundamentals of Academic Research  
FOUN 1203 Baptist Identity  
FOUN 4101 Capstone

**E. 18 semester credit hours in electives, 15 of which must be at the upper-division level.** If student chooses a concentration area, a total of 18 semester credit hours must be taken from one of the concentration areas of Business Leadership, Human Behavior, or Music are available to the students but must be approved by the chair of that academic department.



## **BACHELOR OF ARTS IN BUSINESS LEADERSHIP**

The Bachelor of Arts in Business Leadership consists of general business courses in the areas of organizational and international leadership development designed within a Christian ministry framework. The entire curriculum has a strong multicultural dimension, albeit from a Hispanic perspective. The program seeks interaction with the other curricular offerings in Biblical and Theological Studies with the purpose of providing a spiritual foundation for all aspects of leadership independent of the setting in which it is exercised. Students majoring in Business Leadership may also select a concentration area from the other academic majors offered by the University, though doing so will require extra hours beyond 122 hours for the Language track and 120 hours for the Non-Language track or otherwise required for the major.

The minimum number of semester credit hours required for the Bachelor of Arts in Business Leadership, including the Core Curriculum requirements, is 122 hours for the Language track and 120 hours for the Non-Language track. Forty-eight of the total semester credit hours required for the degree must be at the upper-division level.

Program Student Learning Outcomes:

1. Demonstrate knowledge in business and leadership best practices;
2. Exhibit interpersonal and cross-cultural skills in business and leadership practices;
3. Evidence biblical ethical values for practice in the profession; and
4. Exhibit servant leadership skills in life and profession.

**Core Curriculum Requirements:** Students seeking the Bachelor of Arts in Business Leadership must fulfill the University Core Curriculum requirements. There are 38 semester credit hours for language requirement and 36 for non-language requirement. Business Leadership students must take MATH 1324 and ECON 2325 or ECON 2326 as part of this core.

**B. 38 semester credit hours in the Core Curriculum for the Language track and 36 hours for the Non-Language track.**

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications
ART 1301	Art Appreciation <b>or</b>
MUSI 2300	Music Appreciation
GOVT 2305	US Government <b>or</b>
GOVT 2306	Texas Government
HIST 1301	US History I <b>or</b>
HIST 1302	US History II
ECON 2325	Microeconomics
MATH 1332	Mathematics for Liberal Arts <b>or</b>
MATH 1314	College Algebra <b>or</b>
MATH 1324	Business Math <b>or</b>
MATH 1380	Elementary Statistical Methods
BIOL 1308	General Biology I <b>or</b>
BIOL 1309	General Biology II <b>or</b>
BIOL 2301	Introduction to Neuroscience <b>or</b>

ENVR 1301 Environmental Science

*Language Track (11 hrs.)*

SPAN 1401 Beginning Spanish I  
SPAN 1402 Beginning Spanish II  
SPAN 2301 Intermediate Spanish I

*Non-Language Track (9hrs.)*

(choose 2)

ART 1302 Latinx Art Appreciation  
ENGL 2351 Mexican American Literature  
HIST 2327 Mexican American History I

(choose 1)

ENGL 2306 World Literature **or**  
LEAD 2306 Survey of Global Cross-Cultural Issues

**Degree Requirements:**

In addition to the Core Curriculum Requirements, the major in Business Leadership requires the following courses.

**B. 48 semester credit hours in the major:**

BUSI 1301 Introduction to Business  
LEAD 1300 Personal Dimensions of Leadership  
BUSI 2301 Business Information Systems and Processing  
BUSI 2311 Business Project Management  
LEAD 2301 Cross-Cultural Communication  
ACCT 2305 Principles of Accounting  
BUSI 3301 Business Law  
ECON 2326 Macroeconomics  
FINA 3301 Principles of Finance  
LEAD 3301 Survey of Leadership Models  
BUSI 4301 Entrepreneurial Process  
LEAD 4311 Leadership for the Non-Profit Org. **or**  
PMIN 4302 Basic Skills in Administration  
LEAD 4301 Global Leadership and Cross-Cultural Issues **or**  
BUSI 4302 International Business  
LEAD 3302 Cross-Cultural Leadership Development **or**  
LEAD 4312 Servant Leadership  
MGMT 3301 Principles of Management **or**  
MGMT 4315 Human Resource Management  
MRKT 3301 Principles of Marketing

**C. 30 semester credit hours in Bible and Theology:**

BIBL 1300 Introduction to the Bible  
BIBL 1301 Spiritual Formation  
BIBL 2300 Introduction to the Old Testament  
BIBL 2302 Introduction to the New Testament  
BIBL 3302 Biblical Interpretation

THEO 1300 Biblical Ethics  
THEO 3301 Introduction to Theology  
THEO 3302 Systematic Theology  
THEO 4392 Christian Ethics in the Workplace  
Adv. Bible or Adv. Theology

**D. 5 semester credit hours in Foundation studies:**

FOUN 1101 Foundation Strategies for Success  
FOUN 1102 Fundamentals of Academic Research  
FOUN 1203 Baptist Identity  
FOUN 4101 Capstone

**E. 1 semester credit hour in a required internship in the major:**

LEAD 4198 Internship for Business Leadership

## **BACHELOR OF ARTS IN HUMAN BEHAVIOR**

The Bachelor of Arts in Human Behavior is designed as a generalist degree for the formation of Christian leadership, within the Hispanic context, for the helping professions in the church and the community at large. The offering of human behavior as a Bachelor of Arts degree would help students develop basic knowledge and skills for the helping professions with a holistic Christian humanistic foundation. The curriculum for the B.A. in Human Behavior entails an academic foundation in the psychological and social sciences that would prepare students for careers in the helping professions such as chaplaincy, counseling, and social work. This psychological and social science foundation is supplemented by concentrations in the areas of psychology, sociology, social work, gerontology, and pastoral care designed within a Christian ministry framework.

The minimum number of semester credit hours required for the Bachelor of Arts in Human Behavior, including the Core Curriculum requirements, is 122 hours for the Language track and 120 hours for the Non-Language track.

**Program Student Learning Outcomes:** Students who enroll in the Bachelor of Arts in Human Behavior (BAHB) at Baptist University of the Americas are expected to develop competencies that are intrinsically related to the overall mission of the University. At the end of the BAHB program, students will be able to:

1. Demonstrate a general education background that would facilitate understanding of the world, the development of critical thinking and communication skills, and would prepare the student for self-directed learning in the community.
2. Understand the historical, scientific, and practical foundations of the psychological and social sciences.
3. Demonstrate cross-cultural competence that would allow them to understand and relate to people of different cultural and ethnic backgrounds.
4. Apply a Christian worldview to leadership positions, situations, and challenges in the workplace.
5. Demonstrate the Christian character and work ethics necessary to serving individuals, family, and communities as ministers at local churches or in community settings.

**The Core Curriculum Requirements:** Students seeking the Bachelor of Arts in Human Behavior must fulfill the University Core Curriculum. There are 38 semester credit hours for Language track and 36 for Non-Language track:

**A. 38 semester credit hours in the Core Curriculum for the Language track and 36 hours for the Non-Language track.**

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications
ART 1301	Art Appreciation <b>or</b>
MUSI 2300	Music Appreciation
GOVT 2305	US Government <b>or</b>
GOVT 2306	Texas Government

HIST 1301 US History I **or**  
HIST 1302 US History II  
PSYC 2301 Introduction to Psychology **or**  
SOC 1301 Introduction to Sociology  
MATH 1332 Mathematics for Liberal Arts **or**  
MATH 1314 College Algebra **or**  
MATH 1324 Business Math  
BIOL 1308 General Biology I **or**  
BIOL 1309 General Biology II **or**  
PSYC 2302/BIOL 2302 Introduction to Neuroscience

*Language Track (11 hrs.)*

SPAN 1401 Beginning Spanish I  
SPAN 1402 Beginning Spanish II  
SPAN 2301 Intermediate Spanish I  
(or any other non-English language)

*Non-Language Track (9hrs.)*

(choose two)

ART 1302 Latinx Art Appreciation  
ENGL 2351 Mexican American Literature  
HIST 2327 Mexican American History I

(choose one)

ENGL 2306 World Literature **or**  
LEAD 2306 Survey of Global Cross-Cultural Issues

**The major in Human Behavior requires the following courses.**

**B. 49 semester credit hours in the major and related courses:**

*24 Hours in the Required Core in the Psychological and Social Sciences:*

PSYC 2301 Introduction to Psychology **or**  
SOC 1301 Introduction to Sociology  
PSYC 2311 Statistics for Behavioral and Social Sciences  
PSYC 3321 Human Development  
PSYC 3331 Theories of Learning  
PSYC 4341 Theories of Personality  
SOC 2301 Social Problems  
SOC 3312 Research Meth for Behavioral & Social Sciences  
SOC 4301 Classical Sociological Theory **or**  
SOC 4321 Contemporary Sociological Theory

*10 hours in Leadership and Cross-Cultural Understanding*

LEAD 1300 Personal Dimensions of Leadership  
LEAD 2301 Cross-Cultural Communication  
LEAD 3301 Cross-Cultural Leadership Development **or**  
other upper division Leadership course

LEAD 4197 Internship for Human Behavior

*15 Hours in a Professional Concentration*

*Gerontology*

GERI 2301	Introduction to Gerontology
GERI 3321	Ethnicity and Aging
GERI 3341	Social Services for the Older Persons
GERI 4301	Sociology of Aging
GERI 4390	Aging and Mental Health

*Pastoral Care*

PCC 3300	Introduction to Pastoral Care
PCC 3301	Clinical Pastoral Care in the Church
PCC 4900	Pastoral Care Education I & II

3 Special Topics in Pastoral Care courses

PCC 4390-4393	Special Topics in Pastoral Care
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*Psychology*

PSYC 2302	Introduction to Neuroscience
PSYC 3311	Cognitive Psychology
PSYC 3342	Introduction to Counseling & Psychotherapy
PSYC 3361	Social Psychology
PSYC 4341	Abnormal Psychology
PSYC 4390-4393	Special Topics in Psychology

*Social Work*

SWO 2301	Ministry and Community
SWO 2321	Introduction to Social Work
SWO 3351	Human Behavior and the Social Environment
SWO 3371	Social Work Practice
SWO 4390-4393	Special Topics in Social Work

*Sociology*

SOCI 3302	Social Stratification
SOCI 3342	Race and Ethnic Relations
SOCI 3362	Urban Sociology
SOCI 4341	Migration Dynamics
SOCI 4390-4393	Special Topics in Sociology

**D. 30 semester credit hours in Bible and Theology:**

BIBL 1300	Introduction to the Bible
BIBL 2300	Introduction to the Old Testament
BIBL 2302	Introduction to the New Testament
BIBL 1301	Spiritual Formation
BIBL 3302	Biblical Interpretation
THEO 1300	Biblical Ethics

THEO 3301 Introduction to Theology  
THEO 3302 Systematic Theology  
Adv. Bible or Adv. Theology  
Adv. Bible or Adv. Theology

**E. 5 semester credit hours in the Foundation Core:**

FOUN 1101 Foundation Strategies for Success  
FOUN 1102 Fundamentals of Academic Research  
FOUN 4101 Capstone  
FOUN 1203 Baptist Identity

## **BACHELOR OF ARTS IN MUSIC**

The purpose of the Bachelor of Arts in Music is to provide a well-rounded music education for the development of effective leadership in the local church and in broader community settings. The program uses a student-centered approach to offer a Christian liberal arts education and cross-cultural competence to all learners albeit in a Hispanic context.

Students enrolled in the Bachelor of Arts degree in Music pursue studies in both academic subjects (history, theory) and performance (piano, voice). A key characteristic of the B.A. in Music is the student-centered approach that focuses on developing every student from the music proficiency level in which she/he may start in the program. The Bachelor of Arts in Music also provides students with the opportunity to develop their Christian leadership skills through the required biblical, theological and leadership development courses.

The minimum number of semester credit hours required for the Bachelor of Arts in Music, including the Core Curriculum requirements, is 126 Language track or 124 hours of Non-Language track. Forty-six of the total semester credit hours required for the degree must be in the major, combining music theory, music history, applied music (instrumental, voice, and ensemble), and electives that emphasize special areas of interest in music such as worship, composition, and cross-cultural issues.

### **Program Student Learning Outcomes:**

1. Demonstrate knowledge of the fundamentals of music history and theory for the purpose of reading, performing, and producing music.
2. Demonstrate cross-cultural competence applied to the appreciation and development of musical expressions associated with different cultures, with a special emphasis on the Latino culture and heritage.
3. Demonstrate the Christian character and work ethics necessary to the application of musical knowledge and performance as a venue for the transformation of society.
4. Apply a Christian world-view to leadership positions, opportunities and challenges in the music world.

**Core Curriculum Requirements:** Students seeking the Bachelor of Arts in Music must fulfill the University Core Curriculum requirements. There are 38 semester credit hours for Language requirement and 36 for Non-Language requirement.

