



Application for I-20 (F-1 Student Visa)

What are the required documents to request an I-20?

The F-1 student visa requires that an applicant proves sufficient funds (liquid assets) to pay for *at least the first year of education*. These funds should be set aside and reserved for this purpose. You may use your own funds or you may have a financial sponsor. This page will explain the different documents that we will accept.

Instruction: Once you are fully accepted into a program, you may email, mail or bring in person to the Admissions Office.

_____ Application for I-20 (this form)

_____ Passport

_____ Proof of Funds

_____ Sponsor Affidavit

_____ Dependent Documents – passports

_____ Deposit can be made by phone using debit or credit card by calling (210) 924-4338.

_____ Address where you would like your I-20 to be mailed.

IMPORANT: ALL DOCUMENTS MUST BE DATED WITHIN 6 MONTHS OF YOUR APPLICATION FOR AN I-20.

PROOF OF FUNDS

Approved Types of Liquid Assets: Submit one or more of these documents to equal the required funds.

- Savings or checking account (submit bank statement or bank letter signed by a bank official)
- Certificates of Deposits (CD), stocks, bonds, or retirement funds that may be liquidated (submit bank statement or bank letter signed by a bank official)
- Scholarships (must submit award letter from the Financial Aid Office)

Required Information: Financial documents must be issued by the bank or financial institution and specifically state the following:

- Name of the account holder. This must match the name on the Sponsor Affidavit.
- Date the statement was printed.
- Current account balance or specific knowledge that account holds enough funds to meet the minimum
- Denomination or currency type of funds in the account. Note: The account does not need to be in the USD, but the amount needs to convert to match the minimum required.

Sponsor Affidavit: See page 6

If you have a financial sponsor, that person will need to provide an affidavit of support **and** proof of funds.

Immigration tip:

Make sure you have a plan on how to pay for the additional year(s) of education. Do not count on employment or other financial aid to pay your bills. We suggest that you have more than one year's worth of funds available to show the embassy, and be able to show multiple months of bank statements. Visa officers want to see that the funds have been in the account for 3 months or more.

Requesting F-2 Dependent Visa(s) (Do not include US citizens or dependents not coming to the USA. Dependent children must be under the age of 21 years.)

___ Spouse – Provide a passport copy

Name _____ Country of Birth: _____

___ Child – Provide a passport copy for each child under age 21. # Of children _____

Name: _____ Country of Birth: _____

Name: _____ Country of Birth: _____

Name: _____ Country of Birth: _____

**Source of Funds
Select all that apply.**

___ Student Personal Funds

___ Financial Sponsor

___ Approved Scholarships

I certify that these funds are in fact available to me.

Applicant's signature X _____

Date: _____

Note: If your visa is denied you may request a refund of funds deposited in your account minus an administrative processing fee of \$50.00. A refund may take up to 30 days to process.

Estimated Costs (one academic year)

Tuition and Fees	ESL/English as a Second Language	BA/bachelor's degree Programs AA – Associate of Arts
Tuition and Fees	\$3,250.00 per semester, \$6,500.00 per academic year	\$3,840.00 full-time (Based on 12 hours) Fees = \$360.00 (Based on 12 hours) per semester \$7,680.00 per academic year (Based on 12 hours per semester)
Housing (Single students)	\$1,400.00 per semester, double occupancy, \$2800 per academic year. \$2,750.00 for a private room, \$5,500.00 per academic year \$300.00 deposit (one time)	\$1,400.00 per semester, double occupancy, \$2800 per academic year \$2,750.00 per semester, \$5,500.00 per academic year \$300.00 deposit (one time)
Housing (Married)	\$850.00 monthly for a 2- bedroom apartment = \$10,200 per year, based on 12 months, first month's rent deposit, \$850.00, and a one- time deposit of \$850. Total deposit \$1700.00. \$700.00 monthly for a 1- bedroom apartment = \$8,400.00 per year, based on 12 months, first month's rent deposit of \$700 and a one- time deposit of \$700. Total deposit \$1400.00. Student will pay CPS Energy for use of electricity; student will set up accounts directly with CPS Energy.	\$850.00 monthly for a 2- bedroom apartment = \$10,200.00 per year, based on 12 months, first month's rent deposit, \$850.00 and a one- time deposit of \$850.00. Total deposit \$1700.00. \$700 monthly for a 1- bedroom apartment = \$8,400.00 per year, based on 12 months, first month's rent deposit \$700.00 and a one- time deposit of \$700. Total deposit \$1400.00. Student will pay CPS Energy for use of electricity; student will set up accounts directly with CPS Energy.
Books	\$225 (estimate)	\$325 (estimate)
Living Expenses	Student will estimate how	Student will estimate how much it will cost to provide

	<p>much it will cost to provide food, housing, recreation, medical, transportation expenses, etc. for him/her and for any dependents.</p>	<p>food, housing, recreation, medical, transportation expenses, etc. for him/her and for any dependents.</p>
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Please note:

“Submit proof of sufficient funds for the duration of the student’s attendance at the university. The proof must be provided through the submission of official financial documents and bank statements to the Office of International Students. A deposit of the first full year’s expenses is required. Confirmation of financial resources does not determine acceptance; however, it must be on file before an I-20 can be issued or a transfer of schools can be accomplished. The bank statement must be an original computerized financial record of the account and it must have the signature of the appropriate bank official or the original stamp of the bank.” BUA Undergraduate Catalog, pg. 23

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SPONSOR AFFIDAVIT

Name of Applicant: _____
Family/Surname Given Names

Name of Sponsor: _____
Family/Surname Given Names

Relationship to Applicant: _____ (example: Father, Friend, Pastor, etc.)

Sponsor's Email: _____

Sponsor's Phone # (_____) _____

Promised Amount per Year: \$ _____ USD (Please provide proof of these funds, see page 1)

I certify I will make these funds available every year of studies at Baptist University of the Americas (BUA). I understand that BUA reserves the right to change tuition, fees, and other charges at the beginning of each semester, if such change is judged necessary by the University.

I certify that I will make these funds available from (please state from what time to what time)

_____ to _____ for (how long) _____ years _____ months _____

beginning on _____ 20__ or as long as _____
Name of applicant

is a student at Baptist University of the Americas for his/her duration of studies.

Sponsor's Signature: _____ **Date** ____/____/____

Companies, Organizations and Churches

If an organization wants to financially support you to study at BUA, please submit an affidavit on official letterhead and provide appropriate financial documents to show you have these funds for the student's education. The affidavit should include:

- Student's name
- Promise to pay educational funds for student to study at BUA
- Amount of money your company is promising to the student each year
- Signature of person authorized to sign for company
- Date of signature

Financial documents should be held in the organization's name. If they are held in an individual's name, please complete the above section.

Revised 02/13/2023