### **A. 38 semester credit hours in the Core Curriculum for the Language track and 36 hours for the Non-Language track.**

ENGL 1301	Freshman Composition I
ENGL 1302	Freshman Composition II
SPCH 1311	Speech Communications
ART 1301	Art Appreciation
GOVT 2305	US Government <b>or</b>
GOVT 2306	Texas Government
HIST 1301	US History I <b>or</b>
HIST 1302	US History II



ECON 3301	Microeconomics <b>or</b>
ECON 3302	Macroeconomics <b>or</b>
PSYC 2301	Introduction to Psychology <b>or</b>
SOCI 1301	Introduction to Sociology
MATH 1332	Mathematics for Liberal Arts <b>or</b>
MATH 1314	College Algebra <b>or</b>
MATH 1324	Business Math <b>or</b>
MATH 1380	Elementary Statistical Methods
BIOL 1308	General Biology I <b>or</b>
BIOL 1309	General Biology II <b>or</b>
BIOL 2302	Introduction to Neuroscience <b>or</b>
ENVR 1301	Environmental Science

*Language Track (11 hrs.)*

SPAN 1401	Beginning Spanish I
SPAN 1402	Beginning Spanish II
SPAN 2301	Intermediate Spanish I

*Non-Language Track (9 hrs.)*

(choose 2)

ART 1302	Latinx Art Appreciation
ENGL 2351	Mexican American Literature
HIST 2327	Mexican American History I

(choose 1)

ENGL 2306	World Literature <b>or</b>
LEAD 2306	Survey of Global Cross-Cultural Issues

**B. 46 semester credit hours in Music and related courses:**

*Music Core (21 hrs.)*

MUSI 1311	Theory & Musicianship
MUSI 1312	Theory & Musicianship I
MUSI 2311	Theory & Musicianship II
MUSI 2312	Theory IV: Form & Analysis
MUSI 2321	History of Music before 1800
MUSI 3321	History of Music 1800 – Present
MUSI 3322	Latin American Music

Applied Music (*16 hrs.*) A minimum of 4 hours of Piano and the remaining hours in Guitar and/or Voice and/or Violin and/or participation in an ensemble:

MUSI 1101-4102	Piano
MUSI 1103-4104	Guitar <b>or</b>
MUSI 1105-4106	Voice <b>or</b>
MUSI 1107-4108	Violin <b>or</b>
MUSI 1100	Choir <b>or</b>
MUSI 2100	Rondalla

*Electives (9 hrs.)*

MUSI 3323	American Musical Theater
MUSI 3324	World Music
MUSI 3325	Film Music
MUSI 3326	Worship Lab
MUSI 4321	Opera
MUSI 4322	Jazz
MUSI 3301	Conducting
MUSI 4301	Composition & Arranging
MUSI 3331	Music & Technology
MUSI 3332	Congregational Song
MUSI 4331	Strategies for Music Ministry
MUSI 4341	Music Pedagogy
MUSI 4390	Special Topics in Music (Psychology of Music, Music & Politics, Women in Music, etc.)

**C. 30 semester credit hours in Bible and Theology:**

BIBL 1300	Introduction to the Bible
BIBL 2300	Introduction to the Old Testament
BIBL 2302	Introduction to the New Testament
BIBL 1301	Spiritual Formation
BIBL 3302	Biblical Interpretation
THEO 1300	Biblical Ethics
THEO 3301	Introduction to Theology
THEO 3302	Systematic Theology
THEO 3303	Perspectives in Christian Worship Adv. Bible or Adv. Theology (3 hours)

**D. 5 semester credit hours in the Foundation Core:**

FOUN 1101	Foundation Strategies for Success
FOUN 1102	Fundamentals of Academic Research
FOUN 1203	Baptist Identity
FOUN 4101	Capstone

**E. 6 semester credit hours in Leadership:**

LEAD 1300	Personal Dimensions of Leadership
LEAD 2301	Cross-Cultural Communication

**F. 1 semester credit hour in a required internship in the major:**

LEAD 4196	Internship for Music
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## **COURSE DESCRIPTIONS**

### **General Studies**

#### **ANTH 2302 Introduction to Archaeology (3-0-3)**

This course is a general introduction to the field of archaeology. The course emphasizes methods of data collection, artifact and remains analysis, and a world review of major events in the development of past human civilizations.

#### **ART 1301 Art Appreciation (3-0-3)**

Broad introduction to the visual arts; surveys media representing the major cultural and historical periods, both Western and non-Western.

#### **ART 1302 Latinx Art Appreciation (3-0-3)**

This course is an introduction to Latinx Art and is designed for the general student, as an exploration of the particular context, history, and development of art in Latin America. This course presents a survey of the Latinx Arts, including artistic media, techniques, art history, and contemporary art. Student will also explore visual principles and elements through experiential learning and community engagement.

#### **BIOL 1308 General Biology I (3-0-3)**

This is the first course in a two-part introduction to the science of biology. This course focuses on the chemical basis of life, principles of inheritance, principles of evolution and biodiversity.

#### **BIOL 1309 General Biology II (3-0-3)**

This is the second course in a two-part introduction to the science of biology. This course focuses on evolution, animal and plant physiology, and ecology.

#### **BIOL 2301 Anatomy and Physiology (3-0-3)**

Study of the structure and function of human anatomy, including the neuroendocrine, integumentary, musculoskeletal, digestive, urinary, reproductive, respiratory, and circulatory systems.

#### **BIOL 2302 Introduction to Neuroscience (3-0-3); cross-listed as PSYC 2302**

An introduction to the biological bases of human and animal behavior. Emphasis is placed upon neuroanatomical, neurophysiological, and behavioral methodologies which contribute to an understanding of brain-behavior relationships.

#### **ENGL 1300 English for Academics (Non-Native Speakers) (3-0-0)**

Study to develop fundamental writing skills such as idea generation, organization, style, utilization of standard English, and revision. This course is specially designed for non-native English speakers.

#### **ENGL 1301 Freshman Composition I (3-0-3)**

This course focuses on academic writing. It reviews principles of English grammar and usage of clear and effective writing, the writing process, and of using sources for writing. It introduces the patterns of development, summary and paraphrase, analysis, evaluation, and synthesis of multiple sources drawn from a variety of cultural and intellectual contexts. It includes extensive library research and documentation. Prerequisite: Successful completion of INRW 0302 and/or ACT composite score of 23, SAT composite score of 800, Next Generation

ACCUPLACER scores of 250+ Reading Comprehension, 246+ Writing Sentence Skills and >5+ WriterPlacer.

**ENGL 1302 Freshman Composition II (3-0-3)**

This course focuses on academic writing. It offers extensive writing practice in the use of logical and organizational patterns and introduces persuasion in written and visual form. It develops critical and analytical skills through multidisciplinary and multicultural readings, using extensive library research and documentation. Prerequisites: ENGL 1301

**ENGL 1307 English as a Second Language: Composition Skills (3-0-3)**

Review and instruction in English grammar, usage, and vocabulary development with attention to composition and reading skills, for non-native speakers of English. This course does not satisfy the English requirements for any degree program. Placement in this course is determined by language and writing tests given when the student enrolls in the University.

**ENGL 2306 World Literature (3-0-3)**

A study of the literature of countries other than the United States. The class will study selected works from writers like Cervantes, Fuentes, Paz, Unamuno, Shakespeare, Milton, Homer, Dante, Dostoevsky, and Tolstoy, and giving attention to selected works of non-Western literature. Prerequisites: ENGL 1301 and 1302

**ENGL 2326 American Literature (3-0-3)**

A study of the literature of the United States, emphasizing the work of writers such as Hawthorne, Melville, Poe, Dickinson, Whitman, Twain, Hemingway, Faulkner, Morrison and other authors who write from the African-American and Hispanic-American experience (Martin Luther King, Jr., Malcolm X, Villaseñor, Sandra Cisneros and others). Prerequisites: ENGL 1301 and 1302

**ENGL 2351 Mexican American Literature (3-0-3)**

A study of the fiction, non-fiction, poetry and drama of Mexican American or Chicano/a writers. May include the study of Hispanic and pre-Columbian traditions that have influenced Mexican-American literature.

**ENGL 3301 Advanced Writing and Research (3-0-3)**

Students will receive instruction in formulating research topics, conducting research, and writing papers which marshal support from secondary sources. They will also learn to read and understand research reports, to analyze and interpret results, and develop in-depth, research-based papers centering on topics in their academic disciplines. Prerequisites: Admission by petition or upon the invitation of a faculty member. GPA of 2.5 or higher and completion of 45 hours of class work or more. ENGL 1301, ENGL 1302, and SPCH 1311

**ENVR 1301 Environmental Science (3-0-3)**

General interest study relating scientific knowledge to problems involving energy and the environment. Requires minimal science background.

**GOVT 2305 U.S. Government (3-0-3)**

A broad survey of the basic elements of American politics. Attention is given to the normative and Constitutional foundations of the political culture, the development of major government institution, political organizations and processes, and major policy outputs.

**GOVT 2306 Texas Government (3-0-3)**

Topics may include discussion for the Texas and U.S. constitution; the role of the state in the federal system; the diverse demographic, economic, and cultural bases of state politics; elections, interest groups, and elites; and legislative, executive, judicial, urban, and county politics.

**HIST 1301 U.S. History I (3-0-3)**

History of the United States to 1877. A chronological, thematic, and analytical study of the political, economic, social, cultural, and diplomatic history of the United States from colonial beginnings and early nationhood through the era of reconstruction.

**HIST 1302 U.S. History II (3-0-3)**

History of the United States from 1877 to the present. A chronological, thematic, and analytical study of the political, economic, social, cultural, and diplomatic history of the United States from the end of reconstruction to the present.

**HIST 2301 The Religious History of the United States (3-0-0)**

This course will address the United States religion from a historical perspective, examining various economic, social, and political forces in understanding how America came to be a land of such diverse religious beliefs.

**HIST 2327 Mexican American History I (3-0-3)**

Historical, economic, social, and cultural development of the Mexican American experience to the 20<sup>th</sup> Century.

**MATH 1314 College Algebra (3-0-3)**

Topics include algebraic expressions; equations; inequalities over the real numbers; relations, functions and graphs; polynomial and rational functions; systems of linear equations and inequalities; complex numbers; and matrices and determinants.

**MATH 1324 Business Math (3-0-3)**

An introduction to business math with an emphasis on the algebra of functions. Concentration is on the algebraic manipulations of functions and includes volume and profit functions, both linear and quadratic; root finding and graphical analysis; and matrices and determinants.

**MATH 1332 Mathematics for Liberal Arts (3-0-3)**

Study of modern algebra and geometry. Topics include sets, logic, number systems, number theory, functions, equivalence, congruence, measurement, other geometric concepts, and the introduction of probability and statistics.

**MATH 1380 Elementary Statistical Methods (3-0-3); cross-listed as PSYC 2311**

Presentation and interpretation of data, probability, sampling, correlation and regression, analysis of variance, and the use of statistical software.

**MUSI 2300 Music Appreciation (3-0-3)**

Survey of the standard repertory, from the Baroque period to the present, in its historical context. The purpose of the course is to develop listening skills and appreciation of music. The course is designed for students with no formal music training and little exposure to “classical” music.

**PSYC 2301 Introduction to Psychology (3-0-3)**

Survey of major topics in psychology. Introduction to the study of behavior and the factors that determine and affect behavior.

**SOCI 1301 Introduction to Sociology (3-0-3)**

An introductory survey including basic concepts in the field of sociology, the relationship of the individual to the cultures and to the groups present in contemporary society, and major social institutions.

**SPCH 1311 Speech Communications (3-0-3)**

Study of theories and practice of communication in personal, small groups, and public speech. Prerequisite: English 1301

**Biblical/Theological Studies**

**BIBL 1300 Introduction to the Bible (3-0-3)**

Introduction to the events, personalities, themes, and content of the biblical text. The course seeks to familiarize students with the central elements of the literature, history, and religion of ancient Israel, the emergence of Judaism, and the literature and history of the first Christians.

**BIBL 1301 Spiritual Formation (3-0-3)**

Study of the biblical text on the nature of the Christian life, including personal discipleship, the development of spiritual disciplines, and consideration of spiritual battles a Christian will face in his or her spiritual pilgrimage.

**BIBL 2300 Introduction to the Old Testament (3-0-3)**

Survey of the Old Testament in its historical and cultural context to understand its general content, including the outstanding features and basic teachings, to discover the place of each book in God's total, progressive revelation, and to apply practical principles for contemporary Christian living.

**BIBL 2302 Introduction to the New Testament (3-0-3)**

Survey of the New Testament in its historical and cultural context, including the intertestamental period, to gain knowledge of the life of Christ, establishment of the church, and teachings concerning the believer's faith and practice.

**BIBL 2362 Festivals and Celebrations in the Biblical Text (3-0-3)**

An analysis of the annual religious celebrations of ancient Judaism in their theological and cultural context. The course examines the background and characters of feasts, festivals, fasts, and Temple practices of the Old and New Testament texts. Students will develop an awareness of the connections between the agricultural calendar and annual celebrations whose theological context sought to maintain the connection between the individual, state, and God.

**BIBL 3301 Exegesis of the Greek New Testament (3-0-3)**

Continued study of the Greek New Testament, using select biblical passages to assist students in utilizing grammar, vocabulary, and other tools for making interpretive decisions.

Prerequisite: GREK 3304

**BIBL 3302 Biblical Interpretation (3-0-3)**

Introduction to the principles and processes of biblical interpretation and application, emphasizing

both theory and practice. The student is introduced to the principles of general and special hermeneutics, and basic exegetical tools and methods. Prerequisite: BIBL 1300, BIBL 2300, and BIBL 2302

**BIBL 3303 The Pentateuch (3-0-3)**

General interpretation of the first five books of the Bible according to their theological and historical content, major events, and unity and diversity. Special attention is given to critical issues of interpretation. Prerequisites: BIBL 1300 and BIBL 2300

**BIBL 3304 The Historical Books (3-0-3)**

General interpretation of the Deuteronomistic History (Joshua, Judges, Samuel, Kings) and the Chronic History (Chronicles, Ezra, Nehemiah). Special attention is given to identifying the central theme of each book, and defining the spiritual example set by key biblical characters. Prerequisites: BIBL 1300 and BIBL 2300

**BIBL 3305 The Prophets (3-0-3)**

General interpretation of the message of the prophets within their historical and cultural contexts. Special attention is given to the theological content of the books, and the ministerial implications of the prophetic message for contemporary Christians. Prerequisites: BIBL 1300 and BIBL 2300

**BIBL 3306 The Wisdom and Poetical Books (3-0-3)**

Interpretation of the poetical books and wisdom books, including the Psalms, Song of Solomon, Lamentations, Job, Proverbs, Ecclesiastes, Ruth, and Esther. Prerequisites: BIBL 1300 and BIBL 2300

**BIBL 3321 & BIBL 3322 Faithwalking 1 and Faithwalking 2 (3-0-3)**

These two courses prepare students for the ministry by challenging them to a life more fully committed to Jesus Christ. They are structured as both spiritual formation and personal development courses. The courses promote a better understanding of how students' family systems affect their development as individuals and as ministers, and call students to work together with other Christians in a missional community that serves the marginalized. The courses combine classroom discussions, individualized coaching, and practice experiences in the community. The end product of the courses is the students' commitment to a specific mission that will guide them in their present and future ministries.

Prerequisite: Faithwalking 1: 60 hours of study and approval by the teacher; Faithwalking 2: Faithwalking 1.

**BIBL 3122 Faithwalking 2 (1-0-1)**

This course is a reduced load of the course BIBL 3322 for those students that need to take it as a one-hour course. Prerequisite: Faithwalking 1: 60 hours of study and approval by the teacher; Faithwalking 2: Faithwalking 1.

**BIBL 4301 The Synoptic Gospels (3-0-3)**

Study of the Gospels of Matthew, Mark, and Luke. Major themes of the life and teachings of Christ are presented and compared. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4302 The Prison and Pastoral Epistles (3-0-3)**

Study of the central message of Paul's letters to the Colossians, Ephesians, Philippians, Titus, Philemon, and Timothy. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4303 Romans and Galatians (3-0-3)**

Study of the doctrine of justification as presented in Romans and principles to help Christians with the trials of life as presented in Galatians. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4305 Revelation (3-0-3)**

Study of the book of Revelation, including different theories of eschatological interpretation. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4306 The General Epistles (3-0-3)**

Study of the epistles of Hebrews, James, Peter, John, and Jude, and an analysis of their theological and spiritual significance. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4310 Genesis in History, Theology, and Culture (3-0-3)**

An integration of the biblical Book of Genesis within discussions of history, theology, and cultural interaction between the Church and Society. Utilizing careful academic research and writing methodologies, students will undertake in-depth hermeneutical and theological analysis of select portions of the Genesis text. Prerequisite: BIBL 2300, BIBL 3302, THEO 3302, ENGL 1302

**BIBL 4311 The Biblical Text and Non-Canonical Literature (3-0-3)**

The course will include examination the content and literary development of the biblical canon in relation to extracanonical writings of the Apocrypha and Pseudipigrapha, Dead Sea Scrolls, the writings of Philo and Josephus, and the Septuagint and Aramaic Targums. Attention is given to the interpretation of the biblical text in the cultural environment of its origins. Prerequisites: BIBL 2300, BIBL 2302, BIBL 3302

**BIBL 4390 Special Topics: Biblical Reflection in Leadership from the Latina Perspective (3-0-3)**

This class will provide women with biblical, theoretical, and practical foundations to develop a style of leadership from a Hispanic perspective that is biblical based, cultural and gender sensitive, and holistic. To do this, the students will: a) evaluate biblical perspectives/passages/models that have advanced or hindered the leadership of women in church and society; b) explore contemporary theories and issues in leadership studies, c) analyze their own style of leadership, and the resources that they need to nurture within themselves in order to be successful leaders.

**BIBL 4391-4394 Special Topics: Biblical Studies (3-0-3)**

A study of selected topics in the area of Biblical Studies. May be repeated for credit when topic changes with faculty approval. **Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of 60 hours of class work or more. BIBL 1300, BIBL 2300, BIBL 2302.**

**BIBL 4391 Special Topics: Biblical Studies: Romans (3-0-3)**

A concentrated study of Paul's Epistle to the Romans, with emphasis in understanding the Doctrine of justification as presented in Romans. Prerequisites: BIBL, 1300 and BIBL 2302

**BIBL 4392 Special Topics: Biblical Studies: The Gospel of Matthew (3-0-3)**



A study of the Gospel of Matthew. The course will treat issues of backgrounds and general introduction, but its primary focus will be on the content and message of the Gospel of Matthew, and its application to the spiritual life and ministry of the student. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4393 Special Topics: Biblical Studies: The Gospel of Mark (3-0-3)**

A study of the Gospel of Mark. The course will treat issues of backgrounds and general introduction, but its primary focus will be on the content and message of the Gospel of Mark, and its application to the spiritual life and ministry of the student. Prerequisites: BIBL 1300 and BIBL 2302

**BIBL 4395-4399 Independent Study: Biblical Studies (3-0-3)**

An independent study of selected topics in conference with instructor and approved by the faculty. May be repeated for credit with faculty approval. Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of at least 60 hours of coursework. BIBL 1300, 2300, 2302.

## **Theology**

**THEO 1300 Biblical Ethics (3-0-3)**

Study of biblical ethics with a view towards dealing with contemporary ethical issues in relation to the Christian worldview, and application to the Hispanic context. Examples include abortion, euthanasia, divorce and remarriage, social justice, race relations, homosexuality, suicide, and cloning. Prerequisite: ENGL 1301

**THEO 2301 Christian Theology and Daily Life (3-0-3)**

An examination of theological and faith issues that affect everyday life in Christian societies. A combination of biblical/theological readings and manifestations of culture, such as literature, art, and film, will provide the sources for this examination.

**THEO 2302 Theology and Film (3-0-3)**

An examination of theological and faith themes, motifs, and images through screenings of selected American and foreign films. Study of biographical materials of film writers and directors as well as film techniques will be incorporated in the content of the class as they pertain to the development of theological content in the film.

**THEO 3301 Introduction to Theology (3-0-3)**

Introduction to the study of theology, with emphasis given to the development of major historical periods in theology and their representatives, and the study of theological methods and sources. Prerequisites: BIBL 1300, BIBL 2300 and BIBL 2302

**THEO 3302 Systematic Theology (3-0-3)**

Examination of the major Christian doctrines from a systematic perspective. Prerequisite: THEO 3301

**THEO 3303 Perspectives in Christian Worship (3-0-3) (cross-listed as MUSI 3303)**

Study of Christian worship from biblical times to the present. Students will have the opportunity to examine and reflect upon the historical, biblical and theological dimensions of worship; discuss the meaning and importance of the various elements of a worship service; and discuss the role of music in Christian worship. *This course is cross-listed in the Bachelor of Arts in Music curriculum.*

**THEO 4310 Advanced Studies in Christian Doctrine (3-0-3)**

Intensive study of selected Christian doctrines from a historical and interreligious dialogue perspective. Topic varies and will be announced prior to registration. Prerequisites: THEO 3301 and THEO 3302

**THEO 4311 Current Trends in Theology (3-0-3)**

Historical and theological examination of key concerns, issues, and topics that have shaped contemporary theology. Prerequisites: THEO 3301 and THEO 3302

**THEO 4312 Hispanic Theology (3-0-3)**

Examination of the development of Hispanic theology and the dynamics of theology from a Hispanic perspective. Attention is given to the contributions of major Hispanic theologians and to key themes, concerns, and methods of this particular theology. Prerequisites: THEO 3301 and THEO 3302

**THEO 4313 Readings in Major Christian Theologians (3-0-3)**

Examination of the theological writings and contributions of major Christian theologians such as Augustine, Thomas Aquinas, Martin Luther, John Calvin, Karl Barth, and Paul Tillich. Prerequisites: THEO 3301 and THEO 3302

**THEO 4314 Latin American Christology (3-0-3)**

Historical examination of the development of Latin American Christology from the Spanish Christology understandings to the contemporary Latin American contributions to the doctrine. Special effort is made to evaluate these contributions from an evangelical and biblical perspective. Prerequisites: THEO 3301 and THEO 3302

**THEO 4315 Confronting Suffering from a Hispanic Perspective (3-0-3)**

A critical theological examination of social suffering from a Hispanic perspective. The class will study theological and historical trends that have shaped traditional oppressive understandings of suffering among the Hispanic community. Also, it will explore theological, biblical, ethical, and practical foundations to confront this suffering in their churches and communities. Prerequisites: THEO 3301 and THEO 3302

**THEO 4316 The Bible and Women (3-0-3)**

An examination of cultural issues that have affected the reading of the Bible yesterday and today, as well as an analysis of traditional historical theological positions about women. Consideration will be given to female characters in the Bible and in the culture that have determined, in one way or another, what is to be a woman today. Also, the class will explore alternative Christian/Biblical perspectives that present more inclusive and holistic views about women. Prerequisites: THEO 3301 and THEO 3302

**THEO 4390-4395 Special Topics: Theology (3-0-3)**

A study of selected topics in the area of theology. May be repeated for credit when topic changes with faculty approval. **Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of 60 hours of class work or more. THEO 3301, and THEO 3302.**

**THEO 4390 Special Topics: Leadership from a Latina Theological Perspective**

This class will provide women with biblical, theoretical, and practical foundations to develop a style of leadership from a Hispanic perspective that is biblical based, cultural and gender sensitive, and

holistic. To do this, the students will: a) evaluate biblical perspectives/passages/models that have advanced or hindered the leadership of women in church and society; b) explore contemporary theories and issues in leadership studies, c) analyze their own style of leadership, and the resources that they need to nurture within themselves in order to be successful leaders.

**THEO 4391 Special Topic: Christology (3-0-3)**

This seminar will provide the student with a more complete and deep knowledge of the doctrine of Christ. The class will study in a critical way the historical development of the doctrine of Christ, and some of its contemporary expressions (context, theological method, and main issues). Also, it will reflect on the implications of this doctrine for an interreligious dialogue as well as for practical ministry.

**THEO 4392 Special Topic: Christian Ethics in the Workplace (3-0-3) (Cross-listed as LEAD 4392)**

The purpose of this course is to explore the application of a Christian way of thinking about workplace values and ethics. The course will critically examine a plethora of workplace topics and issues, understanding the most important aspects of their contemporary lived reality. For each topic, in each arena, we will explore the values and ethical insights which should be discussed and analyzed, and brought to bear from a biblical Christian framework. The course is designed to focus on three primary application areas: first, how does the biblical Christian framework shape our own personal work, calling, profession, and career; second, what does this mean for church leadership, structures, practices, and ethical education efforts; third, what does this mean for organizations where we work and have influence.

**THEO 4393 Advanced Theology: Doctrine of the Holy Spirit (3-0-3)**

This seminar will provide the student with a more complete and deep knowledge of the doctrine of the Holy Spirit (person and work). The class will study in a critical way the biblical content of this doctrine, its historical theological development, and some of its contemporary expressions. Also, it will reflect on the implications of this doctrine for one's personal life, for the life of the church, as well as for practical ministry. Prerequisite: THEO 3301 & THEO 3302

**THEO 4395-4399 Independent Study: Theology (3-0-3)**

An independent study of selected topics in conference with instructor and approved by the faculty. May be repeated for credit with faculty approval. Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of at least 60 hours of coursework. THEO 3301, and THEO 3302.

**Biblical Languages**

**HEBR 304 Introduction to Biblical Hebrew (3-0-3)**

Introduction course that lays a foundation for the understanding of biblical Hebrew to assist students in the understanding of why translations of the Bible differ, the underlying meaning of biblical vocabulary, the basis of good exegesis, and the proper use of commentaries and other interpretative tools.

**GREK 3301 Elementary Greek I (3-0-3)**

The study of *Koine* Greek (NT Greek) with emphasis on morphology, grammatical case declension and verbal conjugation of the indicative mood. The course will build the student's basic vocabulary of *Koine* in preparation for reading and translating portions of the Greek New Testament.

**GREK 3302 Elementary Greek II (3-0-3)**

A continuation of *Koine* Greek (NT Greek) with emphasis on the participle and oblique moods (subjunctive, infinitive, imperative), continuing to build vocabulary, in preparation for reading and translating the Greek New Testament. The course will also introduce the student to the use of Greek grammars, lexicons, and commentaries in the exegetical work of translating and interpreting the Greek New Testament. Prerequisite: GREK 3301

**GREK 3304 Introduction to Biblical Greek (3-0-3)**

Introduction to the language of the New Testament, laying a foundation for the understanding of biblical Greek to assist students in the understanding of why translations of the Bible differ, the underlying meaning of biblical vocabulary, the basis of good exegesis, and the proper use of commentaries and other interpretative tools.

**GREK 3305 Advanced Exegesis of the Greek New Testament (3-0-3)**

In-depth analysis of the content and theological themes, and exegetical significance of the New Testament Gospel and Epistles through an examination of the grammatical and literary structure of the Greek New Testament. Prerequisite: GREK 3304, and BIBL 3301

**Church History**

**CHIS 4301 Church History I (3-0-3)**

Introduction to church history through 1500 that focuses upon the history and development of the Kingdom of God movement. Special attention will be given to early vision and expansion of the church, followed by the impact that Constantine and the emergence of the Imperial Church in the fourth century had upon this early vision, and then the subsequent reforming efforts that were unleashed in reaction to the Imperial Church through 1500.

**CHIS 4302 Church History II (3-0-3)**

Introduction to Baptist Heritage by placing Baptists within the larger Protestant reformation beginning in the 1500s and subsequent reforming efforts in the broader Christian community to the present. Special attention will be given to Baptist origins, major Baptists distinctive, and reform movements that have shaped Baptists. Prerequisite: CHIS 3303

**CHIS 4310 Early Church History (3-0-3)**

An in-depth study of the development of the Christian Church across its first six centuries, including the Ante- and Post-Nicene Fathers. Major attention is devoted to development of doctrine, especially Trinitarian and Christological formulations, developing ecclesiological structures, and the formation of the New Testament canon. Special attention given to the first four ecumenical church councils. Prerequisites: CHIS 3303, and CHIS 4302 or professor's approval

**Cross-Cultural & Religious Studies**

**RELI 2300 Christian Missions (3-0-3)**

Study of missiological principles appropriate for the 21<sup>st</sup> century. Students will discover the spiritual, historical, strategic, social, and human dimensions of God's activity in redemptive history through the local-global church. Prerequisite: RELI 2351

**RELI 2351 Culture and Religion (3-0-3)**

Study of key concepts, methods, and theory in the study of cultural diversity, social institutions, linguistics, and cultural change among people of the world.

**RELI 2352 Magic, Ritual and Religion (3-0-3)**

An examination from the Christian perspective of magic and religion in cultures of the world with an emphasis on recent works dealing with mysticism and the occult. Prerequisite: RELI 2351

**RELI 2360 Archaeology and the Bible (3-0-3)**

A survey of the archaeology of biblical lands. The course traces the development and methodology of modern archaeological research, and examines relevant sites and discoveries beginning in the prehistoric Near East and through the Late Roman periods. Special attention is given to the application and impact of archaeological research on the study and interpretation of the Bible and related literature.

**RELI 3300 Worldviews and Faith (3-0-3)**

A survey of major worldviews as they relate to understanding other faith expressions and being able to build bridges of understanding to these and other faith expressions.

**RELI 3301 World Religions (3-0-3)**

An introduction to the study of religion through examination of the significant themes, sacred texts, and practices of the world's major religious traditions. The course explores the history, worldviews, forms, and ethical dimensions of Christian, Hindu, Buddhist, Confucian, Taoist, Zoroastrian, Jewish, and Muslim traditions. The rise of modern sects and cults is also addressed.

**RELI 3302 Religion in World Literature (3-0-3)**

This class will examine how writers' attitudes toward religion—pro, negative or ambivalent—affects their creative output. It will also allow students to examine their own spiritual foundations and how they might be expressed in creative writing. Toward that end students will sample poetry, drama and fiction by writers who reference spiritual belief systems. The primary focus is on Christianity but the readings include writers influenced by Islam, Hinduism, Buddhism, and traditional religions. Students are expected to engage the assignments—not just read them but to seek to know them critically—and be able to participate in class discussion and to write well-thought out and researched reaction papers. This class is not about memorizing facts and relying solely on other people's opinions. It is about thinking independently, based on critical evaluation and learning to connect-the-literary-dots across a wide spectrum of creative writing.

**RELI 3303 Special Topic in CC Studies: Understanding Islam (3-0-3)**

This course will examine the history and development of Islam, the beliefs, practices, and worldview of Muslims, and the importance of culture in understanding and interacting with Muslims. In addition, students will analyze and evaluate Mohammad, the Quran, and the truth claims of Islam. Finally, students will consider various methods of ministry to Muslims, and develop both personal and church strategies for evangelizing the Muslim world.

**RELI 3304 Special Topic in CC Studies: Islamic History (3-0-3)**

This course explores the life of Muhammad from the earliest biographical sources, together with an overview of Islamic history from its earliest days to the twenty-first century.

**RELI 3305 Missions in Latin America (3-0-3)**

Course will concentrate on the establishment and growth of evangelical Christianity in Latin America through historical developments, key individual leaders, and the various strategies employed, current situation and future prospects. Prerequisites: Minimum of 60 hours of coursework completed including CMNS 2300 and RELI 2351 or RELI 2352

**RELI 3306 Missions: Persecution Today and its Relationship to Witness and Church Planting (3-0-3)**

This course pays special attention to the implications that persecution has for witness and church planting in resistant areas of the world. Much of the course content depends on original field research by the Persecution Task Force on Global Persecution sponsored by the International Mission Board, SBC and led by the class professor. This research is based on approximately 500 interviews within 72 countries of those who have experienced persecution first-hand in many challenging environments around the world historically as well as in modern times.

**Foundation Studies**

**FOUN 1101 Foundation Strategies for Success (3-0-3)**

This course is a study of academic reading and study skills that can be applied in any college or university educational setting. It integrates the study and critical thinking skills needed to achieve success at the college level. It includes a study in learning styles, time management, setting goals, understanding learning, taking notes, active reading skills, critical thinking, expanding vocabulary, and preparing and taking exams. Students use assessment instruments and assignments to identify their own strengths and weaknesses as strategic learners.

**FOUN 1102 Fundamentals of Academic Research (1-0-1)**

This course will give students the skills needed to be able to do academic research (including online research) in order to succeed in college.

**FOUN 1203 Baptist Identity (2-0-2)**

The course assists the student understand Texas Baptist (BGCT). The course covers a brief history of Baptist and Texas Baptist in particular. The course explains the Baptist Distinctive and the Cooperative Program and the services it provides. The course explains the relationships Texas Baptists have with other organizations.

**FOUN 2101 Capstone (AA Capstone) (1-0-1)**

Seminar is taken in the last semester of the Associate of Arts program. The seminar provides a learning experience that integrates what the student has learned in General Studies, Cross-Cultural Studies, and Biblical/Theological Studies.

**FOUN 4101 Capstone (BA Capstone) (1-0-1)**

Seminar is taken in the final year of study. The seminar provides a learning experience that integrates the major field of study, biblical/theological studies, cross-cultural religious studies, general studies, and concentration studies by examining topics related to ministry leadership. Capstone students consider their learning in the context of the mission and goals proposed by BUA and in the context of their personal and professional goals. Preparation of a portfolio benchmarks what has been accomplished by the student since the beginning of the higher education experience.

**FOUN 4201 Capstone (BA Capstone) (2-0-2)**

Seminar is taken in the final year of study. The seminar provides a learning experience that integrates the major field of study, biblical/theological studies, cross-cultural religious studies, general studies, and concentration studies by examining topics related to ministry leadership. Capstone students consider their learning in the context of the mission and goals proposed by BUA and in the context of their personal and professional goals. Preparation of a portfolio benchmarks what has been accomplished by the student since the beginning of the higher education experience.

### **Concentration Area of Study: Practical Theology**

#### **CHPL 3300 Biblical and Historical Models of Church Planting (3-0-3)**

Study of the models for church planting taken from the biblical text. Emphasis is given to principles taken from the Gospels and the Book of Acts. Models of contextualized church planting in the history of missions are provided.

#### **CHPL 4300 Contextual Church Planting (3-0-3)**

Study of the theology and practice of planting churches from a scriptural perspective. Studies include an overview of the church planting process and strategies for reaching communities with a contextual pattern.

#### **EDUC 4301 Principles and Methods for Developmental Reading Instruction (3-0-3)**

This course represents an overview of the development of reading across the grades. The book study focuses on the reading process, techniques for developing oral and written language facility, word identification and comprehension of readers from various socio-cultural backgrounds and with different abilities, and classroom assessment of reading.

#### **EDUC 4302 Foundations in Bilingual Education (3-0-3)**

The purpose of this book study is to introduce the field of Bilingual Education, including the history thereof, legal issues, language acquisition theories and methods. These areas will be covered in depth. The information provided will enable students to have an understanding of trends and issues in Bilingual Education, service delivery models, their role as bilingual educators, and planning for dual language instruction. Students will also be provided with practical knowledge related to English instruction and how to best service (elementary and secondary) students in an additive bilingual environment.

#### **PCC 2300 Cross-Cultural Conflict Transformation (3-0-3) (Cross-listed as LEAD 2305)**

Study of conflict and biblically-based methods that may be employed to transform conflicting inner-personal and communal relationships into healthier relationships. Course discussion includes cross-cultural barriers in conflict mediation and non-western approaches to conflict transformation.

#### **PCC 2322 Skills in Working with People across Cultures (3-0-3)**

Knowledge, values, and skills in the helping process in multicultural settings. Supplemented by three hours per week of supervised field work experience.

#### **PCC 3300 Introduction to Pastoral Care (3-0-3)**

The course engages students in the practical aspects of offering pastoral care in various ministerial, cultural and family contexts: Students practice listening, prayer, conflict mediation and pastoral theological reflection; students apply narrative theology, brief pastoral counseling, and Biblical themes to pastoral caregiving; and students learn skills of non-anxious care in crisis situations.

**PCC 3301 Pastoral Care in the Church (3-0-3)**

This course is an introduction to Pastoral Care with an emphasis on clinical learning. Students will begin surveying the history of the pastoral care movement and comparing the past with the present as well as viewing the projected future. Interchangeably, the student will experience pastoral care via his/her clinical field assignment. The student's clinical learning will be extracted by a series of developmental and cognitive methodologies to include: confidential verbatim reports, case studies, theological integration papers, genealogy surveys, short stories of personal experiences and events, reading reports, as well as an evaluating process of the student's progress via supervision/mentorship sessions with professor, field supervisor, and peer supervision. In combination of the student's clinical work/evaluation and a thorough reading of the assigned textbooks the student will be given the chance to bring an assessment of self and his/her ministry in regards to the dynamics and approaches that the discipline of pastoral care provides. Prerequisite: PCC 3300 (three credit hours)

**PCC 4190 Special Topic: Mental Health & Pastoral Care in the Hispanic Community (1-0-1)**

This course will explore the intersections of modern psychiatry and ecumenical Christian spirituality. Lectures will draw from the writings of theologians, and each lesson will be illustrated with material inspired by real psychiatric cases. Aspiring hospital chaplains, Christian-oriented health care professionals, and Christian ministers who expect to work in mainly Hispanic communities will find this course particularly helpful.

**PCC 4390 Special Topic in Clinical Pastoral Care (3-0-3)**

This course offers an in-depth exploration of themes and practices in pastoral care. The course is designed to facilitate a reflection upon the challenges ministers face in different pastoral care settings.

**PCC 4900 Clinical Pastoral Education (9-0-9)**

Before taking PCC 4900 it is preferred that students take PCC-I 3300 and PCC-II 3301 as your prerequisite. Clinical Pastoral Education will be taken at a (non-church site) CPE Center accredited through either the Association for Clinical Pastoral Education (ACPE) or through the College of Pastoral Supervision and Psychotherapy, Inc. (CPSP). Each CPE course is worth nine credit academic hours and worth one unit (400 hours) of CPE. Students may choose a center from a broad range of institutional settings. However, each CPE unit is subject to acceptance by the CPE center via interview by a CPE supervisor and CPE faculty chaplains. The following CPE Centers are located within healthcare, military, counseling centers, and other institutional settings in the San Antonio area and the Southwest Texas Region: CHRISTUS Santa Rosa Hospital System, San Antonio, TX Phone: (210) 704-2011.; Brooke Army Medical Center CPE Center, MCHE PC Bldg 3600/DMPC-CPE, 3851 Roger Brooke Dr., San Antonio, TX Phone: (210) 916-1105; Ecumenical Center for Religion and Health 8310 Ewing Halsell Dr., San Antonio, TX Phone: (210) 616-0885; Methodist Healthcare System **Pastoral Care Services**, 7711 Louis Pasteur, Suite 101, San Antonio, TX Phone: (210) 575-6834; South Texas Veterans HealthCare System Audie L. Murphy Division, 7400 Merton Minter St, Chaplain Service, San Antonio, TX Phone: (210) 699-2130; Wilford Hall Medical Center, Chaplain Services, 2200 Bergquist Dr., Suite 1, CPE Program, 59th Medical Wing/HC, Lackland A F B, San Antonio, TX Phone: (210) 292-7373; Baptist Health System **Department of Pastoral Care, 111 Dallas St., San Antonio, TX** Phone: (210) 297-7750; Valley Baptist Health System Clinical Pastoral Education Center, Benwood Dr., Harlingen, TX Phone: (956) 389-6750; Driscoll Children's Hospital, 3533 South Alameda St., Corpus Christi, TX Phone: (361) 694-4504. In accordance with ACPE and CPSP, CPE hours are divided into two parts: One hundred classroom hours and three hundred clinical hours. Each unit is worth 400 hours. One to four consecutive accredited CPE units can be counted towards creden-



tials to be a professional chaplain, pastoral care practitioner, and board certified chaplain or as an ecclesiastical ordination/endorsement requirement by a denomination. Prerequisite: PCC 3300 and PCC 3301

**PMIN 3300 Church Ministries (3-0-3)**

Study of personal preparation for ministry and the leadership roles of the minister in the local church. Emphasis is given to practical experiential learning and contextual application to a predominantly Hispanic ministry setting.

**PMIN 3301 Preaching (3-0-3)**

Study of the theological foundations of preaching, sermon structure, sermon development, and sermon delivery, with emphasis on the Hispanic context. Prerequisite: BIBL 3302

**PMIN 3303 Media and Ministry (3-0-3)**

Teaches competency in basic communication skills in clearly presenting key messages to both internal and external publics. Primary emphasis is on enhancing writing skills. Fundamentals of public relations, photography, graphic design and relevant computer skills also are covered. Students will complete individual and group projects. Prerequisites: Minimum of 60 hours of coursework completed, including ENG 1301, ENG 1302 and SPCH 1311 or professor approval.

**PMIN 3390 Special Topic in Pastoral Ministries: Congregational Leadership (3-0-3)**

Congregational Leadership is a course that teaches the student on the theological, cultural, and practical applications of leadership of the local church from a Hispanic perspective. This course is designed to help pastors, associate pastors, church staff and church leaders to further their education in leading a local congregation.

**PMIN 4300 Church Growth: Leading Organizational Change (3-0-3)**

The purpose of the course is to teach students the leader's role on how to bring about change to an organization. The context of this course is primarily in church and non-profit organizations. The students will also learn how to collaborate as a team to diagnose the health of an organization, to analyze the problems of the organization to bring about corrective changes, and to make a professional consultation presentation.

**PMIN 4301 Pastoral Ministry (3-0-3)**

Study of personal preparation for ministry and the leadership roles of the minister in the local church. Emphasis is given to practical experiential learning and contextual application to a predominantly Hispanic ministry setting.

**PMIN 4302 Skills in Church Administration (3-0-3)**

This course addresses the tasks and responsibilities of the chief administrator of the church or a non-profit organization. This course teaches practical skills for the administrator. Emphasis will be given to the practical experiential learning and contextual application.

**PRTH 2300 Theology of Christian Service (3-0-3)**

An introduction to the theology of ministry that involves every Christian. The course addresses a biblical understanding of the Church, the doctrine of the priesthood of the believer, and an exploration

of every believer's calling to and equipping for ministry. Special topics considered include ordination, the dichotomy between pastor and laity, and the variety of issues relevant to lay and vocational ministry.

**PRTH 2301 Knowing the Will of God (3-0-3)**

The course examines multiple biblical models in seeking divine guidance, a common question asked throughout history. Historical, contemporary, and emergent approaches to the topic are considered as students are led to develop their own theological positions on divine guidance.

**PRTH 4303 Special Topics: Practical Theology (3-0-3)**

A study of selected topics in the area of Practical Theology. May be repeated for credit with faculty approval. **Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of 60 hours of class work or more. Registration for this course allowed only if the topic is not offered as a regularly scheduled course during that semester.**

**PRTH 4305 Special Topic: The Scriptures of Islam (3-0-3)**

This course provides an in-depth examination of the Quran and its exegesis, as well as the science of Hadith studies.

**PRTH 4306 Introduction to the Qur'an (3-0-3)**

In this course, we will examine the Qur'an in a general way and consider a number of issues concerning it, including the revelatory process, the circumstances surrounding the revelation of various verses, collection of its parts, development of the Arabic script and its implications for the Qur'an, commentaries, themes, source material for the text of the Qur'an, claims of inimitability for the Qur'an, and a number of theological questions within Islam related to the Qur'an.

**PRTH 4390 Special Topic: Urban Ministries (3-0-3)**

This course addresses the increasing urbanization of the world and related ministry strategies. This course will apply biblical principles and urban sociology to the task of evangelism and ministry in a multicultural, built environment. Emphasis will be given to the practical experiential learning and contextual application.

**REDU 1300 Bible Study Methods (3-0-3)**

An introduction to the study of the Bible in the local church setting with an emphasis on the development of practical insights and skills for the leader or Bible teacher of small groups, devotional, or gatherings. Course content includes basic background material of the Old and New Testament worlds, simple hermeneutical skills, and approaches to the study and discussion of contemporary application of the biblical text to the modern world context.

**REDU 1301 Principles of Teaching and Learning (3-0-3)**

Study of instructional methods and resources that can be used in a church setting or other teaching environment. This course will prepare students for the teaching ministry.

**REDU 2300 Multicultural Education (3-0-3)**

Examination of an educational strategy that approaches the classroom as a place to create equal educational opportunities for students from diverse racial, ethnic, social-class, and cultural groups. Students will learn how to affirm differences and realize similarities in the students they teach.

**REDU 3301 Early Childhood Education (3-0-3)**

Examination of the theories of child development, developmental sequences, and factors that influence children's development, from birth through preschool. Students will consider the planning, implementing, and evaluating of developmentally appropriate activities for preschoolers in the creative areas of art, music, movement, and play, including experiences and methods for developing self-expression and creativity.

**YMIN 3300 Strategies for Youth Ministry (3-0-3)**

Study of strategies for ministry to youth, especially in a multicultural context.

**YMIN 3301 Understanding Youth (3-0-3)**

This course examines the physical, mental, social, personality and spiritual development of adolescents with the goal of understanding youth to minister to them.

**YMIN 4300 Youth Leadership Development (3-0-3)**

Study of strategies to identify and develop emerging leaders in the youth ministry of the local church.

**YMIN 4301 Issues in Contemporary Youth Culture (3-0-3)**

Survey of contemporary issues in youth culture and their application to ministry in a local church in a predominantly Hispanic context.

**YMIN 4302 Youth Ministry Practicum (3-0-3)**

The purpose of this course is to provide a church leadership experience through an internship program. This course is designed as an in-depth practical ministerial experience. The student will be guided by a ministerial staff member at the host church and will report regularly to a BUA faculty member. The student will participate in a number of ministry experiences. The course will be for a minimum of 10 weeks.

**Concentration Area of Study: Social Work**

**PCC 2322 Skills in Working with People across Cultures (3-0-3)**

Knowledge, values, and skills in the helping process in multicultural settings. Supplemented by three hours per week of supervised field work experience.

**SWO 2301 Ministry and Community (3-0-3)**

Students will explore ways ministry outside the walls of the church can take place in mobilizing the church to connect effectively, assess its resources, & meet the needs of the community. The strength-based model will serve as a foundational basis in assisting students equip the local church. An introduction of the systems approach will be presented to help the local church join Christian and secular organizations, and communities in dealing with social, economic, and practical. issues and advocate for justice. A 20-hour service-learning project (lab) will assist the student in contextualization/practice of the course content.

**SWO 2321 Introduction to Social Work (3-0-3)**

An introduction to the discipline of social work and the institution of social welfare. Emphasis is on common human needs and problems, and the development and functioning of social welfare as an institution of society. A 25-hour service-learning project (lab) will assist the student in contextualization/practice of the course content.

**SWO 3351 Human Behavior and the Social Environment (3-0-3)**

Human development across the life course with emphasis on the effects of the social and physical environment on maturation. Special attention given to gender issues, cross-cultural and racial issues, and other special populations.

**SWO 3371 Social Work Practice I (3-0-3)**

The generalist model of social work practice, including theoretical frameworks, problem solving method, values and ethics, and practices with special populations. Thirty-five hours of service-learning work desired.

**Business Studies**

**ACCT 2301 Principles of Accounting (3-0-3)**

An introduction to business external financial reporting designed to create an awareness of the accounting concepts and principles used in preparing the three basic financial statements: the income statement, balance sheet, and statement of cash flow. The course is designed for all business students, whether future users or preparers of accounting information. Prerequisites: BUSI 1301 and MATH 1324

**BUSI 1301 Introduction to Business (3-0-3)**

An introductory survey of American business, in which students examine and gain an understanding of the various types of business organization. Also discussed is the nature and form of long- and short-term financing and the selection and motivation of personnel. In addition, the management and marketing functions will be discussed. The course emphasizes business ethics, accounting concepts, quality management, investments, and successful entrepreneurship. The Small Business Administration is analyzed concerning personal entrepreneurship.

**BUSI 2301 Business Information Systems and Processing (3-0-3)**

An introduction to understanding the role of computers in business. Students acquire computer skills needed effectively to create and maintain data and to convert them into effective information. Students also learn how to utilize different software applications as part of the Microsoft 2007 suite and manage their computers, maintaining the operating system (Microsoft Windows XP Pro). Prerequisites: BUSI 1301

**BUSI 2311 Business Project Management (3-0-3)**

A study of building a basic project plan; learning to establish and identify resources, assign tasks, refine a project plan, establish budgets; and reporting. Students explore the fundamentals of tracking a project plan, managing multiple projects, and integrating various software applications and their roles and how they affect the outcome of a project. Prerequisite: BUSI 2301

**BUSI 3301 Business Law (3-0-3)**

Legal analysis of contemporary environment of business law including the common law, legal reasoning, court systems and procedures, constitutional law, torts, contracts and corresponding areas of Article 2 of the Uniform Commercial Code, agency, property, bailment, international law, and related jurisprudential topics in light of social, ethical, political, economic, and global perspectives. Prerequisites: BUSI 1301

**BUSI 4301 Entrepreneurial Process (3-0-3)**

The course explores the development of innovative thinking and venture exploration. Students prepare a business plan for an actual venture, business or nonprofit, which may be implemented in the future.

Drafts of the plan and oral presentations of various sections are submitted and presented during the course. Topics are introduced through the use of creative exercises, team projects, concept identification, and the discussion of entrepreneurship cases. Prerequisites: BUSI 2301, BUSI 2311, ECON 2325, and MGMT 3305

**BUSI 4302 International Business (3-0-3)**

This course is a broad survey of the field of international business and provides the foundation for further specialization in this field. It begins with a brief overview of international business, focused on the concept of globalization. The course will then examine the environment for international firms, particularly the cultural, political, social, economic, technological and other configurations that support cross-border trade and investment. Amongst others, we will look at the role of national policies, cultures and business systems, the evolution of international markets in goods, services and finance, and the mechanisms and infrastructures for trade, investment and finance. The course will then probe international firms: their strategies and organizational design, their entry modes into international enterprise, and their behavioral and control systems. Furthermore, this course provides students the opportunity to explore the international business environment and understand internationalization strategies, modes of entry and the operational decisions facing managers of companies that operate beyond their domestic market. Prerequisites: BUSI 1301, BUSI 2301, BUSI 2311, ECON 2325, ECON 2326, LEAD 2301, MATH 1324, MGMT 3301 and MRKT 3301.

**ECON 2325 Microeconomics (3-0-3)**

An introduction to the economic theory of decision making by consumers and business firms, an analysis of the domestic and international market systems and their roles in allocating goods and services, and problems of market failure. Prerequisites: BUSI 1301 and MATH 1324

**ECON 2326 Macroeconomics (3-0-3)**

Economic analysis at the national level, including the determination of aggregate income and employment, operation of the domestic and international monetary systems, short-term income fluctuations, and long-term economic growth. Prerequisites: BUSI 1301 and MATH 1324

**FINA 3301 Principles of Finance (3-0-3)**

Introduction to financial management techniques. Topics may include time value of money, valuation of stocks and bonds, risk and return, capital budgeting analysis, financing alternatives, financial planning, ratio analysis, short-term financial decisions, working capital, sources and uses of funds, capital structure, dividend policy, lease analysis, options, international financial management, and other topics associated with successful business finance decisions in an internationally competitive environment. Prerequisites: ACCT 2301, BUSI 1301, BUSI 2301, BUSI 2311 and MATH 1324

**MGMT 3301 Principles of Management (3-0-3)**

A study of the complex role managers play in creating and maintaining organizations. Organization theory and behavior are explored within the context of changing technological, social, and political/legal environments and the internationalization of the economy. The course also offers introduction to strategic analysis, planning and decision making. Prerequisites: ACCT 2301, BUSI 1301, MATH 1324 and ECON 2325

**MRKT 3301 Principles of Marketing (3-0-3)**

Introduction to basic principles of marketing. An examination of market analysis methods and their use to develop the organization's product mix and the integration of the communication, distribution, and pricing strategies to achieve goals. Prerequisites: ACCT 2301, BUSI 2301, and BUSI 2311, MATH 1324 & ECON 2325

**MGMT 4302 Human Resource Management (3-0-3)**

Analysis of how organizations attract, motivate, develop, and retain employees, and how they interact with organizations representing employees. Designed to provide students with an opportunity to understand the functional areas of human resource management and the integration of these functions into an effective and efficient human resource management system.

Prerequisites: ACCT 2301, BUSI 1301, BUSI 2301, BUSI 2311, LEAD 3301, MATH 1324, and MGMT 3301

**Leadership Studies**

**LEAD 1300 Personal Dimensions of Leadership (3-0-3)**

Examination of the major personal dynamics that affect the life of the leader, such as: spiritual, physical, and emotional health; balance between personal life and career; conflict resolution; money management; and healthy relationships with the other. Emphasis is given to the relationship between the leader and self, family, and the world.

**LEAD 2301 Cross-Cultural Communication (3-0-3)**

Exploration of skills necessary for effective communication in a wide variety of settings including business, community, education, and non-profit organizations, both public and private. Students examine cross-cultural communication skills such as writing, interviewing, listening, feedback, conflict transformation, and problem solving; and consider value orientations in order to communicate effectively cross-culturally. Prerequisites: ENGL 1301

**LEAD 2305 Cross-Cultural Conflict Transformation (3-0-3) (Cross-listed as PCC 2300)**

Study of conflict and biblically-based methods that may be employed to transform conflicting inner-personal and communal relationships into healthier relationships. Course discussion includes cross-cultural barriers in conflict mediation and non-western approaches to conflict transformation.

**LEAD 2306 Survey of Cross-Cultural Global Issues (3-0-3)**

This course is a survey of cross-cultural issues in a global setting. Students examine and compare leadership and cultural issues in developing and developed countries. They explore cross-cultural topics such as value orientations, globalization, and other global issues.

**LEAD 3301 Survey of Leadership Models (3-0-3)**

Survey of leadership theory, ethics, values, character development, diversity, and leadership behavior in each model with an emphasis on developing the requisite skills for effective servant leadership. Prerequisite: BUSI 1301, LEAD 1300, and LEAD 2301

**LEAD 3302 Cross-Cultural Leadership Development (3-0-3)**

This course will deal with the understanding of the development of a leader, the role of a leader as a team member, the role of leading an organization and issues of leadership navigating across cultures. Prerequisite: BUSI 1301 and LEAD 2301

**LEAD 4301 Global Leadership and Cross-Cultural Issues (3-0-3)**

Explores issues associated with the impact of leadership upon global communities. Students apply knowledge regarding global and social systems as they have related historically to leadership. Identifying and differentiating between the several approaches to systems-thinking and change help draw implications for leadership within varied cultures and the relationship between, and problems associated with, global systems and technology. Prerequisites: BUSI 1301, LEAD 2301 and LEAD 3301

**LEAD 4311 Leadership of the Non-Profit Organization (3-0-3)**

Analysis of administrative structure, decision making, and program delivery for nonprofit organizations. Includes management of agency operations in areas of leadership, strategic planning, staffing, personnel selection and policies, volunteers, boards, and community relations. Prerequisites: ACCT 2301, BUSI 2301, BUSI 2311, LEAD 2301 and LEAD 3301 for business majors. For students in other majors, instructor's approval is required.

**LEAD 4312 Servant Leadership (3-0-3)**

Intensive study of one paradigm of leadership, that of servant-leader, within the context of a Christian worldview. Students examine writings and models of servant-leaders, both historically and modern-day; explore current developments within the field of study; research avenues of exemplifying servant leadership in a cross-cultural environment; and participate in a service-oriented project. Prerequisites: LEAD 2301 and LEAD 3301

**LEAD 4321 Ethical Decision Making for Leadership (3-0-3)**

Examination of the ethical dilemmas of leadership and the moral implications of decision making in the context of a Christ-centered life. Ethical theories and principles of decision making are explored as well as theories related to leadership in public and private organizations. Students develop their own ethical perspectives that will inform their own decision making in the context of their chosen professions as they work to become good members of society, moral leaders in the home and the market place, and maturing Christian leaders.

**LEAD 4390-4394 Special Topics in Leadership (3-0-3)**

Covers special topics related to leadership and/or organization studies, subject to emerging student and/or employer demands. Topics vary. May be repeated for credit provided course content is different.

**LEAD 4390 Special Topics: Nurturing Women Leaders from a Latina Perspective**

This class will provide women with biblical, theoretical, and practical foundations to develop a style of leadership from a Hispanic perspective that is biblical based, cultural and gender sensitive, and holistic. To do this, the students will: a) evaluate biblical perspectives/passages/models that have advanced or hindered the leadership of women in church and society; b) explore contemporary theories and issues in leadership studies, c) analyze their own style of leadership, and the resources that they need to nurture within themselves in order to be successful leaders.

**LEAD 4395 - 4399 Independent Study: Cross-Cultural Leadership (3-0-3)**

An independent study of selected topics in conference with instructor and approved by the faculty. May be repeated for credit with faculty approval. Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of at least 60 hours of coursework.

**LEAD 4151 - 4183 Internship (1-0-1)**

One semester Internship course is required for graduation of all students in the BA degree program. The goal of this requirement is for students to apply knowledge, skills, and attitudes learned in their programs of study through practical experiences in those programs. Systematic meetings involving interns with the faculty member and/or field supervisors provide a forum for discussion, feedback, and reflection upon the experiences. The length of the internship may vary, from a minimum of one semester (or 10 weeks for the summer term), up to three semesters, depending on employer's stipulation or other inherent need of the position. Employer's stipulation and inherent needs of the position include, but not limited to:

1. The length of the internship, as required by the employer, is longer than one semester.
2. The Internship offers the opportunity for the student to work in multiple departments within the organization
3. The internship offers the opportunity for the student to increase responsibilities, which provide maturity, and depth of experience within the organization.

LEAD 4151 Internship in Music I

LEAD 4152 Internship in Music II

LEAD 4153 Internship in Music III

LEAD 4161 Internship in Human Behavior I

LEAD 4162 Internship in Human Behavior II

LEAD 4163 Internship in Human Behavior III

LEAD 4171 Internship in Business Leadership

LEAD 4172 Internship in Business Leadership

LEAD 4173 Internship in Business Leadership

LEAD 4181 Internship in Biblical & Theological Studies

LEAD 4182 Internship in Biblical & Theological Studies

LEAD 4183 Internship in Biblical & Theological Studies

### **THEO 4392 Special Topic: Christian Ethics in the Workplace (3-0-3)**

#### **Cross listed as LEAD 4392**

The purpose of this course is to explore the application of a Christian way of thinking about workplace values and ethics. The course will critically examine a plethora of workplace topics and issues, understanding the most important aspects of their contemporary lived reality. For each topic, in each arena, we will explore the values and ethical insights which should be discussed and analyzed, and brought to bear from a biblical Christian framework. The course is designed to focus on three primary application areas: first, how does the biblical Christian framework shape our own personal work, calling, profession, and career; second, what does this mean for church leadership, structures, practices, and ethical education efforts; third, what does this mean for organizations where we work and have influence. Prerequisite: LEAD 1300, LEAD 2301 and THEO 1300

## **Human Behavior**

### **PCC 2300/LEAD 2305: Cross-Cultural Conflict Transformation (3-0-3)**

Study of conflict and biblically-based methods that may be employed to transform conflicting inner-personal and communal relationships into healthier relationships. Course discussion includes cross-cultural barriers in conflict mediation and non-western approaches to conflict transformation.



**PCC 3300 Introduction to Pastoral Care (3-0-3)**

The course engages students in the practical aspects of offering pastoral care in various ministerial, cultural and family contexts: Students practice listening, prayer, conflict mediation and pastoral theological reflection; students apply narrative theology, brief pastoral counseling, and Biblical themes to pastoral caregiving; and students learn skills of non-anxious care in crisis situations.

**PCC 3301 Pastoral Care in the Church (3-0-3)**

This course is an introduction to Pastoral Care with an emphasis on clinical learning. Students will begin surveying the history of the pastoral care movement and comparing the past with the present as well as viewing the projected future. Interchangeably, the student will experience pastoral care via his/her clinical field assignment. The student's clinical learning will be extracted by a series of developmental and cognitive methodologies to include: confidential verbatim reports, case studies, theological integration papers, genealogy surveys, short stories of personal experiences and events, reading reports, as well as an evaluating process of the student's progress via supervision/mentorship sessions with professor, field supervisor, and peer supervision. In combination of the student's clinical work/evaluation and a thorough reading of the assigned textbooks the student will be given the chance to bring an assessment of self and his/her ministry in regards to the dynamics and approaches that the discipline of pastoral care provides.

**PCC 4390 Special Topics in Pastoral Care (3-0-3)**

This course offers an in-depth exploration of themes and practices in pastoral care. The course is designed to facilitate a reflection upon the challenges ministers face in different pastoral care settings.

**PCC 4900 Clinical Pastoral Education I & II**

Before taking PCC 4900 it is preferred that students take PCC-I 3300 and PCC-II 3301 as your prerequisite. Clinical Pastoral Education will be taken at a (non-church site) CPE Center accredited through either the Association for Clinical Pastoral Education (ACPE) or through the College of Pastoral Supervision and Psychotherapy, Inc. (CPSP). Each CPE course is worth nine credit academic hours and worth one unit (400 hours) of CPE. Students may choose a center from a broad range of institutional settings. However, each CPE unit is subject to acceptance by the CPE center via interview by a CPE supervisor and CPE faculty chaplains. The following CPE Centers are located within healthcare, military, counseling centers, and other institutional settings in the San Antonio area and the Southwest Texas Region:

CHRISTUS Santa Rosa Hospital System, San Antonio, TX Phone: (210) 704-2011; Brooke Army Medical Center CPE Center, MCHE PC Bldg. 3600/DMPC-CPE, 3851 Roger Brooke Dr., San Antonio, TX Phone: (210) 916-1105; Ecumenical Center for Religion and Health 8310 Ewing Halsell Dr., San Antonio, TX Phone: (210) 616-0885; Methodist Healthcare System Pastoral Care Services, 7711 Louis Pasteur, Suite 101, San Antonio, TX Phone: (210) 575-6834; South Texas Veterans HealthCare System Audie L. Murphy Division, 7400 Merton Minter St, Chaplain Service, San Antonio, TX Phone: (210) 699-2130; Wilford Hall Medical Center, Chaplain Services, 2200 Bergquist Dr., Suite 1, CPE Program, 59th Medical Wing/HC, Lackland A F B, San Antonio, TX Phone: (210) 292-7373; Baptist Health System Department of Pastoral Care, 111 Dallas St., San Antonio, TX Phone: (210) 297-7750; Valley Baptist Health System Clinical Pastoral Education Center, Benwood Dr., Harlingen, TX Phone: (956) 389-6750; Driscoll Children's Hospital, 3533 South Alameda St., Corpus Christi, TX Phone: (361) 694-4504. In accordance with ACPE and CPSP, CPE hours are divided into two parts: One hundred classroom hours and three hundred clinical hours. Each unit is worth 400 hours. One to four consecutive accredited CPE units can be counted towards credentials to be a professional chaplain,

pastoral care practitioner, and board certified chaplain or as an ecclesiastical ordination/endorsement requirement by a denomination.

**PSYC 2301 Introduction to Psychology (3-0-3)**

Survey of major topics in psychology. Introduction to the study of behavior and the factors that determine and affect behavior.

**PSYC 2302 Introduction to Neuroscience (3-0-3); cross-listed as BIOL 2302**

An introduction to the biological bases of human and animal behavior. Emphasis is placed upon neuroanatomical, neurophysiological, and behavioral methodologies which contribute to an understanding of brain-behavior relationships.

**PSYC 2311 Statistics for Behavioral and Social Sciences (3-0-3); cross-listed as MATH 1380**

Presentation and interpretation of data, probability, sampling, correlation and regression, analysis of variance, and the use of statistical software.

**PSYC 2351 Cross-Cultural Psychology (3-0-3)**

An examination of the role of culture in the development and validation of psychological theories. Critical discussion of the application of theories of human behavior developed in the United States and Western Europe to other cultural groups, including ethnic minority subgroups. Topics may include identity formation, cognitive and personality development, social and organizational behavior, inter-group relations, psychological assessment, and mental health.

**PSYC 3321 Human Development (3-0-3)**

A survey of the field of developmental psychology. Consideration is given to the development of human behavior from conception to death.

**PSYC 3331 Theories of Learning (3-0-3)**

An examination of major theories about the nature of the learning process. Discussion will focus on the construction and evaluation of models of learning. The practical and theoretical implications of research results for the acquisition, maintenance, modification, and elimination of behavior will be considered. Related memory phenomena and theories may be discussed.

**PSYC 3341 Cognitive Psychology (3-0-3)**

Introduction to the structures and processes involved in human cognition, including thinking, problem solving, language, attention, and memory.

**PSYC 3342 Introduction to Counseling and Psychotherapy (3-0-3)**

Provides introduction and practice in the basic intervention strategies and techniques used in counseling and the human service professions.

**PSYC 3361 Social Psychology (3-0-3)**

Causes and the effects of human interaction. The importance of others in determining one's perception, attitudes, motivation, pattern of communication, and behavior—such as altruism, affiliation, aggression, conformity, and achievement is examined.

**PSYC 4331 Theories of Personality (3-0-3)**

Problems, methods, major theories, and results in the study of development and maintenance of typical modes of behavior and dynamics of adjustment.

**PSYC 4341 Abnormal Psychology (3-0-3)**

An introduction to historical and modern views of abnormal behavior and a survey of the field of psychological disorders.

**PSYC 4390-4399 Special Topics in Psychology (3-0-3)**

This course explores new course offerings in any area of psychology. Topics are listed in the registration book. Descriptions of specific topics are posted in the psychology department. Specific requirements will depend on topic.

**PSYC 4391 Special Topic: Positive Psychology (3-0-3)**

A course that trains students to find healthy, resilient, and effective ways to build upon their strengths.

**SOCI 1301 Introduction to Sociology (3-0-3)**

An introductory survey including basic concepts in the field of sociology, the relationship of the individual to the cultures and to the groups present in contemporary society, and major social institutions.

**SOCI 2301 Social Problems (3-0-3)**

An analysis of current social problems with emphasis on sociological aspects of problems in education, family life, religion, and other social institutions.

**SOCI 2302 Social Stratification (3-0-3)**

Examines theory and research pertaining to inequalities of power, prestige, and economic privilege. Major emphasis upon inequality and social mobility in the United States.

**SOCI 3312 Research Methods for Behavioral and Social Sciences (3-0-3)**

Introduction to the philosophy of science and the logic of research design. Examines a variety of social research designs including experiments, survey research, content analysis, and historical analysis. Course emphasizes techniques related to information gathering, basic data analysis, and reporting findings.

**SOCI 3342 Race and Ethnic Relations (3-0-3)**

Examines the dominant-subordinate relations in world societies, with major emphasis on the United States. Models of assimilation, colonial and class society, and consequences for minority and majority populations may be examined.

**SOCI 3362 Urban Sociology (3-0-3)**

The discipline of sociology arose, in large part, as a response to the rapid urbanization and industrialization of society. This course will begin with a brief history of urbanization, followed by consideration of central theories of urban sociology including ecological, political/economic, cultural, and experiential viewpoints. Next, we will examine more recent research to explore how individuals, social interactions, and institutions shape – and are shaped by – characteristics of urban space. We will address

topics such as urban poverty, race and ethnicity, residential segregation, housing, neighborhood context, crime and victimization, health, social isolation, culture, and global cities.

**SOCI 4301 Classical Sociological Theory (3-0-3)**

Examines the transition from social philosophy to sociology, with special emphasis on the work of Karl Marx, Emile Durkheim and Max Weber. The foundational theories and concepts in sociology are addressed, with attention also given to the application of theory to longstanding and current social issues.

**SOCI 4321 Contemporary Sociological Theory (3-0-3)**

Examines contemporary paradigms in sociological theory (e.g., functionalism, neo-Marxism, phenomenology, and feminism), and current debates over the state of theory. Attention is also given to the linkages between theory and research.

**SOCI 4341 Migration Dynamics (3-0-3)**

This course considers the social policy and social welfare concerns associated with contemporary migration. This exploration is grounded in a focus on the economic causes and consequences of migration; public policy regarding migration, the rights of immigrants; and the roles of governmental and nongovernmental local, national and international organizations.

**SOCI 4390 Special Topic in Sociology (3-0-3)**

Course for students who wish to study with a professor in an area of sociology not covered by regular course offerings. Students will contract with professor regarding study and number of semester hours.

**SWO 2301 Ministry and Community (3-0-3)**

Students will explore ways ministry outside the walls of the church can take place in mobilizing the church to connect effectively, assess its resources, & meet the needs of the community. The strength based model will serve as a foundational basis in assisting students to equip the local church. An introduction of the systems approach will be presented to help the local church join Christian and secular organizations, and communities in dealing with social, economic, and practical. issues and advocate for justice. A 20-hour service will assist the student in contextualization/practice of the course content.

**SWO 2321 Introduction to Social Work (3-0-3)**

An introduction to the profession of social work and the institution of social welfare. Emphasis is on common human needs and problems, and the development and functioning of social welfare as an institution of society. Course content includes history, knowledge base, values, and skills of professional social work as well as contexts for practice and career opportunities.

**SWO 2322 Skills in Working with People across Cultures (3-0-3)**

Knowledge, values, and skills in the helping process in multicultural settings. Supplemented by three hours per week of supervised field work experience.

**SWO 3351 Human Behavior and the Social Environment (3-0-3)**

Human development across the life course with emphasis on the effects of the social and physical environment on maturation. Special attention given to gender issues, cross-cultural and racial issues, and other special populations.

**SWO 3371 Social Work Practice (3-0-3)**

The Generalist Model of social work practice, including theoretical frameworks, problem-solving method, values and ethics, and practice with special populations. Thirty hours of service learning work required.

**SWO 4390 Special Topics in Social Work (3-0-3)**

Course for students who wish to study an area of social work not covered by a formal course. May be repeated for up to a total of six credit hours when the subject matter varies.

**Music  
Applied Music**

**MUSI 1100 Applied Music: Choir**

Students enrolled in choir explore the religious music of different time periods and cultures, singing in a variety of musical styles, and in a variety of languages.

**MUSI 2100 Applied Music: Rondalla**

This course explores the contemporary and traditional Christian music repertoire by Mexican/Tejano composers, through this particular element of Mexican musical culture, the Rondalla (an ensemble featuring acoustic guitars and mixed voices).

**MUSI 3100 Applied Music: Handbell Ensemble (1-0-1)**

The primary purpose of this course is to provide an opportunity for students to develop their musical skills by participating in a Handbell ensemble. Pre-requisite: MUSI 1311 Theory & Musicianship I

**MUSI 1101 - MUSI 4102 Applied Music: Piano (1-0-1)**

The primary purpose of this course is to provide an opportunity for students to develop their musical potential and ability by learning to play an instrument through individual instruction.

**MUSI 1103 - MUSI 4104 Applied Music: Guitar (1-0-1)**

The primary purpose of this course is to provide an opportunity for students to develop their musical potential and ability by learning to play an instrument through individual instruction.

**MUSI 1105 - MUSI 4106 Applied Music: Voice (1-0-1)**

This course provides the student with an opportunity to develop his/her musical potential and ability through singing. Students will learn how to create individual vocal routines, how to train and strengthen their voices, educate and tune their hearing, and build an awareness of the nature of their singing. Students receive individual instruction.

**MUSI 1107 - MUSI 4108 Applied Music: Violin (1-0-1)**

The primary purpose of this course is to provide an opportunity for students to develop their musical potential and ability by learning to play an instrument through individual instruction.

**Music Studies**

**MUSI 1311 Theory and Musicianship I (3-0-3)**

An introduction to the rudiments of music, including rhythm and meter, melody, and harmony. It provides students with the basic tools for reading, writing and understanding music, including aural skills (sight singing and ear training).

**MUSI 1312 Theory and Musicianship II (3-0-3)**

A continuation of Theory and Musicianship I. It includes the study of chord structure through traditional four-part harmony, as well as aural skills. Pre-requisite: MUSI 1311

**MUSI 2311 Theory and Musicianship III (3-0-3)**

A continuation of Theory and Musicianship III. Includes the study of non-chord tones, seventh chords and basic formal structure. Students develop skills in analyzing and writing elementary tonal music. Aural skills training continues. Pre-requisite: MUSI 1312

**MUSI 2312 Theory IV: Form and Analysis (3-0-3)**

A continuation of Theory and Musicianship III. It completes the study of chromatic harmony and expands the students' skills in analyzing and writing tonal music.

Pre-requisite: MUSI 2311

**MUSI 2321 History of Music Before 1800 (3-0-3)**

A survey of Western music history from Antiquity through the eighteenth century. Pre-requisite: MUSI 1311

**MUSI 3301 Conducting (3-0-3)**

An introductory course on the art and craft of conducting; includes beginning baton technique as well as score study and analysis; emphasis on choral music. Pre-requisite: MUSI 2311

**MUSI 3303/THEO 3303 Perspectives in Christian Worship (3-0-3)**

Study of Christian worship from biblical times to the present. Students will have the opportunity to examine and reflect upon the historical, biblical and theological dimensions of worship; discuss the meaning and importance of the various elements of a worship service; and discuss the role of music in Christian worship. *This course is cross-referenced in the Bachelor of Arts in Biblical-Theological Studies curriculum.*

**MUSI 3321 History of Music After 1800 (3-0-3)**

A survey of Western music history from the nineteenth century to the present.

Pre-requisite: MUSI 2321

**MUSI 3322 Latin American Music (3-0-3); cross-listed as SPAN 3390**

A survey of Latin American music history from Colonial times to the present.

Pre-requisite: MUSI 3321

**MUSI 3323 American Musical Theater (3-0-3)**

This course examines the sources and development of the American musical theater. Pre-requisite:

MUSI 3321

**MUSI 3324 World Music (3-0-3)**

A study of music of various world cultures, including its relationship to religion, politics, language and other arts. Pre-requisite: MUSI 3321

**MUSI 3325 Film Music (3-0-3)**

A critical study of music in film. Pre-requisite: MUSI 3321

**MUSI 3326 Worship Lab (3-0-3)**

A hands-on course to prepare students to play and/or sing in a praise band. The course provides biblical and theological basis for leading worship, develops technical skills for different worship settings, builds the praise and worship repertoire, expands the use of audio-visual technology. The course may be counted towards the required 16 hours of applied music credits. Pre-requisite: Required faculty approval to enroll in course

**MUSI 3331 Music and Technology (3-0-3)**

Survey of available resources for music technology. Pre-requisite: MUSI 3321

**MUSI 3332 Congregational Song (3-0-3)**

Examination of the historical development of congregational music. Students will analyze selected hymns and choruses for textual and musical characteristics, scriptural and theological content, and usefulness in worship. This course also includes discussions on current trends in congregational song, and the impact of culture and education on worship music.

**MUSI 4301 Composition and Arranging (3-0-3)**

Creative work in arranging and composition for piano, choir, and small instrumental combinations. Analysis of various styles of composition.

**MUSI 4321 Opera (3-0-3)**

A survey of opera from its origins to the present. Pre-requisite: MUSI 3321

**MUSI 4322 Jazz (3-0-3)**

A historical survey of jazz from its roots through present developments. Pre-requisite: MUSI 3321

**MUSI 4331 Strategies for the Worship Minister (3-0-3)**

Survey of methods and materials necessary for effective music ministry. This course examines practical issues relevant to the administrative, educational, and pastoral dimensions of the music ministry. Area music ministers will be invited to share their experiences in the field, and participate in class discussions.

**MUSI 4332 Music Pedagogy**

This course provides students with a foundation in issues related to teaching music in a variety of settings. It engages students in diverse ways of thinking about music teaching, performance and the production and sharing of musical knowledge.

**MUSI 4390 Church Music: Special Topics (3-0-3)**

A study of selected topics in the area of church music. May be repeated for credit with faculty approval. Prerequisite: Admission by petition or upon the invitation of a faculty member. GPA of 3.3 or higher and completion of 60 hours of class work or more. Registration for this course allowed only if the topic is not offered as a regularly scheduled course during that semester.

**MUSI 4393 ST: Introduction to Human Voice (3-0-3)**

Introduction to the Human Voice is a survey class intended to help students interested in singing understand the basics of acoustics, anatomy, and motor learning pertinent to the art. Students who take this class should be well-prepared to inform their own learning and empowered to teach others to become more confident singers as well.

**MUSI 4394 Worship Lab (3-0-3)**

A hands-on course to prepare students to play and/or sing in a praise band. The course provides biblical and theological basis for leading worship, develops technical skills for different worship settings, builds the praise and worship repertoire, expands the use of audio-visual technology.

**Spanish**

**SPAN 1300 Introduction to Spanish (for Non-Heritage Speakers) (3-0-3)**

This is a preparatory course in conversational Spanish designed for students who have had no previous instruction in the language. The course is conducted in English and Spanish, and includes basic training in pronunciation, grammar, and vocabulary. The course will not count toward the Spanish major and minor, but will count as an elective.

**SPAN 1401 Beginning Spanish I (for Non-Heritage Speakers) (4-0-4)**

This is a multimedia course in conversational Spanish. Emphasis is placed on the fundamentals of pronunciation, grammar and the acquisition of oral and aural skills. Class is conducted primarily in Spanish and supplemented by a conversation partner program, a computer lab, audio and video components. Prerequisite: One year of high school Spanish or consent of instructor.

**SPAN 1402 Beginning Spanish II (for Non-Heritage Speakers) (4-0-4)**

This course is a continuation of SPAN 1401, conducted primarily in Spanish.  
Prerequisite: SPAN 1401

**SPAN 2301 Intermediate Spanish I (for Non-Heritage Speakers) (3-0-3)**

This is a multimedia course in conversational Spanish. It continues to develop essential grammar, oral and aural skills. Additional emphasis is placed on the development of cultural insights and reading comprehension skills. Class is conducted primarily in Spanish and supplemented by a conversation partner program, a computer lab, audio and video components.  
Prerequisite: SPAN 1402

**SPAN 2302 Intermediate Spanish II (for Non-Heritage Speakers) (3-0-3)**

This course is a continuation of SPAN 2301, conducted primarily in Spanish. Additional emphasis is placed on development of oral and writing skills. Prerequisite: SPAN 2301

**SPAN 3301 Advanced Grammar & Composition for Heritage Speakers (3-0-3)**

This is an intensive course designed to meet the needs of Hispanic students who already speak the language, but need instruction in reading and writing. It concentrates on structured writing and examines the grammar of Spanish at the advanced level from the perspective of a future Spanish language and culture teacher. Prerequisite: SPAN 2302 or consent of instructor.

**SPAN 3302 Spanish Phonology and Morphology (3-0-3)**

The course is a contrastive linguistics study of the sound and lexical systems of English and Spanish. The study of its sound system examines the distinct nature of the two vowel and consonant systems,



their syllable structure as well as its suprasegmentally features. The study of morphology examines word creation. The course looks at the creative nature of the single word in Spanish as compared to the creative nature of word clusters in English. The course takes into account the teaching of Spanish and English. Prerequisite: SPAN 3301

**SPAN 3303 Spanish Syntax and Semantics (3-0-3)**

The course is a contrastive linguistic study of English and Spanish. The generative and structuralist theoretical models of syntax is explored. Topics include word order and its connections to word morphology as well complex sentence types. The study of semantics examines the meaning of language of verbal systems, adjectives, adverbs and nouns. It includes the study of euphemisms and popular word creation. Prerequisite: SPAN 3302

**SPAN 3304 History of Spanish (3-0-3)**

The course is an introductory study of the diachronic development of Spanish from its Latin roots to the modern uses of the language. The course is built upon the foundations of phonetics, phonology, morphology and syntax. It explores the social, political, cultural, historical and literary influences on the linguistic evolution of Spanish.

Prerequisite: SPAN 3303

**SPAN 3310 Hispanic-American Culture and Civilization (3-0-3)**

This is an introduction to Hispanic-American culture and civilization, with consideration of geographical, social, economic, political, religious and artistic features. The course includes lectures, collateral readings, as well as written and oral reports. A special feature of the course is the use of films to enhance cultural appreciation. Class is conducted in Spanish.

Prerequisite: SPAN 3301 with a grade of "C" or better.

**SPAN 3311 Spanish Culture and Civilization (3-0-3)**

This is a survey of the culture and civilization of Spain, with consideration of geographical, social, economic, political, religious and artistic features. The course includes lectures, collateral readings, as well as written and oral reports. A special feature of the course is the use of films to enhance cultural appreciation. Class is conducted in Spanish. Prerequisite: SPAN 3301 with a grade of "C" or better.

**SPAN 3320 Introduction to Hispanic Literature (3-0-3)**

This course is a study of basic literary concepts and methods of textual analysis. It serves as an introduction to different literary genres and their historical development. It includes readings from a selection of texts from both Spanish and Hispanic-American literature. Class is conducted in Spanish. Prerequisite: SPAN 3301 with a grade of "C" or better, and SPAN 3310 or 3311.

**SPAN 3360 Chican@ Culture and History (3-0-3)**

This course is an introductory study of historical evolution of the Chicano people, their culture and their institutions within the context of United States history. IT serves as survey of the accomplishments and contributions made by Chican@s, with special emphasis on the Southwest United States.

Prerequisite: SPAN 3320 with a grade of "C" or better

**SPAN 3390 Latin American Music (3-0-3); cross-listed as MUSI 3322**

A survey of Latin American music history from Colonial times to the present.

Pre-requisite: MUSI 3321

**SPAN 4301 Survey of Hispanic-American Literature I (3-0-3)**

This course examines a wide range of genres and representative writers of Hispanic-America, from the Pre-Columbian to the Baroque period. Special consideration is given to the political, historical, social and religious dimensions of this literature. Class is conducted in Spanish.

Prerequisite: SPAN 3320

**SPAN 4302 Survey of Hispanic-American Literature II (3-0-3)**

This course examines a wide range of genres and representative writers of Hispanic-America, from the Neo-Classical period to the present. Special consideration is given to the political, historical, social and religious dimensions of this literature. Class is conducted in Spanish.

Prerequisite: SPAN 3320, or taken concurrently with SPAN 3320

**SPAN 4311 Survey of Spanish Literature I (3-0-3)**

This course examines a wide range of genres and representative writers of Spain, from the Middle-Ages to the eighteenth century. Special consideration is given to the political, historical, social and religious dimensions of this literature. Class is conducted in Spanish.

Prerequisite: SPAN 3320

**SPAN 4312 Survey of Spanish Literature II (3-0-3)**

This course examines a wide range of genres and representative writers of Spain, from the nineteenth century to the present. Special consideration is given to the political, historical, social and religious dimensions of this literature. Class is conducted in Spanish. Prerequisite: SPAN 3320, or taken concurrently with SPAN 3320

**SPAN 4320 Introduction to Spanish Translation (3-0-3)**

This course is an introduction to the history, theory, and practice of translation from English to Spanish. Students must have a strong command of spoken Spanish and English as well as a solid knowledge of Spanish and English grammar and syntax in order to succeed in this course. Prerequisite: SPAN 3320 and a passing score on an entry examination

**SPAN 4321 Theory and Practice in Spanish Translation (3-0-3)**

This course examines in detail the translation process and focuses on the legal, financial medical, advertisement and literary fields, so that students gain competence to do a professional translation from English to Spanish. Prerequisite: SPAN 4320

**SPAN 4322 Spanish Editing and Proofreading (3-0-3)**

This course focuses on Spanish proofreading and editing techniques, and examines in detail the process of correction of errors, including spelling, punctuation, capitalization, accent marks, and accuracy of translation. Emphasis also is given to formatting and the use of copyediting symbols and style manuals.

Prerequisite: SPAN 4321

**SPAN 4330 Spanish for Teachers (3-0-3)**

This course is an examination of a wide variety of approaches and methods of language teaching, such as: traditional approaches, current communicative approaches, as well as, alternative methods (e.g. Total Physical Response, Suggestopedia, Community Language Learning, Multiple Intelligences, Competency-Based Language Teaching etc.). After students reflect on their own experiences as language learners, participants evaluate different teaching methods by staging a short teaching sequence as a classroom presentation. Students design their own detailed lesson plans incorporating theory and

application, and learn strategies for teaching culture, the use of instructional media and technology, and assessment of learner performance. Students have hands-on practice in a real language classroom under the instructor's supervision. Prerequisite: SPAN 3303, SPAN 3310 or 3311, and SPAN 3320

**SPAN 4340 Hispanic-American Culture through Film (3-0-3)**

This course is a study of Hispanic-American culture (Mexico, Central and South America, as well as the Spanish-speaking Caribbean) through the medium of film. The content of selected cultural topics is examined, as well as the use of the medium of film to communicate the Hispanic-American culture.

**Prerequisite: SPAN 3310 or consent of instructor**

**SPAN 4360 Survey of Chican@ Literature I (3-0-3)**

This course is an introduction to the main genres of Chican@ literature in the United States from the XVI to the XX Centuries. The course will focus on the literary production in Spanish, with the addition of a few seminal texts originally written in English.

**SPAN 4361 Survey of Chican@ Literature II (3-0-3)**

This course is a continuation of SPAN 4360 and provides an overview of the history of Chican@ literature. It examines a wide range of genres and representative writers, as well as major trends. Emphasis is placed on literary works written in English and by female writers. The course includes lectures, collateral readings, as well as written and oral reports.

**SPAN 4362 Chican@ Culture Through Film (3-0-3)**

This course will explore how Chican@ filmmakers have interpreted the Chican@ experience through the medium of film. It will examine the view of Chicano culture and history through the lens of Hollywood, the use of film as a historical document of Chicano life, and the aesthetic contributions of Chican@ filmmakers to the art of cinema. Students will be introduced to the most important films in Chican@ history and will learn the foundations of film appreciation and analysis. Class is conducted in Spanish. Prerequisite: SPAN 3360

**SPAN 4363 Chican@s and Spiritual Foundations (3-0-3)**

This course is an examination of Chican@ spirituality and religion that focuses on specific aspects of Chican@ faith within Christianity. Readings will include selections on Liberation theology, Chicana feminist thought, and the connection between culture and spirituality in the Chican@ community. The course includes lectures, collateral readings, as well as written and oral reports. Prerequisite: SPAN 3360 or consent of instructor

**SPAN 4364 The Chican@ Novel (3-0-3)**

This course is an in-depth study of the most representative novels written by Mexican American authors, beginning with Pocho, by Jose Antonio Villarreal, and ending with the most recent novels written in English by Alejandro Morales, Rolando Hinojosa-Smith and Rudolfo Anaya.

Prerequisite: SPAN 3320

**SPAN 4365 Culture and History of Mexico (3-0-3)**

This course is an introduction to the history and culture of Mexico from a Mexican perspective. It starts in the Pre-Columbian period and covers all major events in Mexican history until the 21<sup>st</sup> Century. Emphasis is placed on the political, social, economic, religious and artistic spheres of Mexican culture. Collateral readings and reports. Prerequisite: SPAN 3301 with a grade of "C" or better

**SPAN 4370 Spanish-American Short-Story (3-0-3)**

This course is a study of the most relevant authors and short stories written in Spanish-America from the Romantic to the Postmodern period. Collateral readings and reports. Prerequisite: SPAN 3320

**SPAN 4380 Spanish for Business (3-0-3)**

This course will prepare Spanish and Business Leadership majors for successful oral and written communication in the Hispanic business world. It builds on the student's knowledge and place special emphasis on essential business terminology and real-life use of the Spanish language in common business contexts. This course also helps the student become culturally aware of the differences in doing business in Hispanic countries or with Hispanics in the United States. Prerequisite: SPAN 3301 with a grade of "C" or better

### **College Readiness Studies**

**DEVL 0109 Introduction to Computer Literacy (3-0-0)**

Introduction to Computer Applications is designed to familiarize students with computers and their applications. It will also emphasize the use of computers and technology throughout their college careers. Students will learn fundamental concepts of computer hardware and software and become familiar with a variety of computer applications, including word processing, spreadsheets, databases, and multimedia presentations. Students will also investigate Internet base applications, working with email and learning how to browse the web. (Note: Students must take Computer Proficiency Test (CPT)).

**DEVL 0300 Basic English (3-0-0)**

This course focuses on contextual grammar usage, active vocabulary building, and multi-paragraph essay writing. Attention is placed on planning, drafting, and revision of essays to prepare students for college-level writing classes.

**DEVL 0303 Developmental Reading (3-0-0)**

This course focuses on development of reading comprehension, vocabulary, and study skills.

**DEVL 0304 Developmental Writing (3-0-0)**

This course focuses on extensive grammar and multi-paragraph essay writing practice, with attention to planning, drafting, and revision, to prepare students for college-level writing classes.

**DEVL 0306 Developmental Mathematics I (3-0-0)**

Study of basic mathematics such as arithmetic operations, basic algebraic concepts and notations, integers, fractions, decimals, and percentages.

**DEVL 0307 Developmental Mathematics II (3-0-0)**

Continuation of the study of basic mathematics such as arithmetic operations, basic algebraic concepts and notations, integers, fractions, decimals, and percentages.

**DEVL 0308 Developmental Algebra (3-0-0)**

A study of relations and functions, inequalities, factoring, polynomials, rational expressions, and quadratics with an introduction to complex numbers, exponential and logarithmic functions, determinants and metrics, and sequences and series.

**DEVL 0310 Study Skills for Success (3-0-0)**

Study of techniques such as time management listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources. Includes courses in college orientation and developmental of students' academic skills that apply to all disciplines.

**INRW 0102 Integrated Reading and Writing II Plus (1-0-1)**

This course is designed for students who have Next-Generation Accuplacer- or TSI-tested just a few points away from college-level English. This course is a supportive component taken simultaneously with ENGL 1301 to help students sharpen their reading and writing skills.

**INRW 0301 Integrated Reading and Writing I (3-0-0)**

This course is an integration of DEVL 0300 and DEVL 0303. This college-prep course focuses on study skills, reading comprehension, contextual grammar usage, active vocabulary building, and paragraph writing. When a student passes this course with a C or above, the student will have satisfied reading and writing requirements and will be ready for INRW 0302.

**INRW 0302 Integrated Reading and Writing II (3-0-0)**

This course is an integration of DEVL 0300 and DEVL 0303. This college-prep course focuses on critical reading and academic writing skills. It is designed for students who need to improve reading and writing effectiveness with multi-paragraph, college-level texts. Students will give oral and written responses to texts representative of a variety of disciplines and genres. Strong emphasis is placed on critical reading and writing skills. Successful completion of this college-prep course with a grade of "C" or better prepares the student for ENGL 1301